



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1. Name of the Institution

SARDAR PATEL COLLEGE

- Name of the Head of the institution **Dr. N.Hemalatha**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **04027501339**
- Mobile no **9949593899**
- Registered e-mail **sardarpatel_college@yahoo.com**
- Alternate e-mail **spcprincipal2023@gmail.com**
- Address **H.No: 6-1-130/1/A, Walker Town
14, Padmarao Nagar, Secunderabad,
Telangana state**
- City/Town **Hyderabad**
- State/UT **Telangana**
- Pin Code **500025**

2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Self-financing**
- Name of the Affiliating University **Osmania University**
- Name of the IQAC Coordinator **Dr. Razia Sultana**
- Phone No. **04027501339**
- Alternate phone No. **9502546639**
- Mobile **9052270296**
- IQAC e-mail address **spc.iqac.2017@gmail.com**
- Alternate Email address **spccomputerscience6@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://sardarpatelcollege.in/pdf/AQAR-2020-2021.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://sardarpatelcollege.in/pdf/academics/calender/academic-calender-for-2021-2022.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B+	2.67	2022	03/01/2023	02/01/2028
Cycle 2	B	2.42	2016	25/05/2016	24/05/2021

6. Date of Establishment of IQAC

16/06/2008

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	0	UGC	Nil	0

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 11

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- Formulated and facilitated the seminars and webinars by the Departments.
- Suggested and guided for conducting Extension and Outreach activities.
- Framed policy for financial support to Faculties for presenting and publishing papers in National and International conferences.
- Guidance was given for arranging an orientation program on "Skill Development and Placement".
- Suggestions were given for the commemoration of various events of National and International importance.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<ul style="list-style-type: none"> To strengthen online Teaching-Learning mechanisms. 	<ul style="list-style-type: none"> College has strengthened the ICT facility for conducting online classes.
<ul style="list-style-type: none"> IQAC initiates to conduct seminars, Webinars, certificate programmes and department activities (Field Trip). And also, to collaborate with other colleges to organize seminars. 	<ul style="list-style-type: none"> Conducted National webinar & International webinar and Seminar.
<ul style="list-style-type: none"> To encouraged faculty to present and publish research papers in conference/journals of National and International. 	<ul style="list-style-type: none"> Faculties have presented and published papers in National and International conferences. Five papers published in UGC notified journals and 4 papers in conference proceedings with ISBN/ISSN.
<ul style="list-style-type: none"> To Conduct Extension and Outreach activities for spreading social awareness. 	<ul style="list-style-type: none"> NCC, NSS and sports conducted extension and outreach activities.
<ul style="list-style-type: none"> To suggest to organize campus placement. 	<ul style="list-style-type: none"> Job mela was organized.
<ul style="list-style-type: none"> To conduct an orientation program on Skill Development and Placement. 	<ul style="list-style-type: none"> An orientation program on "Skill Development and Placement", was organized.

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Management	04/05/2023

14. Whether institutional data submitted to AISHE

Part A**Data of the Institution**

1.Name of the Institution	SARDAR PATEL COLLEGE
• Name of the Head of the institution	Dr. N.Hemalatha
• Designation	Principal
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<ul style="list-style-type: none"> • Suggested and guided for conducting Extension and Outreach activities. 		
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<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Management	04/05/2023
14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-2022	15/02/2023

15. Multidisciplinary / interdisciplinary

As per our Osmania University, NEP was implemented in our institution from this academic year 2021-22. Under the NEP program students have been given more flexibility to take admission in any interdisciplinary courses to study their degree courses. This implies a student can opt for subjects as diverse in any combination such as Chemistry and Mathematics, Physics and Zoology, Economics and History, etc; with any interested Open Elective Course (OEC). Our institution is providing 08 DSCC for the B.Sc. program, 04 DSCC for B.Com and 08 DSCC for B.A. Program. 18 OEC subjects have been introduced. In our institution, through a Multidisciplinary education system, students are given more opportunities to study by selecting an interested and employment-oriented course, Skill Enhancement Course (SEC) along with their core subjects in offered degree programs. For example: if the student is offered Chemistry and Mathematics as core subjects (DSCC) he/she may take a subject other than DSCC subjects even in Social science subjects such as OEC by changing every year up to IV -semester. 50% of the students allotted to SEC of any subject, from the total strength of students admitted to DSCC of different core subjects. SEC shall be chosen from a pool of courses designed to provide value-based and skill-based knowledge and should contain lab / hands-on training / Fieldwork. Our institution has IGNOU and KSOU centers. Within a 6 km distance, we have an Engineering College, the University of Agricultural Sciences, a Pharmacy College, SDM Institutes of Medical Sciences and Dental Institutions. From these institutions, students can also avail the facility to take training in SEC. Moreover, our college has educational linkages with these institutions.

16. Academic bank of credits (ABC):

One of the provisions of NEP-2020 is the introduction of the Academic Bank of Credit (ABC). ABC will allow students of undergraduate and postgraduate degree courses to exit and enter within a stipulated period. "Academic Bank of Credits shall deposit Credits awarded by Registered Higher Education Institutions, for Courses pursued therein, in the Academic Bank Account of the student and the validity of such credits shall be as per norms and guidelines issued by the Commission, affiliated University and Higher Education Council Govt. of Telangana from time to time." Because of the implementation of NEP from this academic year (2021-22), our Osmania University has not yet imposed ABC in affiliated Institutions. The ABC Regulations intend to give impetus to blended learning Mode, allowing

students to earn credits from various HEIs registered under this scheme and through SWAYAM, IGNOU and KSOU online repositories of courses. The student can earn up to 50 percent credits from outside the college /university where she/he is enrolled for the degree/diploma program. Courses undergone by the students through the online modes through National Scheme like SWAYAM, Ambedkar Open University, etc., or of any specified university, shall also be considered for credit transfer and credit accumulation. Credits obtained by the students by undergoing Skill Courses from Registered Higher Education Institutions offering vocational Degrees or Diploma or Post Graduate Diploma or Certificate programs are also eligible for accrual and redemption of credits through the Academic Bank of Credits. Our University is in the progress of introducing ABC. Our institution is yet to register for ABC.

17.Skill development:

The present society is predominantly based on skills. In our college, students are trained to acquaint themselves with relevant skills which would help them to unveil their creative potential. Furthermore, college takes all the necessary steps to provide versatile knowledge to make them updated and combat the challenges of life. Thus, college assures the holistic development of students. Our college introduced 16 activity-based learning courses, a student shall opt for any two of the activities offered in the college in each of the first to sixth semesters of the undergraduate programs. The activity carries two credits each semester and will be internally assessed for 50 marks by the staff like NCC Officer/ NSS Officer / Physical Education Teacher / Librarian / Teacher shouldering the responsibility of activities. The concerned staff shall submit the marks to the University during the submission of internal assessment marks. The student shall study any skill course/trade from the National Skill Qualification Framework (NSQF) for levels -5, 6 and 7 for the first, second and third year of the U.G Programs respectively or one in each semester as prescribed by the concerned Faculties and approved by the Academic Council. In this academic year (2021-22) for B.A. B.Sc., programs SEC-1 introduced from respective one core subject. Skill Based Activities shall be evaluated for 50 marks as per the procedure evolved by the University from time to time.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college emphasizes the concept of NEP through a systematic

amalgamation of regional language, culture and emerging western thoughts. In our institution, the regional language, Telugu is focused besides English. Teachers may also utilize the materials of e-content to impact the best to students' community. The objective of NEP is sustained through the integration of native and national issues.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The focus of NEP is on skill-based learning. In this regard, the college gets ready to prepare the students for future employability. NEP wants to impart practical knowledge and make them analytical. Education is not sheer pouring of theoretical ideas rather it is to ensure the students are applied and competitive. The institution reinforces the students to imbibe practical wisdom. Our Institution is affiliated with Osmania University, Telangana. The responsibility of the designing curriculum and framing the syllabus for all UG and programs rests with the affiliating University. Few of the Teachers of our college, from different subjects, are members of BOE and BOS of the University. They provide need-based inputs and inclusions in the syllabus by giving their proposals and advice. There is a range of courses and programs categorized in compliance with local, National and global trends and needs in mind. Creating a link between the Course Outcome and Program Outcomes, for each lesson and assessment is called CO-PO Mapping. It helps to encourage and apply Outcome Based Education in our college for attaining a futuristic approach towards education along with improved learning outcomes. In our institution as per affiliated University guidelines, COs are prepared to enrich Knowledge and Skill acquired via courses/curriculum. Program Outcomes (POs) to expertise developed after completion of the program. Program Specific Outcome (PSO) to the expertise of graduates of a certain program. The framework of the POs, PSOs and COs designed by the faculty members of our institution, are discussed in the departmental meeting and are finalized using action verbs of learning levels as indicated by Bloom's Taxonomy, With Course Articulation Matrix, the attainment of POs, COs and PSOs are estimated. Direct and Indirect measures are exercised to evaluate the attainment of POs, COs and PSOs by the College. The direct measures consist of Semester end examinations and Internal assessments. Indirect measures include feedback from students and Placement records.

20.Distance education/online education:

In our institution as per University guidelines, we provide

online education facilities to learn and get opportunities at our doorstep. Our institution has Ambedkar Open University through which students are encouraged to take online courses. Students are motivated to enroll in the SWAYAM portal to get online certificate courses through credit-based recognition NPTEL, MOOC etc. will be taken to ensure it is at par with the highest quality in all program-class. All programs, Courses, Curriculum and pedagogy across subjects, including those in class online and in ODL modes as well as student support will aim to achieve global standards of quality.

Extended Profile

1.Programme

1.1	342
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2208
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1134
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	622
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	70
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	70
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	47
4.2 Total expenditure excluding salary during the year (INR in lakhs)	107.72
4.3 Total number of computers on campus for academic purposes	245
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
Sardar Patel College is a constituent college of Osmania University, and as such follows a predetermined syllabus. However, the college innovates within these established academic structures, committed to providing holistic development for its students. Academic processes in Sardar Patel College are	

streamlined, with timetables, workloads and other administrative tasks prepared well in advance of teaching sessions. The intellectual teaching body is supported by relevant ICT. The college enjoys technologically enabled and inclusive infrastructure including a well-equipped library, which makes it possible for the students to participate in a modern teaching-learning process. Our teachers regularly update their disciplinary knowledge through active involvement in faculty development programmes, curriculum reviews, evaluation, and participation in different decision making bodies of the University. Experimental learning through internships, projects and field trips is specifically facilitated. College incorporates an empathetic approach, endeavoring to familiarize the students about how gender-based inequalities, neglect of environmental concerns and lack of ethics hamper an individual's and societal growth. Bolstering its academic credentials, Sardar Patel College is one of the few colleges that offer a range of dedicated add-on & Value Added courses. Complementing these pursuits is the strong tutorial and mentor-ward system. Smaller groups of students are created, so that academic and other discussions are individualized. Inter-disciplinarily and sensitivity form a significant aspect of our vision of providing transformative education to students. At our College, feedback from students is taken to maintain its transparency and accountability. Feedback is taken from students; the data is compiled and analysed.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sardarpatelcollege.in/syllabus

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As part of a sound educational strategy, to evaluate all aspects of student's development throughout the year the institution adopts the Continuous Internal Evaluation (CIE) system.

The departments adopt various modes of evaluation methods under the CIE such as Assignments, Viva - voce, Research Projects, Field Trips and Internship. The college conducted Certificate Courses, Add on courses and value added program. Departments of Botany, Zoology, Chemistry, Commerce and Department of Business management assigns projects under CIE to students on recent topics as a part

of self-study based on their field experiences which helps to enhance subject knowledge and achieve practical skills.

To nurture scientific temper and research aptitude among the students committee organized "College level Research" and encouraged students to participate in it. The college has an MOU'S with ICT'S, CSR initiative (WOW) to recycle the collected waste from the college premises. Faculty encourages the students to progress continuously in the semester leading to thorough understanding of the course which allows teachers to evaluate the performance of their students in accordance with the course objectives. It enhances the student's abilities and skills such as creative and critical thinking, working in a team, communication skill, leadership abilities, etc. Faculty distributes course work to the students through proper planning throughout the semester reducing stress on the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sardarpatelcollege.in/pdf/academic/s/calender/academic-calender-for-2021-2022.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
21	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
30	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
554	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

College integrates cross cutting issues relevant to professional ethics, Gender, Human values and Environment Sustainability awareness among the students. NSS Students participated in the awareness program for making use of clay Ganesha and worship "Eco Ganesha" on 6th September 2021. As an environment conscious institution, the college has signed an MOU with ITCs CSR initiative "Wealth out of Waste" (WOW). Zoology Department has visited "NIN" (National Institute of Nutrition) to overcome the malnutrition and guide them about the nourishment for the healthy life. Internal Quality Assessment Cell and Department of Botany jointly organised an awareness program on Gender equality for Students. Short film on Fight back and Gender Sensitivity video were projected in the auditorium. Students got message about Gender equality, Stereotyping, Female Foeticide and Self-defence during eve teasing and utilizing services offered by SHE team.

College has celebrated National Youth Day on 12th June 2021. A Three Day Covid Awareness Program has been conducted from 27th July to 31st July 2021 "To Live". College has conducted "HARITHAHARAM" program on 30th August 2021. Faculty of Social sciences and students of B.A celebrated and observed "Constitution Day" on 26th November 2021 by collectively reading the Preamble in the college Premises. On 29th December 2021, organised Voter awareness program and took a rally in the surroundings to create awareness regarding the importance of Voting.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

18

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

899

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sardarpatelcollege.in/pdf/feedback-report-1.4.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
875	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
875	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
The departments use monitoring and mentoring to keep track of slow learners' progress. Along with teachers some advanced learners are encouraged to help weak students with explanation and notes.	

If required additional classes are taken. Revision classes and counseling sessions are held. Corrected assignments and answer scripts are shared with each student and discussed to enable students recognize their problematic areas and improve. Faculty makes it a point to be patient and accessible to students personally, over phone, mail, and social apps. The Placement Cell invites Companies and Industries to hold their placement drive at the college and students are encouraged to actively register for the interviews.

Training and Placement Cell also provides training in interview skills and communication skills. Online resources are made available to strengthen the knowledgebase. Students are encouraged to participate in seminars, conferences and workshops to gain knowledge. The Faculty takes a keen interest while ordering books for the library and ascertains that the library collection of books cater to the needs of both slow and advanced learners.

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/1zi0bp9S2f1GHemRVxbnjcNbFdmQ1uM6X/edit?usp=share_link&oid=117203867272526472167&rtpof=true&sd=true
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2208	70

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In addition to traditional teaching-learning methods, the institute is highly interested in providing innovative methods for enriching the learning experience.

Lecture method: This conventional method is commonly adopted by all the teachers. This method facilitates the teacher to interpret, explain and revise the content of a text only for better understanding of the subject by the learners. Information and Communication Technology (ICT) Enabled Teaching: ICT enabled teaching methods have been made available in the institute. The Teaching Learning Process is supported with Regular Practical Sessions, access of Digital Library, Use of LCD projectors for seminars and workshops, productive use of educational videos.

Interactive method: The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, educational games, discussion and questions and answers on current affairs.

Project-based Learning: The project work is mandatory for B.Com. and MBA students, during their final semester. The effective phases of identification of the problem, survey, preparing questionnaire, testing and report writing ensure the required project-based learning among the students.

Experiential learning: The Seminars and Workshops committee organizes various orientation programs, guest lectures, seminars, workshops, Conferences on various topics for all the students, to enhance their knowledge for holistic development.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://drive.google.com/file/d/1l474beG7G_RAzMtf3JCfGOVbCeC-HDbS/view?usp=share_link

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has adapted modern ICT tools like computers, laptops, projectors and has used the feature of Google classroom well, both in the regular classes and during the pandemic period quite efficiently.

Google-classroom is used to manage and post course-related information, learning-material, quiz', lab-submissions, evaluations, assignments, etc. Virtual-labs are used to conduct

labs through simulations and to explain 'Point-Group Theory' & Stereo Chemistry in the classes. Lab manuals are sent through Google classrooms and mailed to students in advance before performing experiments. Online drawing-tools like concept-maps, mind-maps, are used to perform Student-Centric activities. The PPTs are enabled with animations and simulations to improve the effectiveness of the teaching-learning process. Online quizzes and polls are regularly conducted to record the feedback of the students. JAVA, Oracle, Python, UNIX etc. programmes are used by computer science students. Online tools like Chemdraw, Matlab etc. are used where faculty can monitor students uploading the individual tasks such as solving a problem (chemical reaction & structures drawn) assigned during lecture. The Commerce students have been using Tally app since 2017 and before.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

70

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

70

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

70

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

2.5.1. Mechanism of Internal Assessment

The college is an affiliated institution of the Osmania University and follows the examination pattern of the institution when it comes to internal assessment of students.

Internal examination pattern includes a 15 mark test which includes largely basics of each subject and an assignment of 5 marks is given in addition to this exam. Students are prior informed about the weightage of internal exams, which will be 20% of the total marks (80% of weightage is given for external semester end exam)

The Internal assessment (IA) constitutes the system of continuous evaluation by the institution. Two internals are conducted, as already mentioned with varying forms like assignments, project works, tutorials and paper presentations. There is a well-defined schedule for internal exams which the Osmania University prescribes for all of its constituent colleges which our institution follows diligently

Evaluation of internal exams is transparent and to the point. Marks are obtained by the faculty concerned and are duly uploaded by them, on the university portal and a constant record is maintained by the department concerned.

Internal assignments are a method of improving writing skills of students which help them in downsizing a broad topic and exam.

File Description	Documents
Any additional information	View File
Link for additional information	https://docs.google.com/document/d/1QUEv7e7BkpvE8OupOFsBsNE3OTOIfABR/edit?usp=share_link&oid=117203867272526472167&rtpof=true&sd=true

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To maximize transparency & efficiency in examination related grievances during examinations, the exam chief-superintendent (Principal) acts as controller of examination and looks after the entire system of examinations. The examination schedule is communicated to the students by displaying the date-sheet on

college-website, information-corner as well as circulation through WhatsApp groups by HODs.

If any students do not attempt any one of the internal examinations due to health related or personal issues, the management including the heads of the departments are instantly approachable by them, to which there is an open access to the faculties.

If appropriate material proof is produced by students including documents like doctor certificates etc., they will be allowed to write an exam after the schedule.

The students are informed regarding the requisite formalities of assessment of project reports or seminars by putting up the details on the main information board as well as departmental notice boards, well in time. The HOD monitors the completion of the work and ensures that the deadlines are duly followed. Every project, seminar, and assignment is time bound and rules for evaluation are conveyed to the students well in advance. Any grievance regarding projects, assignments, and internships, is resolved by the HODs & guide/supervisor/faculty-members in presence of the concerned teacher and HOD. The staff promptly deals with issues related to attendance or assessment of the students and keep them informed about their attendance & grades.

This is the way the institution works for the betterment of students in academics.

File Description	Documents
Any additional information	View File
Link for additional information	https://docs.google.com/document/d/1QUEv7e7BkpvE8OupOFsBsNE3OTOIfABR/edit?usp=share_link&oid=117203867272526472167&rtpof=true&sd=true

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution is committed to present an accurate picture of course and programme outcomes. Each faculty is informed prior commencement of exams, the process of calculating course outcomes

from each semester.

Our college faculty members are committed to support the students in achieving their intended goals by creating good atmosphere to facilitate the achievement of learning outcomes. The strategic teaching learning and assessment of the institution are brought through Faculty improvement Programmes, Continuous and Comprehensive Evaluation of the students by the mentors. Field trips, assignments and practical are included as a part of curriculum prescribed by affiliating University. Extension lectures relating to Personality Development, subject concerned, to enhance Interview and Communication Skills by eminent persons from various fields. Totally, our institution follows an organized procedure to collect and analyse data on student learning outcomes. IQAC, Academic & Examination Cell is having the mechanism to monitor student learning outcomes.

The faculty members in their introductory classes give an overview of the programme outcomes and the course outcomes to the students and made aware of the benefits of pursuing specific course. The B.A., B.Com., B.Sc. students are enlightened about the knowledge in the programme specific outcomes, Higher Education, Career Opportunities that could be availed by them. The PG students are given awareness on the specializations in opted or available programmes the application building their career.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://docs.google.com/document/d/1EGa3nGugpatfkKg1swx9aTF6F9099lxq/edit?usp=share_link&oid=117203867272526472167&rtpof=true&sd=true
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution evaluates both course outcomes and programme outcomes after giving the roles to various departments in a calendar year. Heads of the department maintain a record of the courses and maintain the evidence to be produced by the departments.

Heads of departments prepare excel sheets displaying the course outcomes for each internals (2 each in a semester) are calculated and maintain a constant review of students performance.

Levels are assigned for courses and then the calculation of programme outcomes are calculated likewise. The process of calculation is taken from internals for 20% and 80% for semester end exams for each programme.

The average of six course outcomes and semester outcomes are calculated thus and stored for constant perusal of the department.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://docs.google.com/document/d/11My79m6imBc6VILuTkqUA1zEebHFI4Uc/edit?usp=share_link&oid=117203867272526472167&rtpof=true&sd=true

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

351

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://sardarpatelcollege.in/pdf/annual-report/annual-report-2021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sardarpatelcollege.in/student-satisfaction-survey>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Sardar Patel College has an Innovation Centre (IC) where transitory and facilitative assistance is given to students for start-ups. It is geared towards innovation and application of technology, and promotion of growth from within local economies, while additionally giving a tool for technology transmission. The institution has constituted an Innovation Centre in 2021 known as Sardar Patel College Innovation Centre, to facilitate and monitor research activities in the college. The IC facilitates and provides necessary guidance to the faculties and students in submitting research proposals. The Innovation centre has reviewed the model of a novel bike developed by our student of B.A. (Computer Application) final year (2019-22) and found to be innovative. Hence, the committee forwarded this project to management for funding for development of the prototype. Has received Rs. 20,000/- towards research and development of the novel bike with added features.

Student of B.Sc Applied Nutrition and Public Health, Botany and Chemistry batch 2019-2022, has started a small business of homemade chocolates in June 2021. Eventually she learnt more skills by experimenting, practicing and developing new recipes and introduced Cakes and many more desserts on my Instagram page @confecarnival. It's a small scale venture (cloud kitchen) where she gets orders sparingly but hopes that it will grow in future. She developed a few Low-carbs, diabetic friendly, keto and gluten free recipes also to promote healthy desserts.

Student of B.Sc. Nutrition (2019-22) and another student from B.Com (Computer Applications) 2018-21 have started a YouTube channel.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1DxlrEITih32HQfQZ30SaPHnOLOzQm951/edit

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

14

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our esteemed institution conducts periodic extension activities for the welfare of society and to enhance the knowledge of students and to make them a better citizen. We strongly believe in "giving back" to the community and for sensitizing students to social issues and constantly strive for their holistic development.

Activities like Statute Cleaning, Blood donation Camps, rally in remembrance of pulwama attack and donation for cause program were organized by the College.

As a part of blood donation camp the cadets of our college have donated 4 units of blood in the various hospitals in the city. The cadets of our college have participated in a statue cleaning programme. Early morning from the adopted statue and within the college statues they have dusted and water washed four statues and surroundings of the statue were also cleaned.

The NCC and NSS Students on 14/02/2022 have taken an initiative for rally carrying of 26.6 meters long national flag in remembrance of 40 soldiers who have been attacked in pulwama on 14/02/2019.

NCC Cadets of 1T (BN Hyd grp) took initiative to give support to Sonu Sood and to be part of his service toward the country. Rupees 10,593/- was donated to Sood Foundation.

Following Extension Activities are carried out in the neighbourhood community, by our college to sensitize students towards social issues for their holistic development.

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/1BAh6Ea_hUlp6_Qn4eX9eBYwAQEpCjceYZ/edit?usp=share_link&oid=100284238169181864384&rtpof=true&sd=true
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

6

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

521

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Ever since its establishment in 1970, the Sardar Patel College has achieved an acclaimed position. It has built a reputation among students, parents, accommodation and industry through its commitment to impart knowledge and skill based quality education. This has been achieved not only through academic performance but also by facilitating students and staff with necessary and sound infrastructure and adequate teaching and learning facilities. The college carefully plans and implements its infrastructure policy with the support of OGA and exhibition society.

The college has a green campus spread around 3.8 acres of land. There are 2 blocks in the campus, old and a new block. In the new

block, the ground floor is allocated for the principal cabin, board room, conference hall, server room, lift facility, UG library, hostel for girls, administrative office, IQAC chamber and for other amenities. The other floors allocated for staff rooms, class rooms, 2 tutorials laboratories, PG library, placement office, seminar halls, auditorium, 2 botany labs, 2 zoology labs, 2 physics labs, 3 computer labs, yoga centre and exam branch office.

The old block is totally allocated for class rooms, 4 chemistry labs, 1 nutrition lab, 1 research lab, staff rooms, sports, NCC, NSS, start up cell, incubation cell, sports room, gymnasium, canteen, first aid sick room and botanical garden etc. At present the college infrastructure includes 45 class rooms, 2 auditoriums, 2 seminar halls, 3 boys restrooms, 4 girls restrooms and other amenities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1MMhUr5IKZU7cFzGR_VdxFekLvXSBHGej/edit?usp=sharing&oid=104426763832696818756&rtpof=true&sd=true

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sardar Patel College aims at the overall personality of the students through all round development in the areas of physical, social, cultural activities along with academics. The college provides plenty of opportunities and avenues for students through sports and cultural activities in order to explore, nurture their inner talent, creativity and to inculcate the ethical, cultural values along with the team spirit, sportsmanship and leadership qualities to evolve into strong and responsible citizens.

Students are constantly motivated to participate in various sports as well as cultural competitions organized within the campus inter college, zonal, university, regional, state as well as national level. Throughout the 52 years, our students have gone through several laurels in sports and cultural activities to the college. The college has established itself as one of the best in the field of sports and cultural activities by holding great records. Our

sports infrastructure is unmatched in the region with facilities to cater the indoor and outdoor games like chess, table tennis and outdoor games like volleyball court, badminton, Tennikoit, Kho-kho, kabaddi and Cricket pitch. There is a yoga center and well-furnished gymnasium.

College has an auditorium (Shri Shankerji) about 4475 sqft for cultural activities with the seating capacity of 1000 persons. In the year 2020 another auditorium fully equipped with air conditioning was inaugurated with a seating capacity of 300 persons. Sardar Patel College provides major platforms for cultural activities including music, drama, singing, dancing, fine arts, rangoli, mehendi, best out of waste and literary activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1VJfEmx4MELthn973FfPmAFpYrW3G4uac/edit?usp=share_link&oid=117203867272526472167&rtpof=true&sd=true

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/document/d/1Lp1SY7G5Ui3aHaMbfIABgwKUgQIBDnOt/edit
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

17.38

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated in the year of 2006 with integrated library management system-New GenLib software, version: Helium 3.1.4, subscription ID: NGL176, NGL core engine version - 3.1.4. College has 2 libraries UG and PG. UG Library is located in the new building ground floor which is about 3700 sqft, and the PG library is located on the first floor which is about 1143 sqft. Both the libraries are well organized according to the Dewey decimal classification scheme, have good ventilation and all required amenities.

As per the university, AICTE college will purchase text books, journals every year. In both the libraries have about 64000 volumes of books in various subjects, subscribed 12 no's national and international journals and 1012 volumes of e- books in different 60 titles catering to the curriculum. In addition, college has subscribed to certain magazines, daily newspapers, journals and knowledge enriched papers, G.K books etc. Library is also included rare books related to autobiography of Sardar Patel. Library is also having 10 computer systems. To make the students aware of certain competitive exams and job opportunities, the college subscribes to the employment newspaper, civil services chronicle, careers 360 etc. Separate rooms are allocated for reading purpose for students and faculty.

Library has a 300 Mbps speed internet connection for all the systems in the library. The library subscribes to INFLIBNET (N-LIST). We also have national digital library membership. Library functions under the guidance of a well-qualified librarian. The

working hours of the library are 9.30 am to 4.30 pm on all the working days.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://drive.google.com/file/d/1MpuweTDyGW9NyxArh-L65iPRq9hngLz/view?usp=share_link

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5,98,870

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

68

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Sardar Patel College is maintaining a good IT infrastructure which covers Wi-Fi, cyber security and data management for all stakeholders. The college also regularly upgrades its infrastructure covering Wi-Fi, cyber security, software, ERP system and ICT enabled teaching learning resources.

The institution has 3 labs which includes 245 systems. It also has LED monitor and uninterrupted power supply support to enhance the teaching and learning process. All the departments are provided with the desktop computers with internet facility, printers, scanner. It also has LCD projector for ICT related activities. The institution maintains one server room to connect all its systems.

All the sections and parts of the administrative office are also provided systems with internet connection for the smooth functioning of day to day activities. Condemn computers are checked regularly and replaced with new one.

All the staff (teaching and non-teaching) and students are access to use all the ICT facilities with internet connection whenever they want. College has HP Acer and Dell desktops running with windows 7 and windows 10, 8 projectors and 18 HP Desk jet printers in academic and administration sections.

College has Act fiber net connectivity with 300 Mbps for 2000 user capacity. The college has 3 high-definition Xerox machines, copier machines; Reso machines are there which are used for administrative and academic purpose. A backup is taken for all the administrative systems, windows and antivirus are updated on a regular basis. LAN and network connections are also monitored by the IT consultant.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/101s-ZsbxgkJB5MyALt24QdGssDdPLxW_/view?usp=share_link

4.3.2 - Number of Computers

245

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

89.86

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college is committed in providing sufficient infrastructural facilities for the smooth conduct of curricular, co-curricular and extracurricular activities in the campus. The college has Regulations , Rules-LAWs, Policies framed by Osmania Graduates Association & Exhibition Society.

The details of the books are maintained digitally by Librarian and will be updated every year. Visitor's registers for staff and students are maintained separately. Library Attendant daily looks after the cleaning of stack rooms which is monitored by the Librarian. Book shelves are regularly cleaned by using vacuum cleaner.

The institute has an adequate number of computers with internet facilities and utility software. Computers, software and hardware are maintained by outsourced technicians. Lab Assistants and Lab-Attenders look after upkeep of computers and peripherals.

A separate register is maintained in the Office to register computer related issues which are rectified immediately.

The responsibility of daily cleaning of the classrooms is assigned to the support staffs which are monitored by the Office Superintendent. Regular sanitization of classrooms is taken care.

The maintenance of laboratories is supervised by respective Head of Department and Lab Assistants with the help of Lab Attendants. Equipment are maintained properly, repaired, calibrated and serviced periodically through external agencies.

The sports block is well equipped along with Gymnasium room which is maintained by Sports Director who take care of cleanliness of sports block with help of supporting staff.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/folders/1SXULQOY6fR9R50bCDu7ga7xRQHMgO3fS

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1574

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1574

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	https://sardarpatelcollege.in/pdf/activities/soft-skills-2021-2022.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
1321	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
1321	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent	A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

29

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

83

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

5

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

6

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Student representation and engagement in various administrative, co-curricular and extra-curricular activities are conducted by student-representatives, who are very responsible and dutiful. The activities are conducted by the students with at most focus and concern. There are numerous students and clubs which take care of all the programmes in a novel-manner. There are a number of student-groups who condition the talented students to participate in many ways which burnish them to project in many aspects. The anti-ragging committee and anti-drug committee comprise the renowned faculty and students to put a check on ragging and drugs. Redressal Grievance and internal complaints committee and student volunteers guard the students from forbidden activities.

The sports and games committee is the heart of the institution in making the students fit and healthy. There are few student groups which recognize talent and put forth to the physical director.

The women welfare committee and the responsible girl-student-group takes care of the welfare of the women of the institution.

Consumer club, cultural activities committee, disciplinary committee, Eco-club, English forum etc., along with student groups make a sea-difference in guiding, mentoring, teaching the students .The versatility of the students is the logo of this esteemed institution.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/liwZMJFjsAPlNOTIi8bMAaW9mOnEnM0Hr/view?pli=1
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The renowned Alumni has been Contributing in plethora for this esteemed institution they have been doing a lot for the sake of the fresh batch most of the Alumni have participated and are participating in arranging programmes for the novice student. Interacting with the students in many ways like motivational speech, talking about job opportunities cultivating competitive spirit and making them understand the market scenario. All these activities are through frequent visits. These Alumni are devoted and dedicated to this venerated institution in such a way that they steal some time from their hectic professional life.

The other aspect is to train students for higher education and foreign universities .The faculty is training the students for

international exams as GMAT, TOEFL, IELTS, and GRE etc. for better and the best career.

Besides all these above aspect and making the student to listen to the extension lectures , make them participate in Quiz , Elocution , Debates , Group discussions etc.

The college functions for all round development of the students in sports, games, NCC, NSS and preserving the environment through Haritha haram.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision :

In pursuit of excellence in education among the youth for the empowerment of socially and economically marginalized sectors of the society.

Our motto :

"Ask A Right Question Be A Sardar".

Mission :

- To sensitize students towards gender equality.
- To inculcate a scientific temper.
- To develop the students employability and entrepreneur

skills.

- To instill a passion of learning.
- In making a complete citizen of the Nation.

1. To provide access to education for empowering the underprivileged and economically-weaker sections.

2. To focus on holistic development and promotion of lifelong learning.

3. To take measures towards sustainable development of society and environment.

4. To develop Civic awareness among students for better leadership.

5. To focus on women empowerment by gender sensitization.

6. To encourage physical activities among the students by arranging various sports and games.

7. To integrate an ICT in the field of education by using teaching learning audio-visual aids.

8. Student Placement through effective Job Mela for creating employment for students is also one of the missions of the institution.

9. Permitting students to attend various internships and social service activities by NSS and NCC

File Description	Documents
Paste link for additional information	https://sardarpatelcollege.in/vision-mission-motto
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Governance, Leadership and Management.

The Management actively takes part in monitoring of the Institution. The Governing body meets twice in a year and review the activities and recommends good initiatives for better functioning of the Institution. Management allocates the funds for development activities such as Faculty requirements for Academic excellence, Research innovations, and Infrastructure development with a focus on Training & Placement for students.

Perspective Plan for Development

Institution has perspective plan on par with Vision and Mission of the Institution for the effective Governance and Leadership. Suggestions from the Stakeholders are considered by the Decision-making bodies resulted in growth and achievement of the Perspective plan as detailed below.

- Continuous Quality Improvement through well planned monitoring
- Implementation of Outcome Based Education
- Industry Supported Labs
- Neat and Clean Green Campus

Distinctive Characteristics of Mission

The Vision and Mission of the Institution focuses on EBE and the students are trained competitively as most of them come from rural background. The students also focus on Social awareness and become more responsible for contribution towards Societal transformation and Nation Building.

Decision Making Bodies

The Governance is reflected by effective leadership of the following Decision-making bodies in line with the vision and mission of the Institution.

- Governing Body
- IQAC
- Academic Advisory Committee
- Program and function Committee
- Disciplinary Committee
- College Timetable Committee
- Research Advisory Committee
- Admission Committee
- Training and Placement Cell
- Sports and game Committee

- Anti-Ragging Committee
- Grievance cell
- Women's Empowerment committee
- Scholarship Committee
- Library advisory Committee
- Internal Compliance Committee

File Description	Documents
Paste link for additional information	https://sardarpatelcollege.in/pdf/college-committees-2021-2022.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Management appoints teaching and non-teaching staff as per the University norms, subject to the approval of the Governing body and the selected faculty will be ratified by the Osmania University.

The Strategic Planning includes the following

- Planning and Monitoring
- Academics (UG & PG)
- Administration
- Student affairs

Admission of the students: The admission criterion is based on the percentage of marks obtained by the applicants in the BIE/12th and polytechnic level applied through DOST (Degree Online Services Telangana).

Human resource management: The management of the institute recruits teaching faculty through the selection committee constituted by the Osmania University.

Curriculum development:- The institution follows the CBCS

curriculum framed by the Osmania University.

Teaching and learning:- The faculty members of the college are motivated and supported to improve their teaching skills by attending national and international seminars, FDPs and workshops.

Library, ICT and physical infrastructure / instrumentation: The College provides library for UG and PG that are equipped with latest version of books for each department and also provide access to NList.

Industry interaction / collaboration: The institution has MOUs with reputed organizations with an intention to achieve quality education.

Examination and Evaluation: The College conducts examinations as per the guidelines of University. Prior intimation is given to the students to attend the internal examinations using circular, sharing the information through whatsapp groups.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://docs.google.com/document/d/1pveI353Ytkn00i_8spj3311sc51ajxFe/edit?usp=share_link&oid=117203867272526472167&rtpof=true&sd=true
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is constituted by Governing Body which is a team of 15 members of which some are nominated by Parent Organization i.e. Osmania Graduates Asssocation (OGA) and the remaining shall be Principal and representative from University. The tenure of the Governing Body is 3 years and the office bearers include Chairman, Vice-chairman, Hon.Secretary, Joint secretary and Hon.Treasurer.

The Governing Body of the college abides by the rules and procedures framed by the parent organisation. The quorum of the

Governing Body meeting shall not be less than eight (minimum three Office Bearers and five GB members).

Governing Body comprises of various sub- committees, allocates budget to departmental activities and infrastructure. Management appoints teaching staff subject to the approval of Governing body. Selected faculty will be ratified by the selection committee of Osmania University. All the assets including movable and immovable property belongs and vests in OGA provided it should be utilized for college functioning under their directions.

Organizational Setup: Principal is the key person of the college and reports the Academic, Organizational and Financial matters of the college to the Chairman. Principal is the Member Secretary of Governing Body and convenes the GB meetings.

Academic and Examination Committee controls and monitors the Academic work load and along with Time table committee scrutinizes the total work load allotment to faculty.

The supporting units in Administrative office are admissions and Scholarships, Examinations section and Accounts Section.

File Description	Documents
Paste link for additional information	https://sardarpatelcollege.in/pdf/ssr/criteria6/6.2.1_1661612163_8637.pdf
Link to Organogram of the institution webpage	https://sardarpatelcollege.in/organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above
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File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff as follows:

1. Salary Advances and Financial Assistance to Non-Teaching Staff.
2. Salary Advances and Financial Assistance to Teaching Staff.
3. Financial Assistance to Teacher for Professional Development.
4. Providing Employees state insurance schemes.
5. Providing Employee provident fund.
6. Providing Maternity leave for women staff.
7. Providing free medical camp for the staff.
8. Sending selected teachers for refresher courses for the empowerment of teaching faculty annually.
9. Encouraging faculty to become members of professional bodies annually.
10. Providing orientation courses for the faculties to use new technology and equipment for efficient teaching.

The schemes are listed below:-

- Faculty Development Programs are conducted in the college.
- Faculty members are encouraged to attend Seminars and Conferences.
- Experts from the Industry and Academia are invited for interaction with the staff.
- Faculty members are encouraged/ assisted to undertake Professional body memberships.
- Training programs are arranged for updating the knowledge of the Non-teaching staff.

Support Facilities:-

- Canteen
- Grievance cell.
- Parking facilities for both teaching and non-teaching staff.
- Clean drinking water facilities.
- Bank facilities
- Facilities such as lifts, ramps and others for differently abled

ICT Facilities

- The staff has an access to Wi-Fi.
- Desktop facilities are provided in the library and staff room.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1Me0MxfzU3_47iosFFpJ1xgJbWiZMRjfV/view?usp=share_link
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

5

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**1**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year****13**

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

INSTITUTION APPRAISAL SYSTEM FOR TEACHING AND NON-TEACHING

The institution has an appraisal system for the assessment of teaching and non-teaching staff based on their performance in the academic, research and other extracurricular activities.

Appraisal system for teaching staff:

At the end of each semester, feedback in the form of questionnaire is collected from students on parameters like faculty teaching, regularity, punctuality, syllabus completions, classroom interaction etc.

Other parameters are also assessed like number of paper publications, National & International seminars, Conferences, Workshop attended or conducted etc. This feedback is analyzed by a committee headed by Principal and Vice Principal.

Appraisal system for Non-teaching staff: Staff working in labs and administration is assessed on parameters like readiness in Pre-preparatory process of lab experiments, capacity to handle laboratory equipment, adaptability to technical upgradations, Time-bound working patterns, preparation of office notes, documentation and filing etc.

File Description	Documents
Paste link for additional information	https://docs.google.com/document/d/15ZLHgV RMJaOV3lMoxnp57aDobj6EC9Jj/edit?usp=share_link&oid=117203867272526472167&rtpof=true&sd=true
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial management:

Our college has been conducting internal and external financial audits regularly.

An internal audit is conducted by the auditor employed by the parent body OGA every year.

Internal Audit is done for UG and PG programs it is done in accordance with the auditing standards accepted in India.

Includes examine, on a test basis, evidence supporting the amount and disclosures in the financial statements.

An internal audit involves checking and verification of all vouchers of the transactions that are carried out each financial year likewise and an external audit is also carried out in collaboration with CCE.

Minor errors of deletions and commissions were pointed out by the auditing team and are immediately rectified.

Precautionary steps are taken to avoid the recurrence of such errors in the future.

The institute regularly follows internal and external financial audit system:

1. Internal audit is verified by Satyanarayana and Co (CA)
2. External audit is verified by CCE (Commissioner of Collegiate Education)

NIRF (National Institutional Ranking Framework) visited the college.

ISO (Indian standard organization) team verified all financial documents.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1XDbnBu3k9kmj6dORc0cAPGUd75ZxWES8/view?usp=share_link
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.63

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of Funds: The amount received from college development funds are utilized for repairs for college infrastructure etc. The main source of income in the institute is fees paid by the students/reimbursement by the government of Telangana though, in installments.

Further, faculty is encouraged to apply to financial agencies such as AICTE, DST, CSIR and UGC to get financialsanctions for Projects and modernization and training programs.

So far we have received very small amounts from the funding agencies. However, the faculty is striving to get funds especially for their project proposals. Every Year College proposes the annual budget based on the admissions filled in for that academic year and as per requirements to the governing bodymeeting. It will be thoroughly reviewed comparing with the previous academic year budgetand, modifications will be suggested and final approval of the budget will be taken. Theapproved budget will be utilized as per the schedule.

File Description	Documents
Paste link for additional information	https://docs.google.com/spreadsheets/d/1be sCfqSNRBP15bsulZdZweWPaRwfIyqO/edit?usp=share_link&ouid=117203867272526472167&rtfpof=true&sd=true
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell has contributed significantly for institutionalizing the quality assurance strategies and processes.

The IQAC of the college is committed to improve infrastructure, enhance faculty competence and also enhance soft skill of the students for placements.

Following are the contributions of IQAC: Teachers are encouraged to attend workshops, conference, FDPs, refresh courses, orientation programs and to publish their research papers in various journals and conference proceedings with ISBN and ISSN Recommends introduction of new courses in demand as per the suggestions.

UG Courses of B Com honors, Data sciences, nutrition statistics were introduced Institution review teaching and learning process, structures and methodology of operation and learning outcomes at periodic intervals through IQAC setup as per norms and records.

Teaching strategies adopted like: Visualization, Inquiry-based instruction, Differentiation, Technology in the classroom, Behavior management and Professional development.

Student-centric discussion is a teaching strategy that allows students to understand more about topics or concepts via collaboration and cooperation. It involves detailed discussion on topics or ideas that eventually boosts student's confidence, productivity, and implementation skills. It also improves their comprehension, speaking, and listening skills that reflect in their assessments Collaborative learning is a teaching strategy that focuses on encouraging teamwork and partnership. It involves bringing together students with various skills in groups for solving a problem or completing a task. Different minds generate various perspectives and viewpoints that help students understand the concepts better and more effectively.

File Description	Documents
Paste link for additional information	https://docs.google.com/spreadsheets/d/1p7xCsRyjrcKtc3d7ffqTwXKPtAgntJcg/edit#gid=717432143
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has contributed significantly for instituting the quality assures strategies process it receives; teaching, learning outcomes at periodic intervals and records the incremental improvement in various activities. The IQAC of the college is committed to improve infrastructure, enhance faculty competence and empower the students with soft skills for placements.

Following are the contributions of IQAC:

Teachers are encouraged to do Research and also to publish articles and also to participate in various activities.

Teaching Process: Improved ICT facilities for online teaching. Online classes through Google meet and zoom platforms.

During lock down period teachers have arranged online student seminars to make them understand the crux. All these have taken place in the physical mode also.

For effective teaching: generated the PowerPoint presentations, videos, pictorial presentations in virtual and physical mode for subject clarity and lucidity. All the notifications are updated in the college website. The faculty research programs and aspects are improved.

Student-centric discussion is a teaching strategy that allows students to understand more about concepts via collaboration and cooperation. It involves detailed discussion on topics or ideas that eventually boosts students' confidence, productivity, and implementation skills.

Collaborative learning is a teaching strategy that focuses on encouraging teamwork and partnership. It involves bringing

together students with various skills in groups for solving a problem or completing a task. Different minds generate various perspectives and viewpoints that help students understand the concepts better and more effectively.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1l474beG7G_RAzMtf3JCfGOVbCeC-HDbS/view?usp=share link
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sardarpatelcollege.in/pdf/annual-report/annual-report-2021-22.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

All the students are given equal opportunities in all aspects like NSS, NCC, admissions, cultural activities, co-curricular activities, national functions and other programs to promote

gender equity in the campus.

Institution thrives and works on the motto "BETI BACHAO, BETI PADHAO" and "SWACH BETI MISSION"

An awareness program was conducted by IQAC and Botany department on gender equity on 23rd December 2021 in order to teach the students about gender equality, gender stereotyping and female foeticide.

The women welfare committee is taking all the necessary measures to ensure and to maintain harmony and build a healthy environment in the campus. The committee members regularly counsel female students about health and hygiene.

International women's day is celebrated to encourage students to pursue higher education and also to urge them to be independent.

Safety and Security measures in the college of Female Students and faculty is constantly monitored through 24 hours CCTV surveillance and 24 hours vigilance by Security guards

Further Committees addressing Ragging, Gender discrimination and Harassment issues are Women welfare committee, Anti-ragging committee, Disciplinary committee.

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/14VF0tLCi2pxaEgNBc_HapKS87fp9DlY3/edit?usp=share_link&oid=108181793669175092442&rtpof=true&sd=true
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://docs.google.com/document/d/1-g-mR6AsXcJGTfYx8_pf-Wy9sL37cG89/edit
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File
<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>Sardar Patel college works on the mission of "Swachh Bharat" eternally. Bio waste management: ? Our institution has installed a Bio Incinerator in ladies staff wash room which is used for sanitary napkins incineration as a initiative to handle bio waste. Solid waste management ? The Campus of the institution is swept regularly by sweepers to maintain cleanliness. ? Separate trash bins for biodegradable and non-biodegradable wastes are mounted in the campus .Students and maintenance staff are educated on how to collect, dispose the waste into separate bins and the disposed waste is collected by GHMC staff regularly. ? Dust bins are installed at all departments , corridors, office, and overall campus to ensure the proper disposal of solid waste. ? The college already has MoU with ITC's CSR initiative WOW, launched in November 2020, successfully running in forth coming year too, which collects the Solid waste and E-wastes from all departments, office, campus and sent for recycling. Further, the dried leaves from the campus are collected and used for vermicompost. E-waste management ? E-waste which are non functional such as computers, printers, CPU, mouses, CD's, monitors and digital laboratory equipments are stored in an allotted room that are used in assembling parts and recycled.</p>	
File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File
<p>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution</p>	<p>B. Any 3 of the above</p>

system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows:	B. Any 3 of the above
<ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following	A. Any 4 or all of the above
<ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The NCC & NSS cadets as well as staff participated actively in all National festivals like Independence Day, Republic Day that are celebrated in the college campus, which promotes national integrity, reduces socio-cultural and economic differences and strengthens national unity and solidarity. Other festivals

portraying cultures, traditions of different states and religions also promote cultural unity. One among them is the "Bathukamma" Festival representing Telangana state culture that is celebrated in the college campus by women staff. Encouraging Linguistic diversity, the Department of Telugu has celebrated "TELUGU BHASHA DINOTSAVAM" representing the importance of Telugu language and Telangana culture. The Hindi Department conducted a webinar on "GLOBAL PERSPECTIVE OF HINDI LANGUAGE" emphasising the importance of languages, specifically Hindi being our National language. Sanskrit department has conducted an extension lecture on "Sanskrit and Telugu Languages- Personality Development" whose speaker, Koyi Koteswara Rao an eminent dalit poet, critic, spoke about the importance of language and literature in enriching the personality development of the students. Further Participation of students in cultural events, literary competitions, and Annual Day celebrations provides the social cohesion, tolerance, sharing social and cultural values promoting unity in diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

We encourage students to participate in community services and activities to uphold the sense of civic responsibilities.

To inculcate human values and social responsibility, students are encouraged to actively take part in voluntary social service activities like visiting old age homes and distributing food, supply of masks and food to the needy during lockdown in COVID pandemic.

The students also participate in outreach programs organized by their respective departments, NSS and NCC. The students understand the different perspectives of social issues prevailing in the community while interacting with different people. Some of the activities organized as outreach programs are supply of food to the needy during lockdown due to COVID, PULSE POLIO drive, PULWAMA ATTACK RALLY, ECO FRIENDLY GANESHA RALLY, SWACHH BHARAT ABHIYAN, SWACHH PACKWARD etc.

On 26th January, Republic Day and on August 15th Independence Day are celebrated every year during which NCC cadets march past and offer their respect to the national flag. Awareness on anti-drug abuse was also organised in collaboration with the Police Department, Padmarao Nagar. National Voters Day is celebrated to remind the students and staff about their constitutional duties, rights, and responsibilities and also to take oath to respect the Indian constitution.

Many events are organised by our NCC cadets and NSS volunteers in upbringing student responsibilities and greatly dedicate them in rendering their service. NCC and NSS units prove to be a great asset for Sardar Patel College.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://docs.google.com/document/d/1wK8gp68V8EUxV8dWmgrYCRUfnMVKiPhw/edit?usp=share_link&oid=108181793669175092442&rtpof=true&sd=true
Any other relevant information	https://docs.google.com/document/d/1UA70iRt-d-HTseUykg2W4rdlt509m0_B/edit?usp=share_link&oid=108181793669175092442&rtpof=true&sd=true

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National commemorative days Viz., Republic Day on 26th January and Independence Day on August 15th are celebrated every year during which students and staff participate. NSS volunteers and NCC cadets conduct march past and offer their respect to the national flag. Even National Unity Day/ Ekta Diwas are celebrated on 31 October and a pledge is taken by students and staff to preserve unity, integrity and security of our nation. Students also participated in "Run for unity" organized on this day. Every year "Teachers Day" is celebrated by students on 5th September to mark the birth anniversary of Dr. Sarvepalli Radhakrishnan. National library week was organised in November 2021. Further, Swami Vivekananda birthday is also celebrated as national youth day every year on January 12th. Also, Mahatma Gandhijis birthday celebrated every year and NSS students participate in "Swachh Bharath Abhiyaan" a clean India mission on this day.

Similarly, International commemorative days like International women's day on March 8th, World water day on 22nd March, World environment day on June 5th, International Yoga Day on June 21st, World breastfeeding week from August 1-7th, World diabetes day on 14th November, World soil day on 5th December, World water Day on March 22nd are celebrated by the respective departments every year.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-I-Energy saving drive(Replacement of incandescent bulbs with LED bulbs)

The institution has come forward to replace conventional incandescent bulbs with LED bulbs as they last longer time and more efficient in energy saving than conventional incandescent bulbs. The replacement with LED bulbs, was successfully done in the all the departments, classrooms, laboratories, washrooms, and corridors. This is because LED bulbs consume less energy, and emit less carbon, but glows effectively for a longer time. LED bulbs are also approved to be environment friendly as they are recyclable, unlike fluorescent bulbs which are made of hazardous chemicals such as mercury. The replacement of CFL and incandescent bulbs with LED bulbs has reflected a huge positive impact on electrical bills.

BEST PRACTICE-II- "VrukshoRakshati Rakshitah" by NCC students

Each NCC Cadet has adopted two plants and took complete responsibility for watering and nourishing the plants, planted during the Harithavanam project. While the primary motive behind this plan of action was to maintain the green and sustainable campus, the other being to teach responsibility and patience in students. The program was planned in collaboration with the Eco-club committee in the college. This program was implemented so as to induce responsibility in the students towards reducing Global Warming. Further, the students attached a QR code to each plant, which reveals the information such as scientific name, family and importance of the plant when scanned. This way the institution cultivated an interest among students to learn about various plants and their importance.

File Description	Documents
Best practices in the Institutional website	https://sardarpatelcollege.in/pdf/best-practice/best-practices-20230531.pdf
Any other relevant information	https://docs.google.com/document/d/1c7YYX3tnxmOLjkKVEYT3Gjqk1_XOgKiy/edit?usp=share_link&oid=108181793669175092442&rtpof=true&sd=true

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college focuses majorly on the holistic development of students and provides them resources to facilitate their development besides aiming at excellence in education. We encourage students to take part in skill enhancing activities such as art, craft, soft skills, computer skills, sports to enhance their intellectual, emotional, interpersonal abilities and logical thinking. Field trips have been facilitated, so as to give students an experiential learning. Students are also encouraged to develop their public speaking skills. The fests, inter collegiate competitions and science exhibitions give scope to develop hands-on experience among students. The social skills are nurtured through various activities conducted by the institute which sensitizes students to the concerns of society. The students undertake activities to spread social awareness about various topics such as female foeticide, Swachh Bharat etc. The institute persistently encourages students to participate in physical activities such as yoga and sports.

The mentor-mentee system is in place that ensures the students contact with faculty regularly. Students are constantly guided to pursue higher education and placements were also provided on and off the campus by companies such as Wipro, Legato, Cognizant, MSN labs etc.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Installation of RO systems and Waste water cycling: The institution is working on implementing techniques such as RO water purifier, as well as recycling of wastewater to plants for drip irrigation which would also contribute to water conservation. 2. Digital classrooms: The institution has always been finding ways to make learning more interesting, therefore it has planned to implement ICT tools such as digital classrooms and smart classrooms. 3. Enrollment for Ph.D., net, and set and research centre: The institution not only urges the students to improve themselves but also the teaching staff by motivating them to enroll for exams such as SET/NET/Ph.D. Further, Associate professors are encouraged for approaching national funding agencies for getting research projects and setting research centre in campus in different fields. 4. Student enrolment for Higher education and to conduct Placement Drive. The students are persuaded to join internships and higher education in order to have a diverse exposure to learning. Further, Job melas are being planned to conduct placements to provide employment opportunities to students. 5. DIET Centre: The nutrition department of the institution is on the path of organizing a diet center, where the nutrition students will be providing personalized diet charts, and diet counseling to the teaching and non-teaching staff of the institution free of cost with the assistance of a Nutrition lecture.