

# **The Annual Quality Assurance Report (AQAR) of the IQAC**

*(For Affiliated/Constituent Colleges)*

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

## **Part – A**

### **Data of the Institution**

*(data may be captured from IIQA)*

#### **1. Name of the Institution: SARDAR PATEL COLLEGE**

- Name of the Head of the institution : Dr. A.CHANDRAIAH  
Designation: PRINCIPAL
- Does the institution function from own campus: YES
- Phone no./Alternate phone no: 040-27501339
  
- Mobile no:
- Registered e-mail: sardarpatel\_college@yahoo.com
  
- Alternate e-mail :
  
- Address : 14, Padmaraonagar
  
- City/Town : Hyderabad
- State/UT : Telanagana
- Pin Code : 500025

#### **2. Institutional status:**

- Affiliated / Constituent: Affiliated
- Type of Institution: Co-education/Men/Women :Co-Ed
- Location : Rural/Semi-urban/Urban: Urban
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing  
(Please specify): UGC 2f & 12 (B)
- Name of the Affiliating University: Osmania University
- Name of the IQAC Co-ordinator : Shanmukhi Jyothi Darshanam
- Phone no. : Alternate phone no.
  
- Mobile: 7799529939
  
- IQAC e-mail address: spc.iqac.2017@gmail.com
  
- Alternate Email address:

3. Website address:

Web-link of the AQAR: (Previous Academic Year):  
<http://sardarpatelcollege.ac.in/img/AQAR/AQAR%202017-2018.pdf>

4. Whether Academic Calendar prepared during the year?

Yes/No....., if yes, whether it is uploaded in the Institutional website:

Weblink: [http://sardarpatelcollege.ac.in/IQAC/810\\_UG\\_Almanac\\_2018.pdf](http://sardarpatelcollege.ac.in/IQAC/810_UG_Almanac_2018.pdf)  
[http://sardarpatelcollege.ac.in/IQAC/993\\_revisedPG\\_Almanac\\_2018.pdf](http://sardarpatelcollege.ac.in/IQAC/993_revisedPG_Almanac_2018.pdf)

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 <sup>st</sup>	B	2.80	2010	from: 07-01-2016
2 <sup>nd</sup>	B	2.42	2016	from: 24-05-2021

6. Date of Establishment of IQAC: DD/MM/YYYY: 16-06-2008

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
<b>Yearly AQAR, AAA, OU AUDIT</b>	<b>2018-19</b>	<b>All</b>

**Note: Some Quality Assurance initiatives of the institution are:**

**(Indicative list)**

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements
- Academic Administrative Audit (AAA) conducted and its follow up action
- Participation in NIRF
- ISO Certification
- NBA etc.
- Any other Quality Audit

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
<b>Institution</b>		<b>UGC</b>	----	----
-----	-----	-----	-----	-----
-----	-----	-----	-----	-----

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: YES

[http://sardarpatelcollege.ac.in/IQAC/IQAC\\_MEMBERS\\_2018.pdf](http://sardarpatelcollege.ac.in/IQAC/IQAC_MEMBERS_2018.pdf)

10. No. of IQAC meetings held during the year: 19

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes/No- Yes

[http://sardarpatelcollege.ac.in/IQAC/IQAC\\_SPC\\_2018-19\\_MEETINGS\\_MINUTES.pdf](http://sardarpatelcollege.ac.in/IQAC/IQAC_SPC_2018-19_MEETINGS_MINUTES.pdf)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

If yes, mention the amount: --- Year: ---

12. Significant contributions made by IQAC during the current year (maximum five bullets)

The IQAC played a foremost role in internalising a custom of excellence within the institution. This custom was maintained by several initiatives within the institution throughout the year.

\*IQAC has worked continuously for collecting quantitative and qualitative data from every unit of the college.

\*IQAC has prepared road map and strategies for further enhancement of the quality and quantities in teaching learning process.

\*Every year IQAC prepares proforma of feedback and appraisal report of teachers.

\*IQAC coordinates with the local authorities and government bodies to facilitate better environment of teaching learning process.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<ul style="list-style-type: none"><li>• Introduction of new courses in UG and PG</li><li>• Conducting National Seminar</li><li>• Enhancing placements and MoU's</li><li>• Celebrating National Science Day</li></ul>	<ul style="list-style-type: none"><li>• Existing regular courses were replaced by self financing courses in B.A, B.Com,B.Sc</li><li>• Proposals were sent for new courses in UG</li><li>• Placements were increased</li><li>• Conducted National Science Day</li></ul>

14. Whether the AQAR was placed before statutory body? Yes /No: YES

Name of the statutory body: Management Date of meeting(s): 01/06/2018, 02/11/2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

Yes/No: Yes

Date: 24/01/2018

16. Whether institutional data submitted to AISHE: Yes/No: YES

<http://sardarpatelcollege.ac.in/IQAC/C-25518-2018.pdf>

Year: 2018

Date of Submission: 09/02/2019

**17. Does the Institution have Management Information System?**

**Yes/No : Yes**

If yes, give a brief description and a list of modules currently operational.

(Maximum 500 words)

Under management information system, all the information is provided in the form of report. The reporting system is prepared such that information contained in the report confirms the requirement of the decision maker. In our college, there are three level of management system viz Lower, Middle, and Top. Lower level of management contains teachers that are connected directly with trainee students and collect information of day to day operation. They store and analyse information, send it to middle and top level of managements and also store in collective central database. Middle level of management contains HOD, Principal and IQAC. They are the bodies that implement regulations and plans, according to the information in report received from directly or from lower level of management. Top level of management contains governing body of the college (College management Committee). The CMC gets information relating to external and internal environments which depict the opportunities available in the college. The internal information relating to strength and weakness of the teaching- learning process of the college so that the strength can be utilized properly and more opportunity can be created and weakness can be converted into strength. The information presented and method of reporting is in the accordance with specific requirement of the level of management. They are clear, concise and brief. The report prepared and submitted when it is required and on the basis of quick action can be taken.

## Part-B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 Curriculum Planning and Implementation**

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum delivery is a critical issue in colleges because it is a means through which the theorized curriculum is translated into the actual curriculum. It is the instructional phase of the curriculum and is synonymous with curriculum implementation which takes place at the classroom level where teachers try to infuse life into the document plan to achieve its intended goals. Curriculum delivery embodies the strategies, techniques, approaches, methods and resource media which teachers employ to facilitate learning. It is the means of executing the intended desires of the curriculum planners. It also includes the interactions that go on during lesson presentation as well as the assignments which engage the learners actively in the learning process. Curriculum delivery is very critical especially in colleges because a beautifully planned curriculum may fail at the delivery stage due to certain factors. These factors may include teachers' incompetence, unmotivated learners and lack of resource materials, poor assessment procedures and a host of other factors. Our Sardar Patel College is affiliated to Osmania University; hence we have to follow the curriculum planning and implementation guidelines prescribed by the university. Right from the Student's admission process to the issue of certificates to the degree holders is administered and executed by the University with the help of colleges. The Curriculum planning and implementation guidelines is taken care by university authorities and implementation is the sole responsibility of college. The faculty members are following the norms and syllabus laid by the Osmania University, at the same time arrange innovative programmes in the class rooms adding new colours in paving path to open the facets for novel thinking of the students. Documentation of the programmes is periodically recorded for the purpose of future reference.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
Basics of grammar in spoken and written communication	-	19 <sup>th</sup> September, 2018 to 6 <sup>th</sup> October, 2018 (15 days)	Employability	Communication skills are improved

#### **1.2 Academic Flexibility**

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
<b>B.A. (Economics, Political Science &amp; Computer Applications)</b>	<b>2018-19</b>	<b>352</b>	<b>02-07-2018</b>

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
1. B. A. (EPP)	Environmental Science/Gender sensitization	--	02-07-2018	--	--
2. B.COM	Environmental Science /Skill Enhancement Course	--	02-07-2018	--	--
3. B.SC	Environmental Science/Gender sensitization	--	02-07-2018	--	--
4. M.Com	-----	Elec tive		--	--

5. M.B.A	-----	s Elec tive s		--	--
6. M.Sc	-----	s Elec tive s		--	--

Already adopted (mention the year)

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students (10)	Certificate Course in Basics of Grammar in Spoken and Written Communication	---

### 1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
Certificate Course in Basics of Grammar in Spoken and Written Communication	19 <sup>th</sup> September 2018 to 6 <sup>th</sup> October 2018	10

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
Departments of Physics, Botany, Zoology and English conducted field trips only during this academic year.	500

### 1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes/ No	Yes/ No	Yes/ No	Yes/ No	Yes/ No

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

The feedback forms provide an opportunity to the students to reason out the strengths and weaknesses of the faculty which further helps the faculty to modify themselves according to the needs of the students. There is an interchange of the department members in distributing the forms to the students to write and comment the abilities of teacher in particular and college in general. These forms are distributed periodically to the outgoing students in the class rooms to take the feedback. These are analyzed by result analysis committee. Finally the results are taken into consideration after consulting the related teacher and suggestions are provided for their progress in the concerned areas. Hence the feedback forms help the faculty as well as the admin department to recognize their weaknesses and provide them an opportunity to modify themselves according to the needs of the students and college on the whole.

## CRITERION II -TEACHING-LEARNING AND EVALUATION

### 2.1 Student Enrolment and Profile

#### 2.1. 1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
B.A.(EPP)	60	40	40
B.A.(E.P.,Comp. Appn.)	60	05	05
B.Com.(General)	120	120	120
B.Com.(Computers)	140	140	140
B.Com.(Computer Appn.)	30	30	30
B.Sc.(MPC)	60	60	60

B.Sc.(MPCs)	60	60	60
B.Sc.(BZC)	60	50	50
B.Sc.(BZC) T/M	60	39	39
M.Com.	48	48	48
M.B.A.	45	45	45
M.SC.	36	36	36

## 2.2 Catering to Student Diversity

### 2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	544	142	53	13	NIL

## 2.3 Teaching - Learning Process

### 2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT ( <i>LMS, e-Resources</i> )	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
47	4	19	5	1	Inflibnet[n-list]

### 2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

The institute has an integrated mentoring system where the faculty acts as a link between the students and the institution to perform the following functions.

- Mentors are assigned to monitor and guide students all through the two years.
- Mentors coordinate with the parents regarding the progress of the students.
- Mentors also keep track of the mentees' performance during the summer internship by continuous interaction with the industry guide designated to the student by the company.
- Mentors communicate with fellow faculty and promote mentees' at the time of difficulty / opportunity to help them develop further in their areas of interest.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
<b>544</b>	<b>53</b>	<b>1:10</b>

## 2.4 Teacher Profile and Quality

### 2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
<b>53</b>	<b>10</b>	<b>43</b>	-	-

### 2.4.2 Honours and recognitions received by teachers

(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized

			bodies
-----	-----	-----	-----

## 2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year : 230

Programme Name	Program me Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B.A.(EPP)	111	All semesters	30/04/2019	13/08/2019
B.A.(E.P.,Comp. Appn.)	352	All semesters	30/04/2019	13/08/2019
B.Com.(General)	401	All semesters	30/04/2019	13/08/2019
B.Com.(Computers)	402	All semesters	30/04/2019	13/08/2019
B.Com.(Comp. Appn.)	405	All semesters	30/04/2019	13/08/2019
B.Sc.(MPC)	441	All semesters	30/04/2019	13/08/2019
B.Sc.(MPCs)	458	All semesters	30/04/2019	13/08/2019
B.Sc.(BZC)	445	All semesters	30/04/2019	13/08/2019
B.Sc.(BZC) T/M	445	All semesters	30/04/2019	13/08/2019
M.Com.	408			
M.B.A.	672			
M.SC.	503			

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per Osmania University curriculum, Internal Exams and Assignments are conducted and evaluated regularly. Question banks are prepared in all the subjects by the faculty. Grading system is introduced by the affiliated University for external examinations.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)- Refer Annexure 1

Institution follows Osmania University academic calendar for conducting internal and external examinations.

## 2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink) [http://sardarpatelcollege.ac.in/IQAC/Courses\\_Codes.pdf](http://sardarpatelcollege.ac.in/IQAC/Courses_Codes.pdf)

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage



352	B.A.(E/M)	28	25	89%
111	B.A.(T/M)	18	11	61%
401	B.Com.(General) E/M	69	24	35%
401	B.Com.( General) T/M	10	02	20%
402	B.Com.(computer)	73	57	78%
405	B.Com.(computerApplication)	26	19	73%
441	B.Sc.(MPC)	42	16	38%
445	B.Sc.(BZC)E/M	41	27	66%
445	B.Sc.(BZC) T/M	21	01	05%
458	B.Sc.(MPC'S)	49	25	51%
408	M.COM	37	30	81%
503	M.SC( org. Chemistry)	27	08	30%
672	M.B.A	40	34	85%

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://sardarpatelcollege.ac.in/IQAC/Feedback\\_Analysis.pdf](http://sardarpatelcollege.ac.in/IQAC/Feedback_Analysis.pdf)

Annexure- 4

### **CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**

#### **3.1 Resource Mobilization for Research**

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	----	----	----	----
Minor Projects	2	UGC	Rs.2,10,000/- Rs.3,70,000/-	2015-16
Interdisciplinary Projects	----	----	----	----
Industry sponsored Projects	----	----	----	----
Projects sponsored by the University/ College	----	----	----	-----
Students Research Projects (other than compulsory by the College)	----	----	----	----
International Projects	----	----	----	----
Any other(Specify)	----	----	----	----
Total	----	----	----	----

S.No	Department	Name of the investigator&co investigator	Project	Title of the project	Amount allotted	Year of commencement	Funding agency	Status of the project

1	Economics	Mrs.N.V.Subbalakshmi	Minor	Sexual Violence - A case study on married Women in GHMC area	Rs.220000/-	Jan.2015	UGC SERO	Completed
2	Physics	Mrs.D.Shanmukhi Jyothi	Minor	Preparation and characterization of Tungsten oxide thin films for gas sensing applications	Rs.370000/-	Jan.2015	UGC SERO	Completed

### 3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
-----	-----	-----

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
-----	-----	-----	-----	-----

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
-----	-----	-----

Name of the Start-up	Nature of Start-up	Date of commencement
-----	-----	-----

### 3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
-----	-----	-----

3.3.2 Ph. Ds awarded during the year (*applicable for PG College, Research Center*)

Name of the Department	No. of Ph. Ds Awarded
----	-----

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
Natio nal	-----	-----	-----
Inter natio nal	-----	-----	-----

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
-----	-----

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
-----	-----	-----	-----	-----	-----	-----
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
-----	-----	-----	-----	-----	-----	-----
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year : 2018-19						
No. of Faculty	International level	National level	State level	Local level		
Attended Seminars/ Workshops	05	20	06	12		
Presented papers	06	07	-	-		
Resource Persons	02	-	-	03		
3.4 Extension Activities						
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year						
Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers <b>co-ordinated</b> such activities	Number of students participated in such activities			
NSS unit I&II Special village stay camp-7 days	Osmania University	2	100			
"NATIONAL YOUTH DAY"	Osmania University Celebrated " <b>NATIONAL YOUTH DAY</b> " on 11th January, 2019 on day early due to a holiday on next day with a big rally and garlanded VIVEKANANDA Statue near Padmarao Nagar Park	2	100			
"NATIONAL VOTERS DAY"	Osmania University Celebrated " <b>NATIONAL VOTERS DAY</b> " on 25th January, 2019 in our College with large number	2	100			

	of students participated in "Pledge Programme" and conducted a rally in the Padmarao Nagar colony		
"REPUBLIC DAY"	Celebrated "REPUBLIC DAY" on 26th January, 2019 and conducted Elocution competition to student volunteers and distributed prizes	2	100
NATIONAL INTEGRATION CAMP (NIC)	D.PALLAVI B.Com II Yr Volunteer and M. YOGESH NAIK B.Sc III Yr Volunteers were attended a NATIONAL INTEGRATION CAMP (NIC) at Dr G Shankar Women's First Grade Degree College, UDIPI Karnataka State from 29th January 2019 to 04th February 2019	2	100
"NATIONAL YOUTH ICON OF INDIA AWARD - 2019"	M. YOGESH NAIK B.Sc III Yr Volunteer received "NATIONAL YOUTH ICON OF INDIA AWARD - 2019" in Delhi organized by National Human Welfare Council of India on 26th March 2019	2	100

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
-----	-----	-----	-----

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers <b>coordinated</b> such activities	Number of students participated in such activities
NSS	Osmania university	Swachh Bharath summer internship 2018	2	100

S.NO	PROGRAM NAME NCC	INCHARGE	NO. OF CANDIDATES PARTICIPATED	ROLL NO.
01	INTERNATIONAL YOGA DAY ON 21 JUNE 2018	PRINCIPAL AND  ANO Capt .Dr A CHANDRAIAH	250	
02	EK BHARAT SHRESTH BHARAT 2018	PRINCIPAL AND  ANO Capt .Dr A CHANDRAIAH	3	
03	ARMY ATTACHMENT CAMP 2018	-----	5	
04	All INDIA TREKKING CAMP 2018	-----	2	
05	AIDS AWARENESS RALLY 2018	PRINCIPAL AND  ANO Capt .Dr A CHANDRAIAH	90	
06	VOTERS AWANESS PROGRAMME 25 JAN 2018	PRINCIPAL AND  ANO Capt .Dr A CHANDRAIAH	50	
07	ADVANCE LEADERSHIP CAMP 2018	-----	1	
08	INTERNATIONAL YOGA DAY ON 21 JUNE 2019	PRINCIPAL AND  ANO Capt .Dr A CHANDRAIAH	225	
09	SWACHTHA HI SEV 2019	PRINCIPAL AND  ANO Capt .Dr A CHANDRAIAH	250	
10	SAWCHH BHARATH SUMMER INTERNSHIP PROGRAMME	PRINCIPAL AND  ANO Capt .Dr A CHANDRAIAH	275	
11	CLEANING OF STATUES- IMPORTANCE PUBLIC RESPONISIBILITY	PRINCIPAL AND  ANO Capt .Dr A CHANDRAIAH	250	
12	SURGICAL STRIKE DAY	PRINCIPAL AND  ANO Capt .Dr A CHANDRAIAH	225	
13	SARDAR PATEL COLLEGE FEEDBACK ON COLLEGE REPUBLIC DAY	PRINCIPAL AND  ANO Capt .Dr A CHANDRAIAH	250	
14	LOCAL REPULIC DAY CAMP	-----	2	
15	CADET AWARNESS PROGRAMME	PRINCIPAL AND  ANO Capt .Dr A CHANDRAIAH	250	

### 3.5 Collaborations

#### 3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year 2018-19

Nature of Activity	Participant	Source of financial support	Duration
Guest Lecture at TSWRJC	Mr.Indrasena Reddy	Management	7 months (July-Dec)
Guest Faculty for MBA Aurobindo Institute of Business Management	Mr. Indrasena Reddy	Management	2 months (Jan-Feb)

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	Participant
Annexure -2				
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year 2018-19				

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
Narmada Polymers	09-04-2018	Industrial visits, Projects, Internships and placements	96
Acumen Eduventures pvt Ltd. With seven other companies	13-3-2019	Industrial visits, Projects, Internships and placements	96
TNR views	9-4-2018	Industrial visits, Projects, Internships and placements	90
Times Group	28-09-2018	Industrial visits, Projects, Internships and placements	96
Dr. P. Ellappa	2018-19	Consultant physician	All
Roshni Trust	19-3-2019	counselling	All

#### **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

##### **4.1 Physical Facilities**

##### 4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
Rs. 5,27,945.00	Rs. 5,27,945.00

##### 4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	5707 sq.mts	04
Class rooms	46	---
Laboratories	09	----
Seminar Halls	02	----
Classrooms with LCD facilities		----
Classrooms with Wi-Fi/ LAN		----
Seminar halls with ICT facilities		----
Video Centre	----	-----
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	-----	White Boards for class rooms Science Equipment
Value of the equipment purchased during the year (Rs. in		

Lakhs)							
Others			-----				---
<b>4.2 Library as a Learning Resource</b>							
4.2.1 Library is automated { Integrated Library Management System -ILMS }							
Name of the ILMS software	Nature of automation (fully or partially)			Version		Year of automation	
New Genlib	fully			3.2		2006	
4.2.1 Library Services:							
	Existing		Newly added		Total		
	No.	Value	No.	Value	No.	Value	
Text Books	UG-5681 PG- 3401	Rs. 756,466.90 Rs.10,33,400.92	1067 528	138,136.00 1,24,209.25	6748 3929	RS. 894602.90 11,57,610.17	
Reference Books	UG 630 PG 813	Rs. 194,867.45 Rs.2,97,906.53	35 91	16,332.00 31,001.25	665 914	Rs. 211194.45 3,28,907.53	
e-Books	Inflibet UG Inflibet PG		----	5900 5900	-----	5900 5900	
Journals	PG 12	1,41,278	91	25,474	12	1,66,752.00	
e-Journals	-----	-----	-----	-----	-----	-----	
Digital Database	UG13 PG 10	-----	91	-----	13 10	0.00	
CD & Video	UG 150 PG 37	-----	1	-----	150 38	0.00	
Library automation	-----	-----	----	-----	-----	-----	
Weeding (Hard & Soft)	UG 8106 PG 125	-----	25	-----	8106 150	0.00	
Others (specify)	UG PG 3	39,163.00	7 25	16914 6,005	7 3	Rs. 16914 45,168.00	
Newspapers	UG PG 4		12 25	9885.00 10,33.00	12 4	Rs.9885.00 37,313.00	
Magazines		26,983.00					

### 4.3 IT Infrastructure

#### 4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	245	04	PG.Library UG.Library Office Departments IQAC room Placement office Server room	PG Library UG Library	Server room	16	15		-----
Added	00	00	00	00	00	00	00	00	00
Total	245	-	-	-	-	16	15	-	-

#### 4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

.....40..... MBPS /GBPS			
4.3.3 Facility for e-content -			
Name of the e-content development facility		Provide the link of the videos and media centre and recording facility	
English Lab			
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc			
Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
-----	-----	-----	-----

#### 4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year 2018-19

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
Total budget	Academic and	Physical facilities	Rs.83,29,628.00

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (*maximum 500 words*) (information to be available in institutional Website, provide link) -----

#### CRITERION V - STUDENT SUPPORT AND PROGRESSION

##### 5.1 Student Support Annexure-3

##### 5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Financial support by Osmania Graduates' Association	15	30,000/-

Financial support from other sources

a)National Scholarships				Total
1.	SC Development	72 (Fresh)	114 (Renewal)	186
2.	ST Welfare	20	38	58
3.	BC	200	300	500
4.	Disabled	0	1	1
5.	EBC	12	30	42
6.	Minority	19	30	49
	<b>Total</b>	<b>323</b>	<b>513</b>	<b>650</b>

b) International

-	-	-
---	---	---

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of	Number of students	Agencies involved
------------------------	---------	--------------------	-------------------



enhancement scheme		implementation	enrolled	
Soft Skill Development	Certificate course in Basics of Grammar in Spoken and Written English	19-09-2018 to 6-10-2018	10	Department of English
Yoga	International Yoga Day	21-06-2018	Around 100 People	Yoga Instructor Mr. Rajashekar Reddy ( Department of Sanskrit)
	Yoga classes are conducted in the college campus from 5:30 pm to 6:30 pm every day			

### 5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2018	Career Counselling	500	300	-	-

Guidance for the competitive examinations is given by the lecturers individually based on the interest of the students. This is done on a regular basis in all departments.

### 5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. Of grievances redressed	Average number of days for grievance redressal
--	--	--

Since our college is a Co-Education college, we take precautionary measurements to counsel the students as and when required. Therefore we have no cases of ragging or sexual harassment cases either reported or addressed officially.

## 5.2 Student Progression

### 5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
Amazon	25	2	Indian Air Force	1	1
Vijayam Mee Guppitlo	40	1	-----	-----	-----
Chamarthy Data	60	12	-----	-----	-----

Solutions					
Trainomatics	50	7	----	----	----
Blueberry Digital Solutions	45	6	----	----	-----

### 5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2018	300	Arts	B. A.	Colleges Affiliated to O. U & Potti Sri Ramulu University	M. A.
		Commerce	B. Com.	Colleges Affiliated to O. U	M. Com & M. B. A
		Science	B. Sc.	Colleges Affiliated to O. U	M. Sc. & M. C. A
2018	3 students went abroad for higher studies	Mr. Mohd. Murtuza Khan Mr. Mohd. Asif Iqbal Mr. Mohd. Nooran Rizwan			M. S

### 5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/qualifying	Registration number/roll number for the exam
NET	-----	-----
SET	-----	-----
SLET	-----	-----
GATE	-----	-----
GMAT	-----	-----
CAT	-----	-----
GRE	-----	-----
TOFEL	-----	-----
Civil Services	-----	-----
State Government Services	-----	-----
Any Other	-----	-----

### 5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Sports	Conducted Inter Class Competitions for boys and Girls in Carroms, Chess, Table Tennis.	200 boys participated in all games 40 girls participated in all games

## 5.3 Student Participation and Activities

### 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at

national/international level (award for a team event should be counted as one)						
Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2018-2019	Won Gold Medals in 110 Mts Hurdles, Gold medal in 800mts, Gold medal In Inter college games in 100mts, 1 Silver medal in 110mts Hurdles 1 Silver medal in 4 x400mts relay race at Inter collegiate Athletic competitions	Mr. Ajay Kumar represented Telangana state in South Zone Nationals held at Trivandrum, Kerala in August 2018.	Athletics	-----	B.Com Gen III year 118917401042	Mr.Ajay Kumar
2018-19	Won One Gold medal, One Silver medal, One Bronze medal in 100mts Free style, 50 mts Back Stroke, 100mts Brest Stroke events in the Inter Collegiate Swimming Championship conducted by Osmania University, Hyderabad.		Swimming		B.A. II year	C. Manish
2018-2019	Won One Bronze medal in Inter Collegiate Athletic Championship in High Jump event.				B.Com Computers III year 118916405012	Abhishek
	Won One Gold medal in Inter Collegiate Athletic Championship in High Jump event.				B.Com Computers III year 118916405024	Akshay
					M.B.A. Final year	Nitish Koundinya
		Represented Hyderabad in the Inter State U-19 Cricket tournaments for Vinoo Mankad and Cooch Behar			B.Com Ist year Roll No 118917401021	B.Ratan Teja

		Trophies in 2018-19.				
		He represented Hyderabad in the Inter State U-19 cricket tournament for Cooch Behar trophy.			B.Com Gen. Ist year Roll no. 118918401084	Mohd. Abdul Adnan

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

M. Umamaheshwari from BSc second year presented a paper at a one day undergraduate student seminar on “Importance of English in Higher Education” at A.V. College, Hyderabad on 6<sup>th</sup> September 2018, organized by Dept. Of English.

Wo  
me  
Coll  
Ath  
Cha  
High  
eve

### 5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

Yes

5.3.2 No. of registered enrolled Alumni:

140

5.3.3 Alumni contribution during the year (in Rupees) :

NIL

5.3.4 Meetings/activities organized by Alumni Association :

2

## CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution has three layers of management system to decentralized power of decision making. All are the part of MIS.

The action take report made by IQAC collaborately implemented by all level of managements

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial: YES

Under management information system, all the information is provided in the form of report. The reporting system is prepared such that information contained in the report confirms the requirement of the decision maker. In our college, there are three level of management system viz Lower, Middle, and Top. Lower level of management contains teachers that are connected directly with trainee students and collect information of day to day operation. They store and analyse information, send it to middle and top level of managements and also store in collective central database. Middle level of management contains HOD, Principal and IQAC. They are the bodies that implement regulations and plans, according to the information in report received from directly or from lower level of management. Top level of management contains

governing body of the college (College management Committee). The CMC gets information relating to external and internal environments which depict the opportunities available in the college. The internal information relating to strength and weakness of the teaching- learning process of the college so that the strength can be utilized properly and more opportunity can be created and weakness can be converted into strength. The information presented and method of reporting is in the accordance with specific requirement of the level of management. They are clear, concise and brief. The report prepared and submitted when it is required and on the basis of quick action can be taken.

## **6.2 Strategy Development and Deployment**

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

### ❖ Curriculum Development

Our College being an affiliated college we follow the guidelines of the affiliating university.

### ❖ Teaching and Learning

Student centric learning through extensive use of ICT.

Blending learning with e-resources through available free access of Wi-Fi.

Concretization and Enrichment of learning experiences through mandatory assignments, Ppt. presentations.

Fostering the culture of knowledge acquisition through wider self-exposure to latest knowledge through the library and on-line subscribed books and journals.

### ❖ Examination and Evaluation

Guidelines of Osmania University are followed

Internal Examinations are conducted twice a term as Mid and End semester Examinations.

Each Internal Examination covers half of the prescribed syllabus for each paper.

Absentees on valid reasons are given retests with the permission of the Principal.

Awareness is created by the Principal in the Assembly and by the Heads and the mentors in the Departments on the evil effects caused by malpractices in the examinations.

Strict vigilance is observed by the invigilators in the examination halls.

Fair evaluation of the answer scripts is insisted to the faculty members in Internal and Semester Examinations.

### ❖ Research and Development

Special impetus is given to research in Department/Individual Action Plans in terms of Minor/Major Research Projects/Publications/ Presentation of Research Papers/Edition/Authoring of Books.

Two staff members have completed their Minor research Projects which are sponsored by UGC.

### ❖ Library, ICT and Physical Infrastructure / Instrumentation

Central Library is a Treasure House. Hence it enriches the minds of the internal and external stakeholders of the College.

Library displays the new arrivals of the previous year to motivate the students positively towards reading.

### ❖ Human Resource Management

- Outreach programmes like NSS provide community experiences to the students.
- The Clubs and Cells unearth the potentials of the students.
- The participation of the office bearers in planning and execution of the activities of the Clubs/Cells hones their analytical and decision making skills.
- Internship in projects provides the application of the subjects learnt.
- Campus ministry nurtures spiritual values in students.

<ul style="list-style-type: none"> <li>• Mentoring system strengthens interpersonal relationships.</li> </ul>				
<ul style="list-style-type: none"> <li>❖ Industry Interaction / Collaboration No significant interaction has been made yet to tie up with industry access industrial skills</li> </ul>				
<ul style="list-style-type: none"> <li>❖ Admission of Students Admissions are done by DOST which is an initiative by Government of Telangana.</li> </ul>				
6.2.2 : Implementation of e-governance in areas of operations:				
<ul style="list-style-type: none"> <li>❖ Planning and Development</li> </ul>				
<ul style="list-style-type: none"> <li>❖ Administration Supervision of academic affairs such as hiring, promotion, tenure, and evaluation (with faculty input where appropriate). Maintenance of official records (typically supervised by OS). Maintenance and audit of financial flows and records. Maintenance and construction of campus buildings (the physical plant). Maintenance of the campus grounds. Safety and security of people and property on the campus Supervision and support of campus computers and network (information technology). Public affairs (including relations with the media, the community, and local, state).</li> </ul>				
<ul style="list-style-type: none"> <li>❖ Finance and office administration</li> <li>❖ Staff will look after the finances and accounts and the audit is done by the Government auditor Accounts</li> </ul>				
<ul style="list-style-type: none"> <li>❖ Student Admission and Support Contribution of IQAC in enhancing awareness about Student Support Services. The Student support services are primarily looked after by staff. Introduction of student centric welfare schemes, addressing various requirements of students and providing necessary support system for student related issues are managed by Student Council. The IQAC has a very limited role to play in these activities</li> </ul>				
<ul style="list-style-type: none"> <li>❖ Examinations Computerized <ul style="list-style-type: none"> <li>• Internal Assessment Time table is hosted on our website from time to time. <ul style="list-style-type: none"> <li>• Internal evaluation</li> <li>• Absentees in examination is reported online</li> <li>• Internal marks and practical marks entry is done online.</li> </ul> </li> </ul> </li> </ul>				
<b>6.3 Faculty Empowerment Strategies</b>				
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year				
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018-19	---	---	---	---
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year				

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
2018-19		-----	---	----	---
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme		Number of teachers who attended		Date and Duration (from – to)	
Multimodality, Multimediality in Literature, cinema & allied arts		2		Aug 1 to Aug 7 2018	
Teacher mentorship towards students' skill development		4		Jan 9, 2019	
Skill development and Employability in OGA & ES sponsored Institutions		8		May 6, 2019	
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):					
Teaching			Non-teaching		
Permanent		Fulltime	Permanent		Fulltime/temporary
6.3.5 Welfare schemes for					
Teaching				ESI (Health card)	
Non-teaching				ESI (Health card)	
Students				Financial support to the students who have no parents or single parent	
<b>6.4 Financial Management and Resource Mobilization</b>					
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) Conducts internal and external audits regularly every year					
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)					
Name of the non government funding agencies/ individuals		Funds/ Grants received in Rs.			Purpose
-----		-----			---
6.4.2 Total corpus fund generated Rs. 22,50,000.00					
<b>6.5 Internal Quality Assurance System</b>					
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?					
Audit Type	External			Internal	
	Yes/No	Agency	Yes/No	Authority	
Academic	Yes	CCE	Yes	Interdisciplinary	
Administrative	Yes	Govt	-	-	
6.5.2 Activities and support from the Parent – Teacher Association (at least three) PTA meetings are conducted in each semester. The feedback is obtained from parents regarding the academics & invite suggestions for improvement					

6.5.3 Development programmes for support staff (at least three) ESI health card				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
<b>6.5.5</b>				
a. Submission of Data for AISHE portal : (Yes /No) Yes				
b. Participation in NIRF : (Yes /No)				
c. ISO Certification : (Yes /No)				
d. NBA or any other quality audit : (Yes /No) Yes				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
2018-19	Remedial classes	4-11-2018	15 days	50

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
NSS - National Integration camp	29 Jan2019 to 4 Feb 2019	D.Pallavi (B.Com II Yr)	M. Yogesh Naik BSc III Yr

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: No Percentage of power requirement of the College met by the renewable energy sources

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes	All
Provision for lift	Yes	All
Ramp/ Rails	Yes	All
Braille Software/facilities	-----	---
Rest Rooms	Yes	All
Scribes for examination	Yes	All
Special skill development for differently abled students	-----	--
Any other similar facility	-----	----

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2018	1	1	One day	Yoga Day	Health	225

7.1.5 Human Values and Professional Ethics



Code of conduct (handbooks) for various stakeholders		
Title	Date of Publication	Follow up (maximum 100 words each)
-----	-----	-----
<b>7.1.6 Activities conducted for promotion of universal Values and Ethics</b>		
Activity	Duration (from-----to-----)	Number of participants
Swachh Bharat	summer	275
<b>7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)</b>		
<ul style="list-style-type: none"> <li>➤ Eco Club members advocate polythene free campus</li> <li>➤ Blue and Green Dustbins are provided for collecting non degradable and degradable waste</li> <li>➤ Vermi compost is prepared from the waste</li> <li>➤ The plants were irrigated regularly to keep the campus green</li> <li>➤ The College resorts to the consumption of the renewable (solar) energy</li> <li>➤ Electricity is judiciously and frugally used in the campus</li> <li>➤ Rain water is harvested within the campus</li> <li>➤ Saplings are planted in the Eco Garden by the distinguished guests invited for functions</li> </ul>		
<b>7.2 Best Practices</b>		
Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link		
<b>Best Practice 1: Building intense volume among women</b>		
This program is aimed to encourage women in their skill development, confidence and creating awareness on the societal issues.		
<b>Objectives of the practice</b>		
<ul style="list-style-type: none"> <li>• The Objective is to empower women.</li> <li>• Educate on Societal issues such as Violence against women.</li> <li>• Awareness on the importance of education and self-standing.</li> <li>• Enhance skill development and entrepreneurship qualities.</li> <li>• To educate on the gender equity and concerned legal issues.</li> <li>• Self defence</li> <li>• Awareness on health issues</li> </ul>		
<b>The context</b>		
In many societies including India, gender inequality was part and parcel of an accepted male dominated culture. Atrocities and discrimination are the two major problems present day society. This a program aimed at changing the nature and empowers women as nation builders.		
Capacity building emerges as a result of cultural, economic and other changes, such as the availability of new technologies in their lives (e.g. mobile phones and satellite television). Awareness on the current opportunities, constraints and developments in the medicine. The program aims in educating women by conducting gender equity programs.		
<b>The practice</b>		
The institution organizes many gender equity programs to create confidence among the girl students and help them to become a confident and self standing citizen. Seminars are conducted addressing the health issues, violence against women and legal issues. Safety and security of the girl student is given a high priority. College takes special attention to stop certain issues such as eve teasing and ragging. Counselling is given to all the students to understand the problems. College promotes girl protection activities such as self-defence to protect themselves against miscreants. Capacity building among women program plays an important role in empowering		

women in respect of career and confidence building.

#### **Impact of the practice**

- Increase in the number of girl students admissions.
- Increase in placements of girl students.
- Increase in number of girl students going for higher education.
- Increase in participation in NCC and NSS programs.

#### **Problems encountered and resources required**

Girl students were not encouraged for higher education, industrial visits, tours and internships by the parents. The parents of the students are motivated by educating them on the importance of financial independence and problems due to early marriage and financial dependence. To implement this practice it is essential to have good campus and good security so that safety of the girl student can be ensured. Regular student counseling system should be implemented to understand the problems encountered by the students. Frequent lectures on empowerment of women should be conducted to develop confidence among the girl students. The location of the college should be in such a way it has proper conveyance.

### **BEST PRACTICE 2:Extension Services**

Extension Service enables the students to become more benevolent and active. Their exposure to the villages adopted is of great importance. They plunge willingly into their duty to serve the people. They create awareness among those who dwell in the villages, through their live enactment. Their selfless service has reached all the corners of the villages, which in turn had led the people to understand the importance of education, life and its value. They extend their community service in the adopted villages.

#### **Objectives of the practice**

- To liberate the weaker sections of the rural areas from the shackles of the perennial, economic, social, political and educational constraints.
- To provide social dimension to the educational system of the college and inculcate social responsibility and commitment in students.
- To bring forth the team spirit and leadership qualities of the students and broaden their social outlook that will help them work for the welfare of the community.
- To restore gender equity, provide equal opportunities and take up new ventures.

#### **The Context**

The students and the staff of NSS & NCC wings reach the villagers and devise plans to promote their welfare and live a dignified life like the privileged class of the society.

#### **The Practice**

This is an Extension programme offered to all UG students of all Semesters. The students launch on the development of the villages through 70 contact hours. The students are trained to undertake the beneficial social service in three phases.

- Conducting a meticulous survey of the villages to record the particulars of the residents and the available resources.

- Analysing the collected details to draft viable plans.
- Executing the action plans and evaluating them to assess the outcome to ensure the fulfilment of the target.

### **Evidence of Success**

The services in the form of awareness programmes, vocational training programmes, demonstration and education training programmes have instilled confidence in the target groups who have evinced great interest in improving their standard of life .

### **7.3 Institutional Distinctiveness**

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust  
Provide the web link of the institution in not more than 500 words

[http://sardarpatelcollege.ac.in/IQAC/Institutional\\_Distinctiveness\\_Report.pdf](http://sardarpatelcollege.ac.in/IQAC/Institutional_Distinctiveness_Report.pdf)

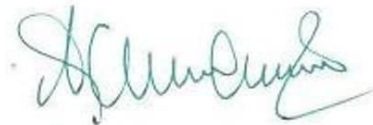
**7. Future Plans of action for next academic year (500 words)**

The following are the future plans of action for next academic year

- To encourage the faculty members to participate in seminars, workshops, symposiums and conferences and also to conduct them in the institution.
- To encourage the students to take up the live projects and conduct activities concerned to academics and co-curricular activities.
- Wanted to bring changes based on the analysis report of the feedback forms of the students.

*Name : D. Shanmukhi Jyothi*

*Name: Dr. A. Chandraiah*



\_\_\_\_\_  
\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*

\_\_\_\_\_\*\_\*\_\*\_\_\_\_\_  
\*\*\*

**Abbreviations:**

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

\*\*\*\*\*

For Communication with NAAC

**The Director**

**National Assessment and Accreditation Council (NAAC)**

*(An Autonomous Institution of the University Grants Commission)*

P. O. Box. No. 1075, Nagarbhavi

Bengaluru - 560 072

Phone: +91-80-2321 0261/62/63/64/65

Fax: +91-80-2321 0268, 2321 0270

E-mail: [director.naac@gmail.com](mailto:director.naac@gmail.com)

Website: [www.naac.gov.in](http://www.naac.gov.in)

## Annexure-1

### Year Plan 2018-19

	12-06-2018	Reopening of the college after summer vacation
	28-06-2018, 29-06-2018, 30-06-2018	Re-exam of II sem and IV sem- OU Final exam (B.Sc)
	19-07-2018	Visit to OU Botany Dept
	19-07-2018	Visit to OU Zoology Dept
	03-08-2018 -	Induction programme for I year students
	31-08-18- 01-09-2018	- Ist internal for III & V SEM.
	05-09- 2018-	teacherday celebrations
	07-09-2018	Extention lecture by Computer science dept
	08-09-2018-	Department of English conducted survey on literacy rate at parsigutta on the occasion of international literacy day.
	18-09-2018	- physics extension lecture
	19-09-2018 to 06-10-2018	Dept of English conducted certificate coarse on basics of Grammar
	25-09-2018	A talk by Dr.Harikumar on wellness and spiritual health management.
	26-09-2018	- open day visit to CSIR Institutions-IICT,CCMB,&NGRI
	28-09-2018-	Retirement function for me. Ravi Kumar and Dr. Asha Chadha.
	5-10-2018 to 6-10-2018	Sumathi and Razia attended the FTP on “building teacher Effectiveness “ for women faculty by task.
	6-10-2018	II internal for III and V sem Basics of Grammar in spoken and written communication
	08-10-2018 to 21-10-2018	Dussehra vacation

	01-11-2018	I internal for I sem
	14-11-2018 to 17-11-2018	I,III,V sem final practical exam
	14-11-2018 to 15-11-2018	Extention lecture by Economics dept
	17-11-2018	Extention lecture by Commerce Dept
	27-11-2018	Commencement of sem end theory exam
	20-12-2018-21-12-2-2018	Dr . Veenadhari attended FTP on “building teacher Effectiveness “ for women faculty by task.
	10-01-2019	-Commencement of II, IV and VI sem classes
	12-01-2019to 15-01-2019	short vacation
	16-01-2019	Reopened after short vacation.
	06-02-2019	traffic awareness programme by traffic police
	08-02-2019	Field trip by Botany dept
	15-02-2019	Rally by college students for attack on Indian soldiers at phulwama.
	16-02-2019	Workshop on cosmetics by chemistry.
	28-02-2019	National science day
	2-3-2019	Dr.k.Narmada , M. Chandrakala Dr.Karunasree ,(Dept of Botany) along with the students attended state level seminar on “sustainability of agriculture “at AMS college. Students of final year Pooja and Varun gave a PowerPoint presentation.
	01-03-2019-	A. Anitha Dept of computer science attended one day orientation programme on computer networks.
	05-03-2019	Field trip by English dept
	07-03-2019	Field trip by Zoology dept
	08-03-2019	International women’s Day



	13-03-2019-14-03-2019	I st internal assessment for Ist Sem
	16-03-2019	Secchidisc preparation by Zoology dept
	20-04-2019	Extention lecture by Mathematics dept
	23-04-2019	Extention lecture by English dept
	30-04-2019	Extention lecture by Botany dept
	01-05-2019	Parent- teacher meeting
	2-05-2019 - 4-05-2019	II internal assessment for II, IV, VI SEM
	09-05-2019 to 12-05-2019	commencement of practical exams
	08-05-2019	last date of instruction
	17-05-2019	commencement of exams FOR II,IV,VI SEM
	09-05-2019 - 11-06-2019	Summer vacation

## Annexure-2

### Consolidated Project List- 2017-19 MBA

Sardar Patel College  
14, Padmarao Nagar, Secunderabad-25

College Code: 1189 Total Projects:40

Sl.No	Roll No	Name	Project Title	Company Name
1	118917672001	N.LaxmiPriya	Recruitment and selection	Team work glass solutions pvt.ltd
2	118917672002	N.Pranisha	Comparative study on ulips and mutual funds	HDFC standard life insurance
3	118917672003	G.Sai indraneel goud	Risk return analysis	sharekhan pvt ltd
4	118917672004	V.Rajitha	Inventory management	gouthami explosives pvt ltd
5	118917672005	N.Madhavi	Performance management system	NSK
6	118917672006	Aditi Kulkarni	Portfolio management	karvy stock broking ltd
7	118917672007	Ayesha mubeen	Investment decision analysis	axis bank
8	118917672008	M.Rohini	Portfolio management	sharekhan pvt ltd
9	118917672009	B.Kavyashree	HR policies of education institution	swamydayanand high school
10	118917672010	B.Nitesh	Capital structure and its impact	NSIC
11	118917672012	Md.Ayesha	Growth rate of mutual funds	karvy stock broking ltd
12	118917672013	Y.Madhu babu	Foreign exchange	sharekhan pvt ltd
13	118917672014	T.Ashwini	Capital budgeting	gouthami explosives pvt ltd
14	118917672015	Heena Begum	Trends in Mutual funds	motilal oswal
15	118917672016	Akash choudhary	Growth rate of mutual funds	sharekhan pvt ltd
16	118917672017	V.Dev singh	Online Trading	sharekhan pvt ltd
17	118917672018	L.Roopa	Comparative statement analysis	gouthami explosives pvt ltd
18	118917672019	L.Naveen	Price volatility in commodity market	goodwill traders
19	118917672020	A.Samyuktha	Analysis of investment in mutual funds through SIP	sharekhan pvt ltd
20	118917672021	Shaheen sulthana	Recruitment and selection	Dukes pvt ltd
21	118917672022	Sumith kadam	Mutual funds	sharekhan pvt ltd
22	118917672023	B.Sruthi	HR Planning	BSNL
23	118917672024	A.Mounika	Employee satisfaction	Hetero labs
24	118917672025	D.Hari kumar	Customer Relationship Management	Hyundai motors pvt ltd
25	118917672026	K.N.Bindu bhargavi	Performance Appraisal	RKS Motors pvt ltd
26	118917672027	N.V.Nithish koundinya	Digital marketing for small scale industries	Aadi health services pvt ltd
27	118917672029	K.Sravan kumar	Commodity Trading	sharekhan pvt ltd
28	118917672030	Rizwana banu	Capital budgeting	ULTRATECH pvt ltd
29	118917672031	S.Monika	Security analysis and portfolio analysis	karvy stock broking ltd
30	118917672033	C.Mithun kumar	Financial statement analysis	gouthami explosives pvt ltd
31	118917672034	Shivani parik	Online Trading	karvy stock broking ltd
32	118917672035	Sushma patil	Commodity Market	karvy stock broking ltd
33	118917672036	JD Samson	Employee satisfaction	Energiana consultancy services pvt ltd
34	118917672037	S.Kalyani	Capital market	karvy stock broking ltd

35	118917672038	Priya Dubey	Credit Risk Management	HDFC BANK
36	118917672040	V.Hemalatha	Risk Management	AXIS bank
37	118917672042	V.Shivanagu	Credit Risk Management	TSCAB(BANK)
38	118917672043	Abdul Rizwan	Receivables management	Hero motocorp pvt ltd
39	118917672044	K.Venkat subba rao	Employee engagement	NSIC
40	118917672045	y.yelender	Working Capital Management	RNC aluminium and interior works

### Annexure-3

#### Student Support

##### 5.1.1 Scholarships and financial support

	Name / Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	Financial support by Osmania Graduates Association	15	30000/-

Sl.No.	Students Name	Cheque No.	Amount	Date
1	Muduganti Abhinav	000471	2000/-	26-04-2019
2	Kololla Ranjith Reddy	000472	2000/-	26-04-2019
3	K.Naresh Kumar	000473	2000/-	26-04-2019
4	Banavath Vinod	000474	2000/-	26-04-2019
5	Darla Chiranjeevi	000475	2000/-	26-04-2019
6	K.Venkatesh	000476	2000/-	26-04-2019
7	P.Ravi kumar	000477	2000/-	26-04-2019
8	Devaragudi Manjula	000478	2000/-	26-04-2019
9	G. Shiva Prasad	000479	2000/-	26-04-2019
10	M.Swathi	000480	2000/-	26-04-2019
11	K.Bharath kumar	000481	2000/-	26-04-2019
12	O.Chennappa	000482	2000/-	26-04-2019
13	P.Raju	000483	2000/-	26-04-2019
14	G.Rajendra Prasad	000484	2000/-	26-04-2019
15	S.Vamshi kumar	000485	2000/-	26-04-2019

## Annexure-4

### Student Feedback Form

<b>SARDAR PATEL COLLEGE, 14, PADMARAONAGAR, SECUNDERABAD-500025.</b>										Class:	
<b>Student Feedback Form</b>										Section:	
Note: Students should read each point carefully and award points as per the scale given below against each item carefully										Year:	
The scale is 1-5. i.e. 1. Excellent 2. Very Good 3. Good 4. Satisfactory 5. Not Satisfactory											
The student should enter the names of the Lecturers to the right side of the page in the space given as L1, L2...											
		L1	L2	L3	L4	L5	L6	L7	L8	L9	
<b>I. Starting the class</b>											<b>L1</b>
1 Punctuality											
2 Enthusiasm in teaching											<b>L2</b>
3 Maintain student interest and attention											
4 Reviewing the lessons of previous class											
5 Are assignments & important questions supplied?											<b>L3</b>
<b>II. Explanation of the subject</b>											
6 Knowledge of the subject											
7 Coming well prepared for the class											<b>L4</b>
8 Giving clear explanation											
9 Make use of examples and illustrations											
10 Updating students with latest news in the subject/current affairs											<b>L5</b>
<b>III. Presentation skills</b>											
11 Command of language											<b>L6</b>
12 Speak clearly											
13 Style of presentation											<b>L7</b>
<b>IV. Student participation &amp; interaction</b>											
14 Willingness to clear doubts of students											<b>L8</b>
15 Encouraging discussions in the class											
16 Appreciating students when required											<b>L9</b>
<b>V. Library Facilities</b>											
17 Library timings											
18 Is there sufficient reading space in library											
19 Xerox facility in the Library											
20 Responsiveness of the Librarian											
21 Overall rating of the library staff											

VI.	<b>Laboratory Facility</b>	
22	Did the teacher help you to understand the experiments	
23	Whether the teacher engages the entire lab session	
24	Availability of equipment/tools/instruments	
25	Overall rating of the lab staff	
	Subject: a. Mathematics / Zoology	
	b. Physics / Botany	
	c. Chemistry / Computer Science	
VII.	<b>Office Staff</b>	
26	Are office staff co-operative and helpful	
27	Are office staff available at counters in working hours?	
28	Do you receive your scholarships and memos in time?	
VIII.	<b>Infrastructure Facilities</b>	
29	Availability of drinking water	
30	Sanitation & other facilities	
31	Clean well lit and ventilated rooms	
32	Canteen facility	
33	Any special facility provided for girls?	

**Suggestions if any:**