



## YEARLY STATUS REPORT - 2020-2021

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>SARDAR PATEL COLLEGE</b>
• Name of the Head of the institution	<b>Dr. K. Narmada</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>04027510461</b>
• Mobile No:	<b>8328295753</b>
• Registered e-mail	<b>sardarpatel_college@yahoo.com</b>
• Alternate e-mail	<b>principal.sardarpatelcollege@gmail.com</b>
• Address	<b>14, Padmaraonagar, Secunderabad, Telangana State</b>
• City/Town	<b>Hyderabad</b>
• State/UT	<b>Telangana</b>
• Pin Code	<b>500025</b>
<b>2.Institutional status</b>	
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>
• Financial Status	<b>Grants-in aid</b>

• Name of the Affiliating University	Osmania University																		
• Name of the IQAC Coordinator	Dr.K.Karunasri																		
• Phone No.	9959075552																		
• Alternate phone No.	6301922033																		
• Mobile	9959075552																		
• IQAC e-mail address	spc.iqac.2017@gmail.com																		
• Alternate e-mail address	spccomputerscience6@gmail.com																		
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://sardarpatelcollege.in/pdf/AQAR-2019-2020.pdf">https://sardarpatelcollege.in/pdf/AQAR-2019-2020.pdf</a>																		
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes																		
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.sardarpatelcollege.in/academic-calander-2020-2021">https://www.sardarpatelcollege.in/academic-calander-2020-2021</a>																		
<b>5.Accreditation Details</b>																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B</td> <td>2.80</td> <td>2011</td> <td>08/01/2011</td> <td>07/01/2016</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.42</td> <td>2016</td> <td>25/05/2016</td> <td>24/05/2021</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	2.80	2011	08/01/2011	07/01/2016	Cycle 2	B	2.42	2016	25/05/2016	24/05/2021	
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to														
Cycle 1	B	2.80	2011	08/01/2011	07/01/2016														
Cycle 2	B	2.42	2016	25/05/2016	24/05/2021														
<b>6.Date of Establishment of IQAC</b>	16/06/2008																		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>																			
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>SARDAR PATEL COLLEGE</td> <td>0</td> <td>UGC</td> <td>2019</td> <td>0</td> </tr> </tbody> </table>	Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	SARDAR PATEL COLLEGE	0	UGC	2019	0									
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount															
SARDAR PATEL COLLEGE	0	UGC	2019	0															
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>	Yes																		
• Upload latest notification of formation of IQAC	<a href="#">View File</a>																		

<b>9.No. of IQAC meetings held during the year</b>	<b>8</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	<b>50000</b>
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
1. Conducted Webinars	
2. Conducted Faculty development programme for Online classes	
3. All departments conducted Webinars on various topics	
4. Golden Jubilee Celebrations	
5. Significant days celebrated by the respective departments	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
To Conduct Webinars	Conducted International and National Webinars online
To Organise Faculty Development Programs	Organised by IQAC
To conduct Planteratti Day	Organised by Botany Department
Golden Jubilee Celebrations	Inaugural celebrated
To register for MOOCS	Faculty, UG & PG students registered for MOOCS
More companies invited for placements	companies given placement to students

<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td><b>Management</b></td> <td><b>16/12/2021</b></td> </tr> </tbody> </table>		Name	Date of meeting(s)	<b>Management</b>	<b>16/12/2021</b>
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<b>Management</b>	<b>16/12/2021</b>				
<b>14. Whether institutional data submitted to AISHE</b>					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td><b>2020</b></td> <td><b>29/01/2020</b></td> </tr> </tbody> </table>		Year	Date of Submission	<b>2020</b>	<b>29/01/2020</b>
Year	Date of Submission				
<b>2020</b>	<b>29/01/2020</b>				
<b>Extended Profile</b>					
<b>1. Programme</b>					
1.1 Number of courses offered by the institution across all programs during the year	<b>20</b>				
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>		File Description	Documents	Data Template	<a href="#">View File</a>
File Description	Documents				
Data Template	<a href="#">View File</a>				
<b>2. Student</b>					
2.1 Number of students during the year	<b>2300</b>				
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>		File Description	Documents	Data Template	<a href="#">View File</a>
File Description	Documents				
Data Template	<a href="#">View File</a>				
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>729</b>				
<table border="1"> <thead> <tr> <th>File Description</th> <th>Documents</th> </tr> </thead> <tbody> <tr> <td>Data Template</td> <td style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>		File Description	Documents	Data Template	<a href="#">View File</a>
File Description	Documents				
Data Template	<a href="#">View File</a>				

2.3	240
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	65
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	NA
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
<b>4.Institution</b>	
4.1	42
Total number of Classrooms and Seminar halls	
4.2	84,33,456
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	160
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
Sardar Patel College is affiliated to Osmania University.We follow	

the curriculum designed by the University. The Academic calendar is prepared which includes the Curricular, Co-Curricular and extracurricular activities of the college. For effective implementation of the curriculum, time-table is prepared as per the workload by the respective committee for the academics. Teachers follow the time-table, working hours and teaching plan as allotted and a comprehensive teaching plan is prepared by every teacher (department-wise) gives the details of each lecture, practical classes and any special classes taken.

Induction Program is initiated by the principal to orient the students about the facilities, discipline, code of conduct ,add on courses and extra- curricular activities. Meetings with the Head of the Departments is conducted by the principal to review the curriculum.

Assignments, Projects, Seminars and Unit tests planned periodically and the performance of the students is displayed in the classroom for the motivation and also discussed with the faculty. Guest lectures on current trends are also arranged for the students. Industrial tours, Excursion, Field projects are organized by the departments to give practical knowledge. The ICT facilities are provided for effective teaching for all departments.

To enhance subject knowledge of the students E-resources are available, study hours are adjusted in the timetable and Tutorial classes for slow learners. Soft skill program, Job oriented courses are initiated for the overall development of the student.

Mentors (teacher-student) are allocated for knowing the problems related to academics, Finance and personal issues of the student.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	<a href="https://www.osmania.ac.in/syllabi.php">https://www.osmania.ac.in/syllabi.php</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

In the beginning of every year, Academic Calender is prepared which covers Curricular, Co-curricular and Extra - Curricular activities. It will be displayed on the Notice Board and college website for better communication to students. Conduction of classes and semester

exams are planned. Academic calendar also includes working days, holidays, internal assessment dates, practical exam dates, workshop schedule, Industrial trips tentative dates, Parent-Teachers' Meeting and last working day.

Lesson plans and timetables are prepared based on the calendar and sent to students through Whats app group. The heads of all the departments conduct meetings to discuss and plan of assignments, projects, seminars and guest lectures by eminent personalities from other universities. Academic coordinator issues circulars and prepares time-table for various departments as per the University almanac. Common Time-table is followed by all the departments.

The college is facilitated with excellent library having great collection of books for UG & PG courses and also updated with National and International Journals. The college motivates and remunerates the faculty for attending National, International conferences online, workshops, FDPs for gaining knowledge .The Institution has (INFLIBNET) subscription and is utilized by the students and staff. Even during adverse conditions during Covid-19 pandemic, the college trained the faculty in ICT to conduct online classes through Google meet. Students evaluation was done through internal assessments, assignments, online quiz, seminar presentation etc. Feedback was obtained from students and data was analysed for teaching improvements.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="https://sardarpatelcollege.in/academic-calander-2020-2021">https://sardarpatelcollege.in/academic-calander-2020-2021</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during



<b>the year</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded
<b>1.3 - Curriculum Enrichment</b>	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>Our institution integrates Moral values, Human values, Professional Ethics, Gender Equality, Environmental awareness.</p> <p>For overall development of the students various activities are planned apart from academic curriculum to inculcate Moral and Human values. College celebrated National Youth Day on 12th Jan, 2021 to mark the Birth Anniversary of Swami Vivekananda. On this occasion, department of languages has taken initiative to distribute various books pertaining to morals and principles of Life and also conducted Essay Writing Competition in various languages such as Hindi, Telugu, English and Sanskrit. To promote environmental awareness, we celebrate World Soil Day on 5th Dec, 2020. A fest 'PLANTERATTI' Inter collegiate competition on 10th-March-2021 and 'World Water Day Rally' program on 27th March, 2021 to give awareness about valuing and not wasting water. As an Environment conscious institution, the college has signed an MOU with ITC's CSR initiative WOW, to recycle waste collected from the premises.</p>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>
<b>1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year</b>	
7	

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

110

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**E. None of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://sardarpatelcollege.in/survey-feedback">https://sardarpatelcollege.in/survey-feedback</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

852

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

729

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

### 2.2.1\_Special programs for advanced learners and slow learners :-

The staff has been under a constant follow-up. They play a vital role in guiding, training, mentoring the students. The staff has been giving special attention in making the students comprehend the essential aspects of education and also the varsity of the subject concerned. The students will be trained in such a way that they get entire panorama about the subject to attempt the Examination and come out with flying colors. They undergo a rigorous programme everyday regarding the important questions based on the decade previous papers. Day to day briefing, revising, summarizing, preparing for examinations is a curriculum. Taking a special care for every especial student and focusing on important topics and allotting more time for slow learners from 2pm-4pm. The English Department devotes ample time in interacting with students, making them participate in many activities. Apart from all these the department has been training students to crack all types of competitive Examinations. Besides National Examinations (NDA, PSC Exams) even the International Examinations (IELTS, TOEFL) are taken care of. SOFT SKILLS, BODY LANGUAGE are the perceptions and conceptions, which speak tones about the interviews. Grammar, Intonation, Syntax, Diction, Pronunciation, Accent, Language-Orientation, Presentation are the segments of a circle.

File Description	Documents
Link for additional Information	<a href="https://docs.google.com/document/d/1GFcTKgn8uYAwWVWO3gZisDFE12Sa4LAW/edit">https://docs.google.com/document/d/1GFcTKgn8uYAwWVWO3gZisDFE12Sa4LAW/edit</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2087	65

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

English department as a part of experiential learning at Sardar Patel College has conducted an activity on 18 March, 2021 at seminar hall in the afternoon session. The topic was 'Teaching Ethics and Morals through Translation of Idioms' UG students from all streams participated in the activity with enthusiasm and translated the idioms given in Telugu and Hindi into English with explanation. The BBA Department has conducted an interactive programme with a participative learning at our venerated institution Sardar Patel College. This has been conducted on 30th October 2021. It is a programme which inculcates competitive spirit among students. This is a JAM session which was on 30th October 2021, the students are allotted a topic and they have to speak in a stipulated time. Activities of this sort will build confidence and eye contact.

Department of Chemistry as a part of participative learning has conducted seminars at auditorium 3rd floor with LCD projectors in the afternoon session on 31st December 2021. The main aim for conducting seminars to improve the confidence among them and to make them learn to do research work to gather information and in the process read and get to understand concepts.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://docs.google.com/document/d/1TxvsPt29ieYcoM4ouguShoW1piRRPx9e/edit">https://docs.google.com/document/d/1TxvsPt29ieYcoM4ouguShoW1piRRPx9e/edit</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers use the tools of ICT in other functions by keeping of the records of student performances and other kind of records within the

academic institution. The information is stored in soft form in CDs, E-Book, PDFnotes, scanned notes etc. This ensures that information is properly stored and backed up and also ensures the records. Another way in which teachers are using the tools of ICT is by employing tools like projectors for presentations of lessons, computers connected to the internet for communicating to students about continuous assessments. ICT tools are used by all faculties that helps them and assists in carrying out their activities and functions such as record keeping, research work, instructional uses, presentations, financial analysis, examination results management, communication, supervision, MIS, teaching learning activities, and general college management functions such as question paper preparing etc. Teachers are trained to use ICT tools to deliver with enhanced knowledge. Students are benefited at college by faculties usage of ICT tools several ways: (i) enhancing learning in classroom (ii) improving college management and related tasks (iii) improving accountability, efficiency and effectiveness in college activities (iv) introducing usage of PowerPoint presentations and internet.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="https://docs.google.com/document/d/1k0dxVBW0pA4T8zRd13J8KRehz8vRbPW5/edit">https://docs.google.com/document/d/1k0dxVBW0pA4T8zRd13J8KRehz8vRbPW5/edit</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

65

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

<b>2.4 - Teacher Profile and Quality</b>	
<b>2.4.1 - Number of full time teachers against sanctioned posts during the year</b>	
65	
<b>File Description</b>	<b>Documents</b>
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
<b>2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)</b>	
<b>2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year</b>	
9	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>
<b>2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)</b>	
<b>2.4.3.1 - Total experience of full-time teachers</b>	
30	
<b>File Description</b>	<b>Documents</b>
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode.

Internal assessments conducted according to the calendar of examination fixed by University .Academic Calendar with tentative exam dates will be given to the students at the beginning of every academic year. Students are made aware of the evaluation process. The internal assessment topics will be announced in the class and discussed with students in order to make the student thorough for the internal assessment. Date sheets and Notifications of the internal assessment is circulated in the class rooms, displayed on the college notice board and also shared in Google class room as we conduct through Google forms also.

Internal assessment marks will be uploaded on the University web-site and also displayed on notice board, marks record is maintained department wise. If any tabulation mistakes are found necessary corrections are duly done by the department concerned. Distribution of marks is according to University instructions. After the internal assessment and valuation, PTM will be conducted, parents also given awareness of their wards progress. Their suggestions will be recorded and maintained. Based on the evaluation process the slow learners are identified and enough attention is given through remedial classes, assignments, notes.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The internal assessment grievances are mostly due to lack of attendance, some personal issues. The students with less attendance will be intimated to the parents and an undertaking will be taken from them before allowing for the examination. The students participating in various activities are instructed to give prior information to the concerned department so that the necessary arrangements can be done. The students with personal issues should come with their respective parents. Each staff member concerned is instructed to take due care and co-operation for the quick disposal



of student's grievances at their respective departments, where ever the relevant action is taken.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and students are well aware of the UG & PG course outcomes and the career option after persuing their respective degrees.

There are various options like opting higher education, soft skills, personality development and competitive exams.

Students are guided to opt various diploma, certification courses to improve their employability skills and make themselves competent enough.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://youtu.be/A9CDWlTgTCY">https://youtu.be/A9CDWlTgTCY</a>
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Final year students of Commerce has initiated to make a video on the pandemic situation during the year 2020. They composed a song on "Quarantine Jeevitham" which highlights the painful sufferings of the people. Lyrics, music and video was made by the students. The video reflects the migrants difficulties in reaching their hometowns, they lost their jobs and earnings which has badly affected their families. Many charitable institutions has organised Anna Dana seva programs in which our students taken initiative to help the needy people. The entire world was affected badly such as all the offices, educational institutions were closed down. The

people were worried about the uncertainties of life. The Medical and Police department along with the frontline workers worked day and night to save lives of the people from Covid-19. After witnessing all the happenings encouraged our students to make this video and posted in the social media to help people overcome physical and mental trauma during the quarantine period.

Final year students of Commerce has initiated to make a video on the pandemic situation during the year 2020. They composed a song on "Quarantine Jeevitham" which highlights the painful sufferings of the people. Lyrics, music and video was made by the students. The video reflects the migrants difficulties in reaching their hometowns, they lost their jobs and earnings which has badly affected their families. Many charitable institutions has organised Anna Dana seva programs in which our students taken initiative to help the needy people. The entire world was affected badly such as all the offices, educational institutions were closed down. The people were worried about the uncertainties of life. The Medical and Police department along with the frontline workers worked day and night to save lives of the people from Covid-19. After witnessing all the happenings encouraged our students to make this video and posted in the social media to help people overcome physical and mental trauma during the quarantine period.

This video encouraged the students to join various charitable organisations for helping the needy. They consoled the affected people by giving moral support and awareness about the quarantine rules to be maintained by their families.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://youtu.be/A9CDWlTgTCY">https://youtu.be/A9CDWlTgTCY</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

383

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.sardarpatelcollege.in/student-satisfaction-survey>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

7

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

7

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

3.3.1 Extension Activities are carried out in the neighbourhood community, sensitizing students to social issues for their holistic development and impact thereof during the year 2020-2021.

The institution has been conducting various activities during the academic year 2020-2021.

These programmes have played a vital role in educating the students about Ecosystem and preserving it. Number of rallies has been conducted by various departments.

Botany department has conducted rally on "World Water Day" to bring awareness about usage and preservation of water-on-water day. This rally has marched around the streets of Padma Rao Nagar colony. The Department of Botany and Nutrition has organised a numerous programmes and has implanted knowledge to students regarding the flora of plant kingdom, about soil organism, fertility, minerals, salts, the crest environment and atmosphere. The utmost version of the soil - productivity, fertility levels the knowledge conceived about all the above gives clarity to the students. All these drive towards protection preservation of herbs, shrubs, and trees.

The Department of Chemistry U.G & P.G has organised a workshop on Preparation of sanitiser in chemistry laboratory with U.G & P.G students also distributed it in the Departments in our college.

NCC, NSS and sports activities for students and they have seen that the students have participated in Swachh Bharat Programme in the neighbourhood and surrounding areas to bring awareness among people about cleanliness. "Cleanliness is the next to Godliness" is not a mere slogan but an axion which reform and refines people around. One

more interesting aspect is Sapling plantation to maintain Eco-Friendliness. They have also conducted COVID - 19 Awareness programme. Cadets rendered service day and night during pandemic and pumped in enough awareness in the community about Virus and vaccination. They also Organised FIT-INDIA freedom run and international women's day.

Even the faculty also wrote articles on social issues, which were published in newspapers.

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/document/d/1e912QP0tLD85bl59tRSVgd6RxvvtG2gw/edit">https://docs.google.com/document/d/1e912QP0tLD85bl59tRSVgd6RxvvtG2gw/edit</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1609

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has spacious class rooms with good cross ventilation and having adequate furniture for students.

The teachers of English department give their best to improve the learning skills in English in modern teaching methodologies. They take keen interest in upgrading the students reading writing and oratory skills which help them in acquiring campus placements.

The faculty of languages build the confidence in students and make sure that they excel in the languages.

Mathematics department have eminent teaching faculty who ensure that the students learn skills in mathematics. The Department conducts competitions on the Mathematics Day every year on the occasion of Sri.Srinivasa Ramanujan's birthday.

Department of computer science, Physics, Chemistry, Nutrition, Botany and Zoology have excellent laboratories with best equipment which are upgraded periodically to ensure students get ample hands on experience during practicals. Safety measures are taken by the faculty and lab assistants for smooth conduct of practicals.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://drive.google.com/file/d/1EnzWxEklK_5koQaNTyegHrAcdX4jbBki/view?usp=sharing">https://drive.google.com/file/d/1EnzWxEklK_5koQaNTyegHrAcdX4jbBki/view?usp=sharing</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college management has newly constructed a well-equipped auditorium which helps in conducting various cultural activities and competitions for those boys and girls who have abundance of talent in performing skits, dance, singing, mimicry, etc. The auditorium has a wide stage with speakers and audio video facilities.

The Department of Physical education is well equipped with facilities for boys and girls and the department is headed by physical director. The college has facilities to play indoor games like carroms, chess, Table tennis for boys and girls separately. Volleyball Court, Kabaddi court and Tennikoit court are well utilized by our students.

Yoga classes are organized by Sri.B. Rajashekar Reddy, Lecturer in Sanskrit who is a qualified yoga teacher, conducts yoga classes to the students and also the citizens of locality.

The college has a well-equipped Gymnasium with two multi stations and the gym is utilized well by our students and staff for physical fitness.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

8

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://docs.google.com/document/d/1aHpw3HMs0SYHTML5Q5bqe6Yg5B2ENfLY/edit?usp=sharing&amp;ouid=117203867272526472167&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1aHpw3HMs0SYHTML5Q5bqe6Yg5B2ENfLY/edit?usp=sharing&amp;ouid=117203867272526472167&amp;rtpof=true&amp;sd=true</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

84,33,456

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource**

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is fully automated with NewGenLib software 3.1.2 version.

The software supports International standards such as MARC-21, AACR-2, UNICODE, XML and Dublin core.

Software functional modules are Acquisitions, serial management, Technical processing, circulation, Online Public Access, Catalogue

**(OPAC) and Reports.**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://drive.google.com/file/d/1RX9YSfAUfAs_xFK_GE7piwUgUw8L_tINy/view?usp=sharing">https://drive.google.com/file/d/1RX9YSfAUfAs_xFK_GE7piwUgUw8L_tINy/view?usp=sharing</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**207697.40**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

65

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution is upgraded with IT infrastructure as the special financial assistance has been accorded to the college in 2020.

The interactive board, LCD Projector, Printers, high Configuration PCs, Smart Classrooms, microphones and speakers are installed. Wi-Fi is propagated throughout the institution. The college is also facilitated with high speed Internet.

College is well equipped with latest computers and infrastructure facilities to all the students with over 285 computers in the institution. Sufficient printers, Copier machines, Reso machine and a well maintained server room helps the institution in doing the works required.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://docs.google.com/document/d/1aHpw3HMs0SYHTML5Q5bqe6Yg5B2ENfLY/edit">https://docs.google.com/document/d/1aHpw3HMs0SYHTML5Q5bqe6Yg5B2ENfLY/edit</a>

#### 4.3.2 - Number of Computers

285

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the

A. ? 50MBPS

Institution	
File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)</b>	
<b>4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)</b>	
5,22,577/-	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>The physical education department is headed by qualified experienced teacher. The students utilize required sports equipment for practice .Sports equipment is purchased to ensure sportsmen and women to improve their skills.</p> <p>Our sportspersons are encouraged to participate in all Inter collegiate, Inter-state, Inter university, International sports and games events.</p> <p>The library has adequate number of books, journals, newspapers and reference books to help our students for improving knowledge. The UG and PG libraries are very spacious with computers and internet facility. Records are well maintained by a qualified Librarian. The students borrow books from the library which are returned after a</p>	

particular period. The storage facilities and support staff are adequate to help the students.

College is well equipped with latest computers and software infrastructure facilities to all the students with over 160 computers in the institution. Sufficient printers, Xerox machines and a well maintained server room helps the institution to get work done efficiently.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://docs.google.com/document/d/1cJre--ad83-BnX53IOcVy55uyUSF8Smz/edit?usp=sharing&amp;ouid=117203867272526472167&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1cJre--ad83-BnX53IOcVy55uyUSF8Smz/edit?usp=sharing&amp;ouid=117203867272526472167&amp;rtpof=true&amp;sd=true</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1434

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

**institution / non- government agencies during the year**

7

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

737

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

737

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

<p><b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b></p>	<p><b>B. Any 3 of the above</b></p>
--	-------------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

71

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

110



File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

2

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

7

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The faculty of social sciences organized voter awareness program in the neighborhood area of college. 80 volunteers of NSS, participated in the rally on the World Water Day and also rally on ecofriendly Ganesha to create awareness to the local people. They also organized rally on 'Remembrance of Pulwama attack' by carrying 26.6 meters national flag. Also, volunteered in Swachh Pakwad Program. Planteratti- a botany festival organized by the department includes poster presentation, best click, pin the plant parts, treasure hunt and quiz to enhance the emotional intelligence and also develop soft skills and to inculcate the habit of teamwork. National Nutrition Month has been observed on the month of September and celebrated by Nutrition department which includes Recipe competition and Vegetable carving so as to increase the creative thinking ability of the students. On the occasion of World Environment Day on 5th June, Department of Chemistry volunteered in the soap and sanitizer preparation on the wake of Covid-19 and distributed it to the local people. The students of Zoology created awareness on the Covishield vaccine. These extra- curricular activities help to maintain punctuality and how to manage the time effectively.

File Description	Documents
Paste link for additional information	<a href="https://docs.google.com/document/d/18nhQGboxpnQzkLHCiprEysOijsFpGVMj/edit?usp=sharing&amp;ouid=117203867272526472167&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/18nhQGboxpnQzkLHCiprEysOijsFpGVMj/edit?usp=sharing&amp;ouid=117203867272526472167&amp;rtpof=true&amp;sd=true</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

12

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association was registered on 10th February 2010.

The concept of alumni association evolved for needs from both the ends, i.e. academicians and professionals, in the aim of building a bridge between college life and career life, so that the fresher graduates are made proactive to face the current challenges of competitive professional world. Both the ends shall work hand in hand to help each other for achieving the goal. The idea took shape and formation of Alumni Association turned into reality.

The alumni association has been active in all following activities:-

- To re-unite in the nest from where they grew and flew off.
- To build a bridge between college life and career life, so as to introduce present students to the professional world and to make them proactive to face challenges that may emerge in their career path.
- To provide job opportunities to fresh bachelors through references of professionals.
- To conduct orientation and training programs to students on various topics to enhance their skills.
- To create awareness among students about the scope of their subject in the professional world.
- To provide a platform for students to develop their qualities.
- To participate in social welfare activities for social accountability.

The Alumni were even shown the library, computer labs, science

departments and labs, the commerce department and expressed their satisfaction over the developments happening in the college.

Sportsmen were glad to see the department of Physical Education. They were happy that the department has been shifted to more spacious rooms. The number of carrom boards, facilities for chess, Table tennis tables, separate carroms facility for girls. The photo gallery in the department also attracted the alumni. When the Alumni were very happy that the college was doing well in the field of sports, particularly in cricket. They wished that the college would continue to do well.

Each Alumni shared their fond memories, experiences and acquaintances with their teachers and appraised what they are all doing now. It was nice that most of the alumni are well placed and are progressing. They assured their contribution in the growth of the college and also to assist the students getting higher education. They suggested the students to reach out to them to utilize their services all the time.

One of our star alumni recently appointed DDT-Chairman, Government of India. He has been frequently visiting our college and suggesting students to take up research and pursue higher education.

Alumni of our college are working in various labs and they send information of vacancies in their respective Lab as help to our current students.

They have also agreed to help the college monetarily if any such need occurs.

File Description	Documents
Paste link for additional information	<a href="https://forms.gle/5KhtTyN2DdA7B3zv8">https://forms.gle/5KhtTyN2DdA7B3zv8</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision**

To impart education for academic and scientific excellence with training and skill development to groom the students for futuristic requirements of the nation.

**Mission**

1. Our mission is to provide students with knowledge that makes them excel to face challenges. To achieve this, we strive to maintain an environment of high academic excellence and entrepreneurship for all aspiring students to face global challenges.

The Governing Body of the institution in pursuit of vision and mission of the institution, maintain relations with companies for student placement. They are also actively involved in various activities like trainings, internships and social services etc. to provide, nurture and maintain an environment of high academic excellence and entrepreneurship for all aspiring students which will prepare them to face global challenges in maintaining high ethical and moral standards.

File Description	Documents
Paste link for additional information	<a href="https://sardarpatelcollege.in/vision-mission-motto">https://sardarpatelcollege.in/vision-mission-motto</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution promotes a culture of decentralisation and participative management involving parent organization and governing body of the college along with principal.

The principal along with IQAC coordinator will lead all activities in the college and continuously work on quality improvement. In the

beginning of the every academic year, a meeting will be conducted to finalize academic calander.

All the convenors of various committees submit report to the principal and IQAC about the future planning and its implementation . All the policy decisions adopted will be implemented by the Administrative staff in the college.

File Description	Documents
Paste link for additional information	<a href="https://sardarpatelcollege.in/college-committees">https://sardarpatelcollege.in/college-committees</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

**Admission of the students:-** The admission criterion is based on the percentage of marks obtained by the applicants in the BIE/12th and polytechnic level applied through DOST (Degree Online Services Telangana).

**Human resource management:-** The management of the institute recruits teaching faculty through the selection committee constituted by the Osmania University.

**Curriculum development:-** The institution follows the CBCS curriculum framed by the Osmania University.

**Teaching and learning:-** The faculty members of the college are motivated and supported to improve their teaching skills by attending national and international seminars, FDPs and workshops.

**Library, ICT and physical infrastructure / instrumentation :-** The college provides library for UG and PG that are equipped with latest version of books for each department and also provide access to N-List.

**Industry interaction / collaboration:-** The institution has MOUs with reputed organizations with an intention to achieve quality education.

**Examination and Evaluation:-** The college conducts examinations as per the guidelines of University. Prior intimation is given to the

students to attend the internal examinations using circular, sharing the information through whatsapp groups.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is constituted by Governing Body which is a team of 15 members of which some are nominated by Parent Organization i.e. Osmania Graduates Asssocation (OGA) and the remaining shall be Principal and representative from University. The tenure of the Governing Body is 3 years and the office bearers include Chairman, Vice-chairman, Hon.Secretary, Joint secretary and Hon.Treasurer. The Governing Body of the college abides by the rules and procedures framed by the parent organisation.

The quorum of the Governing Body meeting shall not be less than eight (minimum three Office Bearers and five GB members).Governing Body comprises of various sub- committees, allocates budget to departmental activities and infrastructure. Management appoints teaching staff subject to the approval of Governing body. Selected faculty will be ratified by the selection committee of Osmania University.

All the assets including movable and immovable property belongs and vests in OGA provided it should be utilized for college functioning under their directions.

File Description	Documents
Paste link for additional information	<a href="https://sardarpatelcollege.in/governing-body-members">https://sardarpatelcollege.in/governing-body-members</a>
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff as follows:

- Employees' State Insurance Shceme
- Employee Provident Fund
- Maternity Leave for Women Staff.
- Free medical camp for the staff
- Waiver of tuition fee for the children of college staff



File Description	Documents
Paste link for additional information	<a href="https://drive.google.com/file/d/1KscDGT1Yjn3KaPJc4NMYwTlKHQjmQVpn/view?usp=sharing">https://drive.google.com/file/d/1KscDGT1Yjn3KaPJc4NMYwTlKHQjmQVpn/view?usp=sharing</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

1

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

55

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

40

File Description	Documents
IQAC report summary	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Sardar Patel College strictly follows the UGC & University norms for the appointment of teachers and other academic staff.

The management of the college evaluates the performance of individuals based on the teaching skills, methodology, communication, subject knowledge; interaction & feedback from the

students. On the above metrics the individuals are proposed for promotion and increments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college conducts internal and external audit. We have our own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure and the Capital Expenditure of the Institute each year. Internal Audit involves thorough check and verification of all vouchers of the transactions that are carried out each financial year. Likewise an external audit is also carried out on an elaborate way. The institutional accounts are audited regularly by statutory bodies. Minor errors of omissions and commissions when pointed out by the audit team are immediately corrected / rectified and precautionary steps are taken to avoid recurrence of such errors in future. The institute regularly follows Internal & external financial audit system.

1. .Internal Audit is verified by Satyanarayan & Co.(CA)
2. External Audit is verified by CCE(Commissioner of Collegiate Education)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during

**the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

**8329127**

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

As per the requirements in the college, proposal will be sent to the parent organization for the following:

- Purchase of Books for Library
- Infrastructure for the development of the College
- Construction work
- Property Tax
- Purchase of Computers
- Spending money on students for field trips
- Improvements on ICT tools
- RO purifiers and water Coolers
- Seminars and Webinars

After inspection by the managing committee of the parent organisation, releases funds insisting the utilisation of the funds for the purpose specified.

Utilization of resources: Old leased building is being rented out for open university study centre and also for private examinations. The amount accrued out of it will be utilized for the repairs and maintenance of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC of the college is committed to improve infrastructure, enhance faculty competencies and empower the students with soft skills for placements. It reviews quality policies as and when required, it implements quality measures in teaching and learning.

Following are the contributions of IQAC:

- Teachers are encouraged to attend workshops, conferences, FDPs, refresher courses, orientation programs and publish their research papers in various journals and conference proceedings with ISBN and ISSN.
- Recommends introduction of new courses in demand, as per the suggestions, UG courses of Bachelor of Business Administration (BBA) and B.Sc. (Maths, Statistics & Computer Science) were introduced in the academic year 2020-21.
- Initiated environment awareness programs and environment friendly activities such as plantation and rain water harvesting pits involving students and staff members.
- It has also suggested procuring Solar Power Unit as alternative source of energy.

File Description	Documents
Paste link for additional information	<a href="https://www.sardarpatelcollege.in/pdf/Botany-Webinar-Solid-Waste-Management-Practies.pdf">https://www.sardarpatelcollege.in/pdf/Botany-Webinar-Solid-Waste-Management-Practies.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews teaching and learning process, structures and methodology of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvements in various activities as mentioned below:-

1. Improved ICT facilities.

2. Mentorship is maintained for all classes.
3. All notifications updated in college website.
4. Research aspects by faculty is improved.

File Description	Documents
Paste link for additional information	<a href="https://sardarpatelcollege.in/">https://sardarpatelcollege.in/</a>
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The admission process provides equal opportunity to all candidates as per the Osmania University guidelines. Students without any gender bias, participate equally in national functions, college annual day celebrations, cultural and literary competitions as a part of co-curricular activities every year. Moreover, the college management and staff encourage girls to be on par with boys to enroll in NCC and NSS units. Mathematics Day on December 22nd and

National Science Day on February 28th were organised as a part of curricular activity. "Planteratti", an Intercollegiate Botany fest was organised by Department of Botany where the students from various colleges were invited to participate in Intercollegiate competitions. Women Welfare Committee members regularly give counselling to Girl students regarding women's safety and Hygiene. Anti-ragging committee and disciplinary committees address issues pertaining to women harassment and other related problems faced by students.

File Description	Documents
Annual gender sensitization action plan	<a href="https://drive.google.com/file/d/13qg5phnw9nlmMcFHGtgKRHNufrXCWAxI/view?usp=sharing">https://drive.google.com/file/d/13qg5phnw9nlmMcFHGtgKRHNufrXCWAxI/view?usp=sharing</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://drive.google.com/file/d/1Sri8zfyk1PhL3m99cVNLUpFuxXB76Oef/view?usp=sharing">https://drive.google.com/file/d/1Sri8zfyk1PhL3m99cVNLUpFuxXB76Oef/view?usp=sharing</a> (committee members list) <a href="https://docs.google.com/document/d/1uo5_I0pcY-BB8EorhFdv-fGnqKFxGm_K/edit?usp=sharing&amp;ouid=108181793669175092442&amp;rtpof=true&amp;sd=true">https://docs.google.com/document/d/1uo5_I0pcY-BB8EorhFdv-fGnqKFxGm_K/edit?usp=sharing&amp;ouid=108181793669175092442&amp;rtpof=true&amp;sd=true</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Botany department of the college has MoU with ITC's CSR initiative WOW (Wealth Out of Waste). E- Waste, solid waste like papers, card boards from every department, administrative office, and library are collected and given for recycling to WOW. Students and maintenance staff are educated to collect bio-degradable and non-biodegradable waste in separate bins placed near canteen and in

campus grounds. To prevent environmental pollution, the students are motivated to separate plastic waste in a bin for recycling purpose. The dried foliage from the college ground is collected in separate bins by the maintenance staff for disposal.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://drive.google.com/file/d/1ly6Xclga8AU_zKrQaH4dxdwCJ7jVOgkM/view?usp=sharing">https://drive.google.com/file/d/1ly6Xclga8AU_zKrQaH4dxdwCJ7jVOgkM/view?usp=sharing</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded



<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>B. Any 3 of the above</b>
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>
<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>B. Any 3 of the above</b>
File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

National festivals like Independence Day, Republic Day celebrations are celebrated in the college which promotes unity in diversity across students of different cultural, regional, linguistic and socioeconomic strata. Participation of students in cultural events in Annual Day celebrations, National festivals portraying cultures, traditions of different states and religions erase cultural barriers among them and also promote harmony. "Bathukamma" festival of Telangana fame, a floral arrangement representing the Hindu goddess GOWRI, is a part of Navarathri festival celebrated in the campus by women staff. Important national linguistic days like "Hindi Diwas" and "Telugu Velugu" are celebrated by respective language departments bringing awareness about importance of each language in Indian culture.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our NCC and NSS studentstake up many community services. The students have taken up many cleanliness drives both inside the campus, in the neighbourhood and nearby villages considering it as a responsibility of every citizen. They clean the villages to educate the residents of the villages about their rights and responsibilities. The "Plantation drive" is conducted every year as part of Haritha Haaram in the college to provide a clean and green environment. Swachh Bharat Abhiyan has also been an important initiative taken up by the college where NSS and NCC students do shramadaan to keep campus clean. Every year Republic Day is celebrated on 26th January by encouraging students to talk on the importance of Indian Constitution, rights and duties of citizens of India. Independence Day is also celebrated each year to highlight the struggle for freedom and the importance of Indian constitution. Moreover, singing of national anthem during national festivals and all other programs, promotes feeling of patriotism and brotherhood among students.

The college motivates students to take part in blood donation camps, cleaning of statues of Great leaders in the neighbourhood which emphasizes on the importance of public responsibility, taking out rallies around college on important days like world water day, world earth day, world environment day which remind students as well as citizens of their duties.

As responsible citizens, the students and staff have responded to the needs of covid affected families by supplying home cooked meals to them during lockdown in pandemic.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National festivals like Independence Day and Republic Day are

celebrated with great patriotic fervour by management, staff and students. These National festivals are organised actively by students in coordination with faculty and non-teaching staff. After flag hoisting by Chief guest, National Anthem is sung by everyone. NCC cadets welcome the chief guest and Principal with Guard of Honour. Students also express their patriotism by delivering talks on these occasions. Refreshments are distributed at the end of the celebrations. National commemorative days like Mahatma Gandhi's 73rd death anniversary and Martyr's Day were organised. Various international days like International Yoga Day, World Diabetes Day, World Soil Day, International Women's Day, World Water Day and World Environment Day were organized making students aware of the important commemorative days and their significance. Moreover National Yoga Day, National Women's Day, National Science Day were also celebrated along with other national days.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice I

**Title of the Practice:** Segregation and management of Solid Waste

**Objectives of the Practice:** Waste segregation refers to the separation of dry and wet waste for effective waste management like composting, recycling and incineration. Its goal is to reduce waste from landfills and eventually, prevent land, water and air pollution.

**The Context:** As an academic institution, the college generates a lot of waste paper, newspapers, magazines, card boards, cardboard cartons and other dry waste. The paper waste is segregated, collected from every department of the college and sent for recycling. Recycling helps protect nature from pollution, saving energy and is cost effective.

**The Practice:** The college has a MoU with ITC' CSR initiative WoW (Wealth out of Waste) to dispose of dry waste segregated in the campus. Every year, the segregated waste is collected from the academic section, administrative office, Libraries, other departments and classrooms for recycling by WoW. The maintenance staff are trained regarding separation of waste for disposal is a regular practice in the college. Used sanitary napkins are incinerated using a sanitary pad incinerator installed in the ladies washroom area.

**Evidence of Success:** Students and staff are well aware of the importance of segregation of waste and recycling. ITC's WoW periodically collects the waste from the college for recycling. In exchange, the college is paid for the same. It also generates revenue for the college. Students and staff enthusiastically bring dry waste from their homes and give it to recycling. They get stationery items like new note books, pencils, erasers etc. in exchange for their contribution towards protection of nature.

**Problems Encountered and Resources Required:** Constant reminders to students and maintenance staff regarding segregation of dry waste into separate bins and collecting the waste from different places of the college premises requires extra effort. There is a need for placing more waste bins in the college campus. Training maintenance staff regarding separation of wet and dry waste.

## Best Practice II

**Title of the Practice:** Drip irrigation system for campus plants

**Objectives of the Practice:** To conserve water and provide constant supply of water to plants.

Drip irrigation is a system of tubing that directs small quantities of water precisely where it's needed, preventing the water waste. Drip irrigation delivers a uniform, slow stream of water either above the soil surface or directly to the roots. It prevents over watering of plants. It conserves water, energy and saves money. It is also time-saving. Drip irrigation uses 30 to 50% less water, thus helps in water conservation. This irrigation method is the ideal way to water plants where water is scarce. It is the most effective method to maintain soil water available to the plant during hot summers. It minimizes water runoff, evaporation, and wind drift.

It is also an inexpensive method to adapt and maintain.

**The Context:** Designed network of mainlines, sub-mains and lateral lines with emission points spaced along their lengths with dripper/emitter, orifices that supply a measured, precisely controlled uniform application of water to the base of the plants. Calculate the distances between main water supply to the total garden area, estimate the number of sub-mains and lateral lines and emitters required for installation. The challenge in maintaining this installation is frequent clearing of debris which gets accumulated in the pipelines and also clogging of drippers /emitters.

**The Practice:** Drip irrigation is an extremely preferred irrigation method these days. It is a system which delivers the exact amount of water only to the plant instead of wetting the soil around the plant. Depending on the conditions, It can reduce the usage of water upto 20% - 60% than traditional methods. Drip irrigation systems provide ecological as well as economic sustainability. Continuing with this irrigation, campus plants are continuously irrigated and greenery is maintained.

**Evidence of Success:** Drip irrigation systems provide ecological as well as economic sustainability. Continuing with this irrigation, campus plants are continuously irrigated and greenery is maintained. Ground water usage and energy consumption are reduced. As water is applied locally and leaching is reduced, nutrient loss is minimized. As water is not available to the weeds surrounding the plants, weed growth is inhibited

**Problems Encountered and Resources Required:** Initial investment is slightly expensive. Maintenance of the plastic outlets and clogged emitters is a constant problem. As there is no filtration system for bore water, plastic pipes get clogged with moss growth. The emitters get blocked with soil particles deranging efficient water supply to the plants.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

1. As an equal opportunity employer, the institution recruited a visually challenged woman faculty in the Department of Economics. Ex-students of the college were employed as faculty in various departments of teaching and in administration. Faculty is constantly encouraged to attend Faculty development Programmes, Orientation Programmes, Workshops and Seminars to enrich their teaching skills and acquire current developments in their respective fields. Faculty members pursuing Ph.D. and research projects are constantly motivated to publish research articles, present papers in National and International conferences.

Some of the faculty members have enrolled for MHRD online ARPIT (Annual Refresher Programme in Teaching, a career advancement course by SWAYAM MOOCS).

2. Placement cell constantly encourages students to enroll in TASK, an initiative by Government of Telangana for bringing synergy among institutions of Government, Industry & Academia which helps in organizing on-campus and online training programmes and placements.

3. Students of graduate and undergraduate programs were encouraged to enroll for courses offered by online platforms like Swayam, NPTEL, Coursera, Udemy, upGrad etc.

4. Institution has signed MOUs for providing placements to UG & PG students.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

#### Future plan of Action for Next Academic Year (500 words) Our Vision

- To get enlisted under National Institute of Ranking Framework(NIRF).
- ISO certification for Greenand Energy audit.
- To install Solar Panels for energy conservation.
- To replace all conventional lights with LED lights.
- Gender Audit.

In view of our college vision, pursuit of excellence in education among the youth, we plan to start Certificate programmes, Add-on

programmes, encourage students to enroll for online certificate and advanced courses to enrich their knowledge and make them industry ready. Orient students towards research by giving them real-time projects and encourage them to publish articles in magazines and Journals. Organize quiz programmes, debates and inter collegiate competitions to sharpen the hidden talents within them. Motivate students to pursue higher education in India and abroad.

Teachers are encouraged to pursue Ph.D., qualify for National Eligibility Test, State Eligibility Test for their career advancement. Faculty with Ph. D. are encouraged to pursue research projects, organise and present papers at National and international conferences.

Start new courses with changing times and give scope for learning new subjects according to New Education Policy. Courses to be designed according to the industry needs to enable employability. Increase intake of students by increasing the number of sections.

Give training in employable skills like soft skills to students so that they can face job interviews confidently and be successful. Conduct job mela with the help of TASK and strive for more campus placements by inviting more companies for campus recruitments.

Organise periodic talks and seminars on Human Values, Gender sensitization to sensitize students towards issues faced by the society, organise extension lectures.