

**Annual Quality Assurance Report (AQAR)
(2017-18)**



**Submitted to
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
Bangalore, India.**



SARDAR PATEL COLLEGE

**(Sponsored and Managed Jointly by The Osmania Graduates' Association
and The Exhibition Society)**

(Affiliated to Osmania University, Hyderabad-Telangana State)

Re Accredited 'B' Grade by NAAC

The Annual Quality Assurance Report (AQAR) of the IQAC

Part - A

AQAR for the year

2017-2018

1. Details of the Institution

1.1	Details of the Institution	SARDAR PATEL COLLEGE
1.2	Address line 1	14, Padmaraonagar
	Address line 2	Secunderabad-500025.
	City/Town	Hyderabad
	State	Telangana
	Pin Code	500025.
	Institution e-mail address	sardarpatel_college@yahoo.com
	Contact Nos.	040-27501339
	Name of the Head of Institution	Dr. A. Chandraiah
	Tel.No.with STD Code	040 – 27501339
	Mobile	9848256591
	Name of the IQAC Co-ordinator	D. Shanmukhi Jyothi
	Mobile	7799529939
	IQAC E-mail address	spc.iqac.2017@gmail.com
1.3	NAAC TRACK ID	Track ID of NAAC: TSCOGN14169
	OR	
1.4	NAAC Executive Committee No. & Date	EC/54/A&A/07

1.5	Website address		www.sardarpatelcollege.ac.in		
1.6	Accreditation Details				
S.No.	Cycle	Grade	CGPA	Year of accreditation	Validity Period
1.	I Cycle	B	2.80	2010	07-01-2016
2.	II Cycle	B	2.42	2016	24-05-2021
1.7	Date of Establishment of IQAC		16-06-2008		
1.8	Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-2011 submitted to NAAC on 12-10-2011				
i.	AQAR	2015-2016	Submitted to NAAC		09/09/2016
ii.	AQAR	2016-2017	Submitted to NAAC		
1.9	Institutional Status				
	University			State	<input checked="" type="checkbox"/>
				Central	<input type="checkbox"/>
				Deemed	<input type="checkbox"/>
				Private	<input type="checkbox"/>
	Affiliated College			Yes	
	Constituent College				
	Autonomous College of UGC				
	Regulatory Agency approved Institution				
	Type of Institution			Co-Education Urban	
	Financial Status			Grant-in-Aid UGC-12B UGC-2F	
	Grant-in-aid+ Self Financing			Yes	
1.10	Type of faculty / Programme			Arts Commerce Science Management	
1.11	Name of the Affiliating University			Osmania University	
1.12	Special status conferred by Central/State			NIL	

	government – UGC/CSIR/DST/DBT/ICMR etc.		
2.0	IQAC Composition and Activities		
2.1	No. of Teachers	09	
2.2	No. of Administrative/Technical Staff	05	
2.3	No. of Students	05	
2.4	No. of Management representatives	02	
2.5	No. of Alumni	02	
2.6	No. of any other stakeholder and Community representatives	02	
2.7	No. of Employers/ Industrialists	02	
2.8	No. of other External Experts	02	
2.9	Total No. of Members	29	
2.10	No. of IQAC Meetings held	21	
2.11	No. of Meetings with various Stakeholders:	Faculty	16
		Students	02
		Alumni	02
		Others	01
2.12	Has IQAC received any functioning from UGC during the year?	NO	
	If yes, mention the amount		
2.13	Seminars and conferences (only quality related)	NO	
	No. of Seminars/ Conferences/Workshops/Symposia organized by the IQAC		
	Total Number	International	NO
		National	NO
		State	NO
		Institution Level	NO
	•		

2.14 Significant Activities and contributions made by IQAC

The IQAC played a foremost role in internalising a custom of excellence within the institution. This custom was maintained by several initiatives within the institution throughout the year.

- Regular Interaction with class representatives and class coordinators of each and every department for maintaining and sustaining quality education as directed by IQAC.
- Management supports for Research Projects and encourages research collaborations.
- On timely basis upgrading of Lab Equipment's to meet with the advanced technology across the departments.
- Celebration of National Science Day.
- All Academic and Creative Clubs are functionally active across all branches.
- Supplementary encouragement is given to Students to participate in different events like Sports / NSS / NCC activities.
- Widespread use of ICT teaching and learning.
- Activities by English Forum.
- Environmental Awareness by celebrating World Health day, World Environmental Day.
- Conducted Induction Program for I year students.
- Organised Inter College Sports Tournament.
- Organised a workshop for Chemistry teachers on "Applications and Maintenance of Instruments" in collaboration with Equiptronics Company.
- Conducted an Environmental Audit.
- Conducted Gender Audit.
- TASK conducted training sessions for UG and PG students.
- Number of students participates and won medals at University, National and International levels in various games and Sports like Cricket, Rowing and others.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards Quality Enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievements
1. Introduction of new Courses in UG and PG. 2. Conducting National Seminar. 3. Enhancing Placements and MOU's 4. New certificate Courses. 5. Celebrating National Science day	<ul style="list-style-type: none">• Proposals were sent for new courses in UG.• Proposals were sent to ICSSR, UGC, NCW.ICHR for National and State level seminars and the proposals of ICSSR is accepted and we will conduct the seminar this academic year..• Placements were increased.• Celebrated National Science Day on 26-02-2018.

2.16 Whether the AQAR was placed in statutory body: Yes (Management)

- The Management and IQAC members approved the Annual Quality Assurance Report (AQAR) after a detailed discussion.
- They also suggested strengthening the placement, industry institution interaction/collaboration, and research & consultancy activities.
- The follow-ups were done periodically through the HODs meeting and other department level meetings.

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes												
Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes								
Ph.D.	--											
P.G.	03		03									
U.G.	B.A.-02 B.Com.-05 B.Sc.-04		B.Com.-03 B.Sc.-01									
PG Diploma												
Advanced Diploma												
Certificate												
Others												
Total												
Interdisciplinary												
Innovative												
1.2 Flexibility of the Curriculum												
(i)	CBCS/Core/Elective option / Open options		CBCS and Year wise									
(ii)	Pattern of programmes: <table style="margin-left: 40px; border: none;"> <tr> <td style="padding-right: 20px;">Pattern</td> <td>Number of programmes</td> </tr> <tr> <td>Semester</td> <td>UG-I,II year(CBCS) P.G.-I,II year(Semester)</td> </tr> <tr> <td>Trimester</td> <td>--</td> </tr> <tr> <td>Annual</td> <td>U.G -III year</td> </tr> </table>				Pattern	Number of programmes	Semester	UG-I,II year(CBCS) P.G.-I,II year(Semester)	Trimester	--	Annual	U.G -III year
Pattern	Number of programmes											
Semester	UG-I,II year(CBCS) P.G.-I,II year(Semester)											
Trimester	--											
Annual	U.G -III year											
1.3 Feedback from stakeholders												
	Alumni	Yes										
	Parents	Yes										
	Employers											
	Students	Yes										
	Others											
	Mode of Feedback	Questionnaire										
	*Please provide an analysis of the feedback in the Annexure											

<p>1.4</p>	<p>Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.</p> <p>Yes-CBCS system is followed.</p> <p>Skill Enhancement Course is introduced in the II year.SEC helps the students to develop their skills in practical life to exhibit the hidden skills.</p>
<p>1.5</p>	<p>Any new Department/Centre introduced during the year. If yes, give details.</p> <p>Yes-English forum is formed by English Department.</p> <p>Women's Hostel has started in the college.</p>

Criterion – II

2. Teaching, Learning and Evaluation

2.1	Total No. of permanent faculty								
	Total	Assistant Professors	Associate Professors		Professors		Others		
	14	03	11		--		14		
2.2	No. of permanent faculty with Ph.D.		04						
2.3	No. of Faculty Positions Recruited (R) and Vacant (V) during the year		Assistant Professors		Associate Professors		Professors	Others	Total
						--	--	-	
2.4	No. of Guest and Visiting faculty and Temporary faculty		Guest Faculty			Unaided Faculty			
2.5	Faculty participation in conferences and symposia								
	No. of Faculty		International level			National level		State level	
	Attended		3			9		5	
	Presented		1			4			
Resource Persons		1							
2.6	<p>Innovative processes adopted by the institution in Teaching and Learning:</p> <ul style="list-style-type: none"> • Emphasis was given on remedial classes for slow learners. • Widespread use of ICT by teachers. • Motivated students for self learning as well as group learning. • Science students were given an opportunity to learn by doing experiments in the laboratory. • Students were motivated to give PowerPoint presentations as a part of learning. • Personality development sessions were conducted by TASK to our students. 								

2.7	Total No. of actual teaching days during this academic year		236				
2.8	Examination/Evaluation Reforms initiated by the Institution						
	<ul style="list-style-type: none"> As per Osmania University curriculum Internal Exams, Assignments are conducted regularly. Question Banks are Prepared in all Subjects by the Faculty. Evaluation of internal examinations and assignments are done on a regular basis Grading system is introduced by the affiliating University for external examinations. 						
2.9	No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop						
	BOS	22 Members are BOS of Autonomous Colleges and 4 teaching Faculty are members of BOS of Osmania University	Curriculum Development Workshop			3	
2.10	Average percentage of attendance of students		80%				
2.11	U.G.- Aided Course/Programme wise distribution of pass percentage						
Sl. No.	Title of the program	Total No. of students appeared	Division				
			I Division	II Division	Total Passed	Total Failed	Pass Percentage
1.	B.A.(EM)	16	4	6	10	06	62.5
2.	B.A.(TM)	16	4	9	13	03	81
3.	B.Com.(Gen)	128	38	19	57	71	44.5
4.	B.Sc.(MPC)	28	11	00	11	17	39.2
5.	B.Sc(BZC)	37	9	7	16	21	43.2
	U.G.- UnAided Course/Programme wise distribution of pass percentage						
Sl. No.	Title of the program	Total No. of students appeared	Division				
			I Division	II Division	Total Passed	Total Failed	Pass Percentage
1.	B.Sc(MPCs)	49	3	00	3	46	6.1
2.	B.Com(Comp)	85	52	11	63	22	74
3.	B.Com.(Comp. Appl)	32	17	5	21	10	69

P.G.- Course/Programme wise distribution of pass percentage																											
Sl. No.	Title of the program	Total No. of students appeared	Division																								
			I Division	II Division	Total Passed	Total Failed	Pass Percentage																				
1.	M.Com.	39	27	5	32	7	82																				
2.	M.Sc.(Organic Chemistry)	17	1	5	7	10	41																				
3.	MBA	54	40	9	49	5	91																				
2.12	How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes <ul style="list-style-type: none"> The IQAC holds separate meetings with the Faculty on Teaching Learning and Evaluation Process. The IQAC arranges Guest Lectures for the Faculty from other colleges/University to get a firm grip on Teaching Learning and Evaluation. 																										
2.13	Initiatives undertaken towards faculty development <table border="1"> <thead> <tr> <th>Faculty / Staff Development Program</th> <th>Number of faculty benefitted</th> </tr> </thead> <tbody> <tr> <td>Refresher courses</td> <td></td> </tr> <tr> <td>UGC – Faculty Improvement Program</td> <td></td> </tr> <tr> <td>HRD programs</td> <td></td> </tr> <tr> <td>Orientation programs</td> <td></td> </tr> <tr> <td>Faculty exchange program</td> <td>2</td> </tr> <tr> <td>Staff training conducted by the university</td> <td></td> </tr> <tr> <td>Staff training conducted by other institutions</td> <td></td> </tr> <tr> <td>Summer / Winter schools, Workshops, etc.</td> <td></td> </tr> <tr> <td>Others</td> <td></td> </tr> </tbody> </table>							Faculty / Staff Development Program	Number of faculty benefitted	Refresher courses		UGC – Faculty Improvement Program		HRD programs		Orientation programs		Faculty exchange program	2	Staff training conducted by the university		Staff training conducted by other institutions		Summer / Winter schools, Workshops, etc.		Others	
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2.14	Details of Administrative and Technical staff <table border="1"> <thead> <tr> <th>Category</th> <th>Number of Permanent Employees</th> <th>Number of Vacant Positions</th> <th>Number of permanent positions filled during the Year</th> <th>Number of positions filled temporarily</th> </tr> </thead> <tbody> <tr> <td>Administrative Staff</td> <td>04</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Technical Staff</td> <td>04</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>							Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily	Administrative Staff	04				Technical Staff	04								
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List of students who achieved gold medals 2016-2017

S.No.	Course	Name of the Student	Total Marks	Percentage
1.	B.A.(EPP) EM	I.THARUN KUMAR	908/1200	76
2.	B.Com(GEN) EM	P.DHATESHWAR	1086/1400	78
3.	B.Com(Comp.Appl.) EM	B.MANASA	1286/1700	76
4.	B.Sc.(MPC) EM	M.KAVITHA	1404/1800	78
5.	B.Sc.(BZC) EM	P.SRINIVAS	1315/1800	73
6.	B.Sc.(MPCs.)	P.KIRIT KUMAR	1102/1800	61
7.	M.Com.	BEAUTY KUMARI	1386/2050	68
8.	MBA	Ch.KRISHNA PRIYA	1848/2600	71

M.Kavitha of B.Sc. (MPC) and Ch.Krishna Priya of MBA also secured Osmania Graduates' Association(OGA) Gold Medals for 2016-2017.

Criterion – III

Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The research committee encourages staff to undertake research activities like registration for Ph D, applying for Major or Minor projects, paper publications in reputed journals and paper presentations in various State, National and International Seminars.
- Research Facilities: The institute provide well equipped laboratories with essential research infra structure, research journals, e-journals and reference books. Free internet facilities including Wi-Fi are made available to all faculty members who are involved in the research work.
- Complete Academic autonomy is given to the Principal investigator in proposing and executing the research projects.
- The grants received from the funding agencies to perform research projects are disbursed to the Principal investigator as per the norms of the funding agency
- Special permission is given to the faculty to perform their research field work.
- To create awareness in the students about the most recent developments in science ongoing research projects in the CSIR Laboratories (IICT, CCMB, and NGRI) Science department faculty and students will visit the laboratories on open day every year.
- To inculcate scientific temper in the students guest lectures are arranged by eminent personalities from different fields.
- Students are encouraged to participate in various inter collegiate competitions.
- The great scientist Srinivasa Ramanujan Birthday was celebrated as Mathematics Day every year.
- National Science day was celebrated on 26/02/2018 by all science departments in the college in commemoration of success of Raman

Effect experiment. Students exhibited several live projects, models & posters.

3.2. Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	—	2	—	—
Outlay in Rs. Lakhs	—		—	—

S.No	Department	Name of the investigator&co investigator	Project	Title of the project	Amount allotted	Year of commencement	Funding agency	Status of the project
1	Economics	Mrs.N.V.Subbalakshmi	Minor	Sexual Violence - A case study on married Women in GHMC area	Rs.220000/-	Jan.2015	UGC SERO	On Going
2	Physics	Mrs.D.Shanmukhi Jyothi	Minor	Preparation and characterization of Tungsten oxide thin films for gas sensing applications	Rs.370000/-	Jan.2015	UGC SERO	On Going

3.4. Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

Paper Publications & Presentations

N.Sharmila Rani : English Department

Presented a paper entitled “Imparting writing skills for the UG Students “ at the 62nd AIETC held at Osmania University centre for international programmes (OUCIP) Osmania University,Hyderabad,18-20January 2018

K.Indrani Krishnaveni : English Department

Presented a paper entitled “The suppressed and oppressed women in Indian Vedic Culture” at the 62nd AIETC held at Osmania University centre for international programmes (OUCIP) Osmania University,Hyderabad,18-20January 2018

S.Anusuya : English Department

Presented a paper entitled “Sociological perceptions of humour in selected Novels of R.K.Narayan” at the 62nd AICTE held at Osmania University centre for international programmes (OUCIP) Osmania University,Hyderabad,18-20January 2018

G.Sharada : English Department

Presented a paper on “Trans nationalism:An Interdependence in the light of Indian Diaspora”at an International conference held at Osmania university ,centre for International programs (OUCIP), February 2017 , Hyderabad

Dr.G.H.Anuradha :. Chemistry Department

Presented a poster in 104th Indian Science Congress held at Sri Venkateswara University , Tirupati(AP) January 3-7,2017 Title:- “ Synthesis characterization ,Biological and Docking studies of Cr(III),Mn(II) And Fe(III) complexes with new Tri dentate ligand N(1H-Benzimidazole -2yl)2-Mercapto Acetamide

Jabeen Begum : Lecturer in commerce

Participated in national seminars& presented paper : ON Topic “Issues &challenges in E-Banking” On 23rd &24th January 2018 at Keshav memorial institute of commerce and sciences.

Participated in national seminars& presented paper : On Topic : “Go cashless Go digital ” On 23rd &24th february2018 at Anwaruloom college at Mallepally.

Participated in national seminars& presented paper:On Topic : “ Foreign trade policies dimensions and implications”On 31st march 2018.

Roja Rani. : Lecturer in Commerce

Presented a paper on “Crop Insurance” in Three Day International Conference on “Global Insurance Practices and Outlook”, organised by Department of Commerce, Osmania University, Hyderabad from 29th to 31st July 2017.

Presented paper on Contemporary Issues in Marketing “E-Marketing Opportunities & Challenges” in Two Day National Seminar on “Contemporary Issues and Challenges in Finance, Marketing and Taxation” conducted by Keshav Memorial Institute of Commerce and Sciences, Hyderabad on 23rd & 24th January 2018.

Presented paper on “Indian Banking Sector – Challenges & Opportunities” in Two Day National Seminar on “Emerging Trends in Indian Banking Sector – Innovations and Inclusions” on 8th & 9th February 2018.

Presented paper on “Technology in Banking & Financial Sector” in “Two Day National Seminar on Indian Financial Services – A Way Ahead” organised by Department of Commerce, Osmania University, Hyderabad on 16th & 17th February 2018.

Presented paper on “Stock Market Reforms” in “One Day National Seminar on Financial Integration – Indian Scenario” organised by Vivekananda Government Degree College, Vidyanagar, Hyderabad on 28th March 2018.

Presented paper on “Emerging Trends of E-Commerce in India” in “1st Annual Commerce Conference of Telangana Commerce Association (TCA) – National Conference on Digital Commerce – Opportunities and Challenges” organised by Badruka College of Commerce & Arts, Kachiguda, Hyderabad on 7th April 2018.

Faculty Development Programme:

Attended the “UDHEEPANA” Faculty Development Programme on “Cost Accounting Standards” on 22nd August 2017, organised by Department of Commerce, Osmania University, Hyderabad.

D. Shanmukhi Jyothi : Physics Department

Study of structural, morphological and electrical properties of WO₃ thin films by e-beam technique in Journal of pure applied and industrial physics – November- 2017.

R swathi : Assistant Professor in MBA department

Qualified TSSET EXAM in the year 2017 in management subject.

Published article on” A study on challenges faced by woman entrepreneurs in India” in volume 07, issue 03, march -2018, international journal of scientific research.

Published article on “a study on role of corporate social responsibility in organizations” in volume -07,issue 02, febraury -2018 , global journal for research analysis.

Published article on neuro marketing- a new field in marketing, in volume 07, issue 02, febraury 2018, paripex Indian journal of research.

Published article on venture capital funding – recent trends and challenges in india in volume 04, issue 03, febraury 2018, emperor international journal of finance and management research.

M Pallavi :Associate Professor in MBA department

Published article on “Entrepreneurship and skill development role of technology for success of entrepreneurs” in paripex Indian journal of research feb -2018.

Published article on a study on “Mergers and acquisitions- Vodafone and Hutchison essar”, Paripex Indian journal of research , feb -2018.

Indrasena reddy :Associate Professor in MBA department

NATIONAL JOURNALS

“Leadership strategies for conflict resolution in IT projects” in Osmania journal of management.

Importance of CRM implementation In banking sector: Employee perception volume 6 Paripex Indian journal of Research.

INTERNATIONAL JOURNALS

Women entrepreneurs success factors in small and medium enterprises volume-6, Global journal for Research Analysis.

A study on mutual fund sponsor qualities on Investment decisions in Hyderabad volume-6, Global journal for research Analysis.

Modern recruitment: Social media impact on employee selection, Emperor international journal of finance and management research.

INTERNATIONAL CONFERENCE

“Innovation in Digital Governance for society welfare” at Nizam college

International conference on commerce & science 29th &30th , November.

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				

Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.

Chapters in Edited Books ii) Without ISBN No.

Mrs.N.V.Subbalakshmi Economics department translated Managerial Economics published by Telugu Academy -2017 book from English to telugu. With ISBN No.818180396/5.

3.8 No. of University Departments receiving funds from

CPE	--
DBT Star Scheme	--
INSPIRE	--
Any Other (specify)	--

3.9 Revenue generated through consultancy

3.10 No. of conferences organized by the Institution :NIL

Level	International	National	State	University	College
Number	---	---	--	---	2
Sponsoring agencies	---	---	--	---	Management Fund

3.12 No. of faculty served as experts, chairpersons or resource persons:

04

3.13 No. of collaborations

Type of Collaborations	Number
National	---

International	---

Commercialised	---

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : Nil

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	—
	Granted	—
International	Applied	—
	Granted	—
Commercialised	Applied	—
	Granted	—

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

3.21 No. of students Participated in NSS events:

Type of participation	Number of students
National Level	University level
International Level	
State Level	110
University Level	

3.22 No. of students participated in NCC events:

Type of participation	Number of students
National Level	13
International Level	
State Level	300
University Level	120

3.23 No. of Awards won in NSS:

Type of participation	Number of students
National Level	
International Level	
State Level	01 National level
University Level	

3.24 No. of Awards won in NCC:

Type of participation	Number of students
National Level	02
International Level	
State Level	
University Level	

3.25 No. of Extension activities organized

Type of activity	Number of students
NCC	764
NSS	10
College Forum	
University Forum	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility.

NCC ACTIVITIES 2017-18

- JUO D. Harathi has participated in Special NIC camp in Lakshawadeep from sardar patel college 1(T)BN NCC Hyderabad group, AP & T Directorate on 14th April 2017
- SGT M.Yamuna has participated in All India girls trekking in Ooty , Niligiris from Sardar Patel college 1(T)BN NCC Hyd group, AP&T Directorate on 1st May 2017.
- JUO Chand pasha has participated in NIC camp in Mysore from Sardar Patel college 1(T)BN NCC Hyd group, AP&T Directorate on 14th May 2017
- Anti Child labour day rally held on 12th June 2017, with 78 cadets around 3.5km.
- International yoga day was celebrated on 21st June 2017 with 5 colleges of 1(T)BN NCC, around 300 cadets participated. This programme was inaugurated by 1(T)BN Commanding officer Major Lathika shukla , SP college principal Sri. A. Ravi kuamr and NCC officer Capt Dr A. Chandriah
- 8 NCC cadets from Sardar Patel college have given guard of honour to the group Commander Col.C.S Vardhan in 1(T) BN NCC Inspection Hyd group, AP & T Directorate on 7th July 2017
- Harithaharam programme held on 20th July 2017 with 98 NCC cadets, around 50 plants were planted in the college premises. This programme was inaugurated by the Principal Sri.A. Ravi kumar and NCC officer Capt Dr A. Chandriah
- 3 NCC cadets from Sardar Patel college had participated in 1 EME Attachment Camp from 1(T)BN NCC Hyd group, T Directorate. The camp was held at EME centre on 16th Aug 2017
- SGT R.Akshay kumar and SGT.P.Laharika attended “ALL INDIA THAL SAINIK CAMP” from SP college 1(T)BN NCC Hyd group , the camp was held in DG NCC camp area NEW DELHI on 18th Sep 2017 Laharika and

won All India Level Gold Medal in Map Reading competition and Akshay Kumar won Bronze medal in judging distance and field signals.

- 7 NCC cadets participated in ARMY Attachment Camp from 1(T)BN NCC Hyd group AP&T Directorate. The camp was held at ARTILARRY CENTRE, 19 RAJPUT REZIMENT on 4th Oct 2017
- CDT .V .Sai kumar participated in “ALL INDIA TREKKING CAMP” , from SP college 1(T)BN NCC Hyd group, AP&T Directorate. The camp was held at Tirupati 6th Oct 2017.
- LIFE SAVER TRAINING PROGRAMME was conducted on 9th &10th JAN 2018 with 120 cadets into II batches. It is an 8 hour programme at ALUMNI EDUCATUION CENTRE, near Gandhi Medical College. Sri Nayini Narsimha reddy Minister for Home, labour & Employment of TG state was the guest of honour.
- NATIONAL YOUTH DAY programme was celebrated on 12th Jan 2018 in Sardar Patel College 150 NCC cadets and teaching staff participated. This programme was inaugurated by SP College Principal Sri. A. Ravi kuamr and NCC officer Capt Dr A. Chandriah , the lecture was given by Associate Prof N. Sharmila Rani.

NSS activities for academic year 2017-18

NSS Volunteer “Janampalli Jyothi”, B.Com II year Hall Ticket Number 1189-16-441-017 attended National Integration Camp (NIC) at Karnataka State during this academic year.

NSS Activities conducted for 2017-18

S. No	Name of the activity	Date
1	Haritha Haram	19-07-2017
2	Independence Day	15-08-2017
3	NSS Orientation Program	24-08-2017
4	National Unity day	31-10-2017
5	AIDS awareness Rally	01-12-2017
6	National Youth Day	12-01-2018
7	National Voters Day	25-01-2018
8	Republic day	26-01- 2018
9	Special Village Camp (7 Days Stay Camp)	04-02-2018 to 10-02-2018
10	NSS Day	16-02-2018

NCC ACTIVITIES 2017-18

The NCC cadets have participated and their achievements have been remarkable this year. JUO D.Harathi participated in the Special NIC camp in Lakshawadeep in April, 2017, SGT M.Yamuna in All India girls trekking in Ooty in May. JUO Chand pasha has participated in NIC camp in Mysore in May 2017. Sri A.Ravi Kumar, Principal inaugurated the Anti-Child labour day rally conducted by NCC officer Capt Dr.A.Chandraiah.

International yoga day was held on 21st June 2017 and 300 students from 5 colleges performed which was inaugurated by 1(T)BN commanding officer Major Lathika shukla in the presence of NCC officer Dr.A.Chandriah and Sri.A.Ravi Kumar, Principal.

8 NCC cadets of our college have given guard of honour to the group commander Col.C.S.Vardhan in 1(T)BN NCC inspection on 7th July 2017. 3 of our NCC cadets participated in 1 EME attachment camp from 1(T)BN NCC Hyderabad group held on 16th August 2017. SGT R.Akshay Kumar and SGT P.Laharika attended “All India THAL SAINIK CAMP” held in DG NCC camp area New Delhi on 18th September 2017.

7 NCC cadets took part in the ARMY attachment camp held at ARTILARRY CENTRE, 19 RAJPUT REZIMENT on 4th October 2017. CDT V.Sai Kumar participated in “All India Trekking camp”. A life saver training programme was conducted on 9th 10th January 2018 with 120 cadets in a 8 hour programme at Alumni Education center for which was Sri.Nayini Narsimha Reddy, Minister for Home, Labour and Employment, Telangana state was guest of honour.

National Youth Day programme was celebrated on 12th January 2018 with 150 cadets and staff , inaugurated by Sri.A.Ravi Kumar, Principal and Capt.Dr.A.Chandraiah. Smt.Sharmila Rani gave a lecture on the occasion.

NSS

The college has two units in NSS who work for Social Service and Community Welfare with highest humanistic values. More than 150 students both girls and boys work for the cause of better society. They participate in various camps organized by the NSS officers. Camps are regularly conducted urban villages. Programmes like clean and Green, Education for all, (literacy), personality development, child marriages, women empowerment, social justice, Tree plantation, personal hygiene and other social awareness programmes are conducted by the students and NSS officers.

The students get mutual benefits by taking part in the various NSS activities. They realize the objectives of NSS as they understand the society, needs and other aspects for which they work and also bring awareness among the general public. They learn and teach how to face various issues and problems and also solving them. They learn the civic responsibility and develop leadership qualities, spirit of national integration. They learn the skills to handle the natural calamities , hazards and other disasters and also educate the society how to handle them in case in emergencies.

Our college units actively participate in the NSS activities like Blood donation camps, Swachha Bharat Abhiyan, Sramadan divas, Campaign against diabetes, anti-corruption campaign, self defence training programmes, stress management programme through Yoga, tree plantation programmes and volunteered in many national level NSS camps.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities				
Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5707 sq.mts.	04	OGA & Exhibition Society	5957 Sq.mts.
Class rooms	46			
Laboratories	9			
Seminar Halls	02			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		White Boards for class rooms. Science Equipment	Internal Special fee fund	
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				
4.2 Computerization of administration and library				
	<p>Internet facility is available for staff as well as students in the library and in the departments. Administration in the college is fully computerized. Our campus is a Wi-Fi enabled campus. Information can be easily shared with authorised users and records can be easily searched.</p> <p>Library:</p> <ul style="list-style-type: none">• Entry register.• Issue/Return/Renewal of books, magazines etc.• Stock Register.• Barcode register.• Reports-accession register, issue/return ledger, overdue books.• Author, publisher, binder and supplier details.			

4.3		No.	Value	No.	Value	No.	Value
Text Books	UG-5782 PG-2934		Rs. 801856.30	05	2546	6465	Rs. 1017684.40
Reference Books	620		Rs.202586.65	15	3222	848	Rs.230794
e-Books							
Journals	13						
e-Journals							
Digital Database	05					05	
CD & Video							
Others (specify)	10		Rs.1167896.95	468	60040	7571	Rs.1477975.00
4.4 Technology up gradation (overall)							
Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others

	Existing	245	04	PG Library, UG Library, Office, Departments, IQAC room, Placement Office, Server room.	PG Library, UG Library	Server room	16	15																			
	Added	00	00	00	00	00	00	00	00																		
	Total	245	04	--	---	---	16	15	--																		
4.5	Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.) <ul style="list-style-type: none"> All departments and laboratories are connected to LAN with internet facility. Wi-Fi enabled campus Using paper free work wherever necessary. English Forum conducted Language training classes in the language lab. Audio Visual Learning styles Orientation to all I year BA,B.Com.,B.Sc. 																										
4.6	Amount spent on maintenance in lakhs : <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>1.</td> <td>ICT</td> <td>58798/-</td> </tr> <tr> <td>2.</td> <td>Campus Infrastructure and facilities</td> <td>11289522/-</td> </tr> <tr> <td>3.</td> <td>Equipment</td> <td>1141922/-</td> </tr> <tr> <td>4.</td> <td>Others</td> <td>11775100/-</td> </tr> <tr> <td></td> <td>Total</td> <td>24265342/-</td> </tr> </table>												1.	ICT	58798/-	2.	Campus Infrastructure and facilities	11289522/-	3.	Equipment	1141922/-	4.	Others	11775100/-		Total	24265342/-
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Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC has a self-regulating system for the students support and mentoring. Accordingly, the mentors and counselling cell extends a range of support activities to students, such as

- Orientation programme for first year students is done by Teaching staff.
- Anti ragging headed by Principal and a Circle Inspector of Chilkalguda Police station and few senior teachers who serve as members in the committee constantly to monitor the whole college so that no incident of ragging happens in the college.
- Grievance redressal cell has been set up to address and execute the complaints of students.
- Industrial trips are organised in concerned faculties.
- Supplying hand book to all first year students which gives information about the syllabus is a common practice in the college.
- Placement cell has been set up to provide placement services to all final year students.
- Medical health check up programme is done for girl students in the college by doctors from Osmania Government Maternity Hospital, Hyderabad.
- Co-Curricular and extracurricular events are organised.
- Periodical extension lectures are organised by all departments in the college.
- The college is catering to the needs of students belonging to deprived communities of Scheduled castes, Scheduled tribes, other backward classes and low-income groups. SC and ST Students are encouraged to continue their education by way of Scholarships from Government and Non – Government Organizations

- Subject wise special coaching classes for slow learners are conducted during the evening hours.
- Entrepreneurship Development Cell organizes periodical meetings with industrialists, entrepreneurs and chief executives of various concerns to enhance the entrepreneurship skills among the students.
- Industry Institute Interaction cell builds a good relationship between the Industry and Institute for the welfare of the students by organizing regularly guest lectures, seminars, workshops, conferences, industry visits, in-plant training, internships and campus connect programmes.
- Placement & Training Cell organizes various training programmes to mould the students with core competency and employability.
- NSS, Eco club, Red ribbon club persuade students to acquire involvement in community development.
- Enormous awareness programs are conducted by IQAC to promote involvement in strengthening girl's involvement in various activities by giving confidence to them to face the world.
- IQAC monitors all grievances of students and redresses them on regular basis making it more interactive and counselling rather than registering a whinge.
- Student support services like multi-disciplinary forums, alliance with professional bodies, alumni interactions, student forums / clubs, cash incentives to student achievers are provided.
- Women Welfare Committee empowers the girl students and female faculty members.
- Fresher's day for all students is done by the staff wherein all committees' convenors are briefed to students who explain about activities of the college.
- Feedback on all departments, library and office is taken from the outgoing batch which is an offline work.
- Accidental insurance is offered to all the students and staff.

5.2 Efforts made by the institution for tracking the progression

- Regular meetings are conducted by
 - By the Heads of the departments
 - By the Principal of the college
 - By the management with the principal
- Research contributions and teaching practices are monitored during the meetings.
- Result analysis of University results are discussed by the Principal and Academic Co-ordinator on a regular basis.
- Outcomes of remedial classes are discussed.
- Students have free access to the Vice-Principal and Lecturers to inform the hindrances to their progress or suggestions which shows that our college is a “Student Centric College”.
- Student Welfare Committees like Cultural, Literary, Admissions, and Special Fees, Grievances Redressal, Women Welfare, Sports, Disciplinary, etc submit their Periodical Reports which are read out on the Annual day College Function.
- Gold medals for toppers in each section are given away by the management out of which some are sponsored by certain philanthropists(B.A.,B.Com(General),B.Com(Computers),B.Sc(MPC),B.Sc.(BZC),B.Sc(MPCs),MBA,M.Com.,M.Sc.(Organic Chemistry).
- Personal growth sessions are conducted in all departments.

5.3 (a)	Total Number of students			
	UG	PG	Ph. D.	Others
	1353	231	-	-
(b)	No. of students outside the state			Nil
(c)	No. of international students			Nil

	Last Year(UG)						This Year(UG)					
	General	SC	ST	OBC	PHC	Total	General	SC	ST	OBC	PHC	Total
	126	88	49	868	02	1133	192	266	95	800	02	1353
	Last Year(PG)					Total	This Year(PG)					Total
	General	SC	ST	OBC	PHC		General	SC	ST	OBC	PHC	
	34	41	0	15		90	34	33	9	181	01	231
5.4	<p>Details of student support mechanism for coaching for competitive examinations</p> <ul style="list-style-type: none"> • Students are exposed to different opportunities available and the competition present in the world-thus encouraging them to prepare for the same. • Several activities are conducted in the classroom and between the classes- such as literary, cultural, science fair, maths day etc. • Group discussions, elocution, debate are conducted regularly. • Students who are shy are counselled individually to rise to the occasion. • Grooming is done to make them confident in posture, speaking abilities and manners. • Subjects like Science and Civilization, Environmental Science has many topics of importance for competitive exams. • English Department coach students for Soft skills applications and Curriculum Vitae preparation. • Computer Department coach students for online learning and online exam preparation. • Physics department impart skills of maintenance and repairing of 											

	<p>instruments in the laboratory sessions.</p> <ul style="list-style-type: none"> • Mathematics Department provides coaching to students on general mathematics and teach shortcut methods to solve problems for competitive exams. • Commerce Department are always on the raise to teach students about marketing skills and knowledge of accounting. • Chemistry Department regularly organize workshop in collaboration with Jana Vignana Samithi. • Every Department have specific topics of Competitive importance where special attention is given. 																								
<p>5.5</p>	<p>No. of students qualified in these examinations</p> <table border="1" data-bbox="328 846 1362 1308"> <thead> <tr> <th>Sl.No.</th> <th>Name of the exam</th> <th>No. of students qualified</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>NET</td> <td></td> </tr> <tr> <td>2.</td> <td>SET/SLET</td> <td>02</td> </tr> <tr> <td>3.</td> <td>GATE</td> <td></td> </tr> <tr> <td>4.</td> <td>IAS/IPS</td> <td></td> </tr> <tr> <td>5.</td> <td>TSPSC</td> <td></td> </tr> <tr> <td>6.</td> <td>UPSC</td> <td></td> </tr> <tr> <td>7.</td> <td>Others</td> <td></td> </tr> </tbody> </table>	Sl.No.	Name of the exam	No. of students qualified	1.	NET		2.	SET/SLET	02	3.	GATE		4.	IAS/IPS		5.	TSPSC		6.	UPSC		7.	Others	
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7.	Others																								
<p>5.6</p>	<p>Details of student counselling and career guidance</p> <ul style="list-style-type: none"> • Companies like HGS, Delloitte, 21st Century, College to Corporate, Tech Mahindra conducted training programmes and awareness programmes and placements were done. • Experts were invited to motivate and provide training to the students for competitive exams. • The Heads of various departments and teachers of the respective departments provide academic guidance and support regularly. 																								

5.7	<p>Details of campus placement</p> <table border="1"> <thead> <tr> <th colspan="2" data-bbox="320 286 943 320">On campus</th> <th colspan="2" data-bbox="943 286 1444 320">Off Campus</th> </tr> <tr> <th data-bbox="320 353 624 465">Number of Organizations Visited</th> <th data-bbox="624 353 943 465">Number of Students Participated</th> <th data-bbox="943 353 1166 465">Number of Students Placed</th> <th data-bbox="1166 353 1444 465">Number of Students Placed</th> </tr> </thead> <tbody> <tr> <td data-bbox="320 477 624 524">5</td> <td data-bbox="624 477 943 524">50</td> <td data-bbox="943 477 1166 524">11</td> <td data-bbox="1166 477 1444 524">10</td> </tr> </tbody> </table>	On campus		Off Campus		Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed	5	50	11	10
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5.8	<p>Details of gender sensitization programmes</p> <ul style="list-style-type: none"> • Guest Lecture by Dr.Laxmi Vice Principal of RBVRR Women’s College on Gender Sensitization helped students to understand the subject of sensitization. • Power Point Presentation by Dr G.Prasuna on the laws available for women in the country. • A short film on “MUSKAN” and Five Days on Domestic Violence and Discussion on gender Sensitization. • International Women’s Day is celebrated every year which is an occasion to appreciate the outstanding contribution of women to our society. • On March 8 every year Women staff and girl students gather in the college premises and will go on a rally expressing their views on women by displaying placards. • Personal and academic related problems of women are counselled and solved. • Personal legal help from lawyers is offered to all girls in the college which is not recorded as student secrecy has to be maintained which is done at the personal level of faculty. • One ongoing Minor Research Project on “Sexual Violence of married women in GHMC area” is being done by Mrs. N.V.S.Subbaklakshmi, Associate Professor in Economics which establishes the works on gender sensitization. 												

5.9	Students Activities		
5.9.1	No. of students participated in Sports, Games and other events		
	Sl.No.	Name of the sport	Number of students participated
1.		University Level	13
2.		State Level	11
3.		National Level	11
4.		International Level	02 Bhagath Verma represented India U-23 level against England in England; D.Sai Raju represented India in Rowing.
No. of students participated in Cultural events			
	Sl.No.	Name of the event	Number of students participated
1.		University Level	--
2.		State Level	--
3.		National Level	--
4.		International Level	--
No. of medals /awards won by students in Sports, Games and other events			
	Sl.No.	Name of the sport	Number of medals won by students
1.		University Level	01(01 Gold medal-Yatching)
2.		State Level	02(D.Sai Raju-Rowing{01 Gold , 01 silver})
3.		National Level	--
4.		International Level	--
5.9.2	No. of medals /awards won by students in cultural events		
	Sl.No.	Name of the event	Number of medals won by students
1.		University Level	--
2.		State Level	--
3.		National Level	--
4.		International Level	--

5.10	Scholarships and Financial Support		
		Number of students	Amount
	Financial support from institution	--	--
	Financial support from government	498	Rs.16,30,000/-
	Financial support from other sources	--	--
	Number of students who received International/ National recognitions	--	--
5.11	Student organised / initiatives		

Fairs : State/ University level National level

International level

Exhibition: State/ University level National level

International level

5.12 No. of social initiatives undertaken by the students

Students have organized and participated all the way through Literary & Cultural Programmes on National Day's such as Voter's Day, Republic Day, Teachers Day, Independence Day.

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

- In pursuit of excellence in education among the youth.
- In making the student a complete citizen of nation.
- To inculcate scientific temper
- To instill a passion of learning.

MISSION

- The empowerment of socially, economically and educationally marginalised sections of the society in Telangana region and in particular rural Telangana.
- To sensitize students towards gender equality.

6.2 Does the Institution has a management Information System

Yes, the Institution has a management Information System.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Sardar Patel College has a well defined mission to achieve its vision with quality policy. As it being an affiliated college the curriculum and almanac are designed by Osmania University which is imparted to students with the help of hand book supplied by the college. To have a cordial relation with the students and stakeholder's our college also strives to implement the following:

- Preparation of institutional plan in accordance with the almanac of Osmania University.
- Curriculum enriching programmes like Skill Enhancement course (SEC), Ability enhancement compulsory course (AECC), Interdisciplinary course (GE).

- Academic performance indicators, feedback analysis, placement trainings conducted by TASK.
- Paper/project presentation by students.
- NPTEL resources are used by students by registering on MOOCS.
- Guest lectures and Extension lectures are arranged by all departments.
- On September 26 every year (CSIR-Open Day) all Science faculty students and staff visit CSIR laboratories to understand the research work which is going in their respective subjects.

6.3.2 Teaching and Learning

Our college plays major role in imparting knowledge and to provide quality education and the same is ensured by preparing a well planned system such as:

- Maintenance of Annual lesson plan, Teaching diaries, Internal Assessment records, and feedback forms and analysis record, maintenance of marks registers, remedial classes, student assignments, guest lectures conducted by all departments.
- Field trips to CSIR laboratories, Golconda fort, Zoo.
- National Science Day celebrated by all Science departments.
- Practical training-Collected different water samples to check Phytoplanktons, zoo planktons.
- Maintenance of instruments training to students and staff by Chemistry department, Hebarium collection by Botany department.
- ICT is provided to staff and students.
- Group discussion by English department.
- Placement committee conducted basic IT skills, soft skills, interview skills, aptitude skills.
- Pictorial training done by English department.
- Debate program conducted by English Department.

6.3.3 Examination and Evaluation

As per University rules and regulations, University examinations & evaluation work is done. 20% weightage is given to internal evaluation and 80% weightage is given to external evaluation.

6.3.4 Research and Development

The college has a recognised research laboratory in Botany and Chemistry which constantly work on various topics in their areas of research for the past four decades. In addition the college extends its wings of research in Physics, Economics, Public Administration and MBA departments. All the six departments have been sanctioned Minor Research Projects from UGC-SERO. The faculty members are constantly encouraged to publish their papers in journals of repute thus the college establishes an atmosphere of research.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The library in the college has around 50,000 meeting the need of all UG and PG students.
- Internal internet facility is available to all staff members in the departments.
- LCD projectors are available.
- CC cameras are available in the campus as per the instruction of Commissioner of Police, Hyderabad.
- All the Science departments are well equipped.
- Wi-Fi enabled campus.
- Student records/attendance/internal marks/ fee payments are fully computerised.
- The college has a unique identity code of Osmania University as college login to enter details of students admissions details examination forms, internal exam marks etc.
- Purchase/ salary (of Aided and Unaided staff)/ leave records of faculty are fully computerised.

6.3.6 Human Resource Management

- Various wings of the college such as NSS, NCC have been successful in organising awareness drives and campaigning on socially relevant issues.
- Instructing responsibilities for various academicians as per their capabilities.
- College has various committees for the quality improvement of admissions and other welfare activities.
- Continuous interaction of the management with the college committees and offer suggestions for effective performance.
- Outstanding National and International sports men get Government job opportunities in organizations like Nationalised Banks, Indian Railways etc. in recognition of their excellence in sports and games achievements.

6.3.7 Faculty and Staff recruitment

- Advertisement in local newspaper.
- Selection Committee.
- Demo and ratification

6.3.8 Industry Interaction / Collaboration

- Departments maintain interaction with industries based upon subject needs.
- Our students utilize play facilities at Mareddpally Play Grounds which belongs to GHMC with their oral permission.
- International and National alumni sportsmen interact and guide our sportsmen as when required.

6.3.9 Admission of Students

- UG admissions are done with help of DOST-Government of Telangana.
- PG admissions are done through OUCET by Osmania University.
- Few seats under management quota are done by the college for P.G.
- Fee structure is decided by DOST for U.G. courses and Osmania University for P.G. courses.

6.4 Welfare schemes for

Teaching	Co-operative Credit society, ESI Health card.
Non teaching	Co-operative Credit society, ESI Health card.
Students	<ul style="list-style-type: none"> • TATA-AIG accidental insurance of Rs. 1, 00,000/- is a must for all students in our college. • Financial support is given to students who have no parents or single parents.

6.5 Total corpus fund generated: Rs. 3,62,852.00

6.6 Whether annual financial audit has been done: YES

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	YES	CCE	YES	Inter disciplinary
Administrative	YES	Government		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college is affiliated to Osmania University.

- Photocopies of Answer scripts are provided for students based on request.
- Revaluation of Answer scripts.
- Publication of Semester results through online.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

In the curriculum the selection of Elective course by the students is permitted.

6.11 Activities and support from the Alumni Association

- The Alumni association meeting is conducted yearly once to strengthen the relation between faculty and alumni.
- Around 10 members of the alumni are staff members in the college. To name some Dr.A.Chandraiah (Principal & NCC Officer who serves in the rank of Captain), Dr.R.Harinarayana Rao(Associate Professor in Physical Education) are our alumni.
- The alumni guide the students about the employability skills required by the industry and the areas to be strengthened for enriching it.

6.12 Activities and support from the Parent – Teacher Association

- PTA meeting are conducted in each semester.
- The feedback is obtained from parents regarding the academics as well invite suggestions for improvement

6.13 Development programmes for support staff

- Co-operative Credit society, ESI Health card.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Tree plantation program is organized in the college by students for which Government of Telangana supplies the saplings.
- Environment education is a part of our curriculum.
- Eco club in the college maintains paper dust bins in the class rooms.
- Energy conservation
- Use of renewable energy pits.
- Rain Water harvesting.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Green Audit of full grown trees of campus in institute during this academic year
- Academic and lesson plan prepared by each faculty
- Improving soft skills of the student through training and placement
- Improving teaching and technical skills of faculty by various programmes.
- Increasing placement opportunities for the student.
- Improving social involvement of the students by NSS.
- The students are taught for content beyond the syllabus.
- Value added courses improve the technical skills of the student.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Conduction of Parent Teacher Meeting by each mentor teacher
- Teacher's academic diary
- Review and suggestions on Department activities via planning boards
- Extension lectures were conducted by all departments.
- Conduction of employability drive.
- Exit form with rating scale via student feedback committee.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- The college has provided for rainwater harvesting
- Facility for composting waste is available in the campus
- Cleanliness drive by NCC/NSS students

- Encouraging recycling of resources
- Swacch Bharath Abhiyaan is conducted every year.
- Haritha Haaram is done by all students every year .

7.5 Whether environmental audit was conducted? Yes

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Highly qualified and experienced teaching fraternity with a blend of both academic and societal experience.
- Highly equipped science laboratories which can fulfil the need of 60 students in a single stretch.
- Recognized research laboratories in few departments.
- Constant research work by faculty by doing MRP sponsored by UGC-SERO and by publishing and presenting papers.
- All senior faculty teachers are BOS members in reputed autonomous colleges and Osmania University who constantly give their suggestions in improving academic standards.
- Most of the faculty members are paper setters for Osmania University and autonomous colleges.
- State- of-the Art infrastructure with wi-fi facility
- Innovative teaching pedagogy in the form of Experiential Learning, case studies, Movie based case studies, exercises etc.,
- Strong Alumni and Parent- Teacher associations

Weakness:

- Limited linkages with national institutions currently.
- Language proficiency of students is very weak.
- Students from rural socio-economic background takes time to coop up with academic activities.

Opportunities:

- Exchange opportunities for students/ Faculty/ Research scholar.
- Consultancy opportunities with Industry and other research focused bodies.
- Opportunities for revolutionizing teaching and learning methods using new technology.

Challenges:

- Matching industry requirements and student competencies.
- Weak socio-economic background and poor language proficiency of students.
- Keeping pace with rapid socio-eco-political-technological and environmental changes.

8. Plans of institution for next year

- Substantiation Research & Development in the college.
- Implementation of the Performance Based Quality Improvement Strategic systems Portfolio.
- To achieve higher placements compared to previous year.
- To organise funded seminars/ workshops to students and faculty.
- To increase MoU and collaborations with industries.
- Initiatives for an eco-friendly learning space.
- Conducting student centric academic and skills development activities.
- Conducting activities to hone the creative skills of students and provide a platform to display their creativity.
- Health camps and blood donation camps for students and staff.
- Field trips for students from all faculties.

Name D. Shanmukhi Jyothi
Signature of the Coordinator, IQAC

Name Dr. A. Chandraiah
Signature of the Chairperson,
IQAC

ANNEXURE-I

BEST PRACTICE OF MY INSTITUTION

Title: In appreciation of our colleague 25 years of dedicated service.

TEACHINGSTAFF WHO HAVE COMPLETED 25 YEARS AND WHO WERE FELICITATED

Introduction: The college management and staff who have been completed 25 years of service in the college both teaching and non teaching in recognition of their dedicated service for the institution. This is done as a part of best practice in the college for past many years. The following list best explains the practice for which the college is recognized.

SL. No.	Name of the Employee	Designation	Date of joining	Date & year of retirement	Number of years served
01.	Sri.ThotaAnandaRao	Principal	04-05-1970 1970-72, 1976-78	1978	
02.	Dr.M.Janardhan Reddy	Principal	1978 to 1982	1982	
03.	Sri.V.JagannathaRao	Principal	08-05-1970	31-05-1997	27 years
04.	Dr.C.Pandu	Principal	28-03-1970	31-10-2001	31 years
05.	Dr.T.Rayappa Reddy	Principal		30-04-2003	33 years
06.	Sri.A.V.Krishna	Principal	22-02-1971	31-10-2003	32 years
07.	Dr.K.Skikandar Ali Khan	Principal	25-01-1972	31-07-2006	29 years
08.	Dr.S.V. Rao	Principal		31-10-2008	30+ years
09.	Sri.H.SadasivaRao	Principal	15-09-1973	31-07-2008	35 years
10.	Dr.M.Hema Rani	Principal	05-01-1978	31-08-2012	34 years
11.	Dr.T.S.N.Reddy	Principal	11-09-1979	31-12-2004	35 years
12.	Sri.D.M.Patil	Lecturer		31-05-2002	25 + years
13.	Sri.N.Madhusudhan	Lecturer	12-09-1972	30-04-1992	20 years

14.	Sri.K.Ram Murthy	Lecturer	01-12-1975	30-05-2004	26 years
15.	Sri.A.G.Prasad	Lecturer	21-07-1975	31-05-2004	29 years
16.	Sri.T.KrishnaRao	Lecturer	17-07-1975	31-07-2009	34 years
17.	Sri.G.Sreedhar Reddy	Lecturer	14-07-1975	31-08-2006	31years
18.	Sri.MumtazHussain	Lecturer	15-07-1975	30-09-2008	33 years
19.	Dr.P.R.P.Reddy	Lecturer	18-09-1979	31-08-2007	28 years
20.	Dr.G.Suresh Raj	Lecturer	21-03-1971	31-07-2000	29 years
21.	Dr.Sabapathy	Lecturer	21-02-1972	30-06-2005	30 years
22.	Dr.S.ShanmukhaRao	Lecturer	28-01-1972	30-06-2005	33 years
23.	Dr.N.S.N.Reddy	Lecturer	18-01-1980	31-01-2008	28 years
24.	Dr.B.K.Vijay Kumar	Lecturer	29-01-1974	30-11-2003	29 years
25.	Sri.K.Venkateshwarlu	Lecturer	29-01-1972	30-16-2004	32 years
26.	Dr.S.Ramanath	Lecturer	15-12-1975	31-03-2002	27 years
27.	Dr.M.Poornanandam	Lecturer	29-09-1972	29-02-2004	32 years
28.	Dr.T.Srinivasa Chary	Lecturer		31-12-1995	30 + years
29.	Dr.A.VijayaLaxmi	Lecturer	13-10-1981	30-09-2007	26 years
30.	Sri.S.Basavalingappa	Lecturer		30-09-2001	30 + years
31.	Sri.N.HanumanthRao	Lecturer	26-09-1972	30-04-1995	23 years
32.	Sri.Jairam Singh	Lecturer	21-01-1976	30-09-2001	25 years
33.	Dr.M.V.S. Subbalakshmi	Lecturer	10-09-1979	30-09-2004	25 years
34.	Prof.A.M.Goverdhan	Lecturer	1972 to 1976		
35.	Dr.S. VenkateshwarRao	Lecturer	25-01-1972	31-10-2008	36 years
36.	Dr. PremChander	Lecturer	19-08-1977	30-06-2008	31 years
37.	Dr.Dharmavanth Prasad	Lecturer	01-09-1972	30-09-2004	32 years
38.	Sri.G.Srinivasa Chary	Lecturer	24-09-1979	08-11-2005	26 years
39.	Dr.S.SailajaRadha Krishna	Principal	20-09-1980		25 + years
40.	Dr.V.Sita	Lecturer	15-09-1998		20 years
42.	P.Chandrashekar Reddy	Lecturer	08-12-1988	29-02-2000	18 years

43.	Ramachandra Sharma	Lecturer	20-07-1974	07-08-1993	26 years
44.	Dr.S.Venkateshwarlu	Lecturer	14-09-1973	31-07-2007	34 years
45.	Dr.P.Rayappa Reddy	Lecturer	03-07-1970	30-04-2003	33 years
46.	V.Ramakrishna	Lecturer	30-06-1975	30-12-2003	28 years
47.	Ramchander	Lecturer	26-07-1973	31-12-20	25 years
48.	Dr.P.Musla Reddy	Lecturer			25 years
49.	K.N.Venkahedkar	Lecturer	23-07-1973	08-08-1979	6 years
50.	Dr.M.S.N.Reddy	Lectuer			23 years
50.	Atiq Shah	Lectuer	07-05-1970	31-11-1991	21 years
51.	M.MadhusudhanRao	Lecturer	28-03-1970		25 years
52.	V.S.Jaya Kumar	Physical Director	10-07-1970	31-07-1994	24 years
53.	M.A. HabeebQuader	Lecturer	05-05-1970	31-08-1994	24 years
54.	Dr.VedPrakash Sharma	Lecturer	06-06-1970	01-11-1992	22 years
55.	A.Ravi Kumar	Principal			30 years
56.	Dr.A.Chandraiah	Principal			
57.	Dr. K.Narmada	Lecturer			
58.	Dr. AhmedAli	Lecturer			
59.	Dr. Amarnath Sharma	Lecturer			
60.	K.IndraniKrishnaveni	Lecturer			

NON TEACHINGSTAFF WHO HAVE COMPLETGED 25 YEARS WERE FELICITATED

SL. No.	Name of the Employee	Designation	Date of joining	Date & year of retirement	Number of years served
01.	M.A. Jaleel Khan	Store keeper	28-08-1973	31-01-2002	29 years
02.	C. Nagender	LDC	04-08-1972	31-05-2003	31 years
03.	NizamShareef	Attender	01-07-1974	31-03-2004	30 years
04.	R.Rajaiah	Office Peon	15-06-1970	31-01-2006	36 years

05.	Yadav Murthy	Record Assistant	01-07-1974	31-07-2006	32 years
06.	T.JayaPrakash	Herbarium keeper	01-08-1970	30-04-2006	36 years
07.	V.Buchaiah	Lab boy	09-02-1971	31-03-2008	37 years
08.	B.S.Prakash	Record Assistant	01-04-1972	31-10-2008	36 years
09.	P.Sudhakar	Herbarium keeper	01-07-1970	31-05-2008	38 years
10.	M.Anjaiah	Record Assistant	01-10-1975	30-06-2009	34 years
11.	M.Yadaiah	Lab boy	01-10-1979	31-08-2009	30 years
12.	Bharat Bai	Attender	14-11-1972	31-08-2003	21 years
13.	JamaRana	Attender	01-06-1989	20-04-2010	21 years
14.	Shankariah	Record Assistant	30-01-1984	31-07-2005	21 years
15.	S.RangaRao	Herbarium keeper	12-02-1973	30-09-2001	28 years
16.	K.Yadgiri	Gas man	01-09-1970	06-06-1999	29 years
17.	Lakshmi	Attender	28-03-1970	31-08-1997	27 years
18.	U.Ramchander	Lab Boy	01-10-1975	31-06-1995	20years
19.	Pentamma	Attender	03-01-1984	28-02-2009	35 years
20.	Madar	Record Assistant	17-02-1984	18-04-2009	35 years
21.	S.Satyanarayana	Attender	15-06-1970	21-01-2002	32 years
22.	Narayan Singh	Lab Attender	10-06-1970	30-06-1991	21 years
23.	Atachamma	Sweeper	15-06-1970	31-08-1992	22 years
24.	K.Mallesham	Record Assistant	16-03-1974	30-06-2008	34 years
25.	K.Mallesha	Record Assistant	08-07-1970	30-03-2009	39 years
26.	B.Shivayya	Attender	01-04-1984	21-02-2006	32 years
27.	A.Narasimha	Lab Attender	01-06-1970	31-03-1996	36 years
28.	K.Muttaiah	Lab Attender	04-08-1972	27-02-2003	31 years
29.	Thulasi Reddy	Lab Assistant	25-06-1970	31-03-2004	34 years
30.	B.Venkatesh	Sr. Assistant	01-05-1970	31-03-2006	36 years

31.	S.Veeranjaneyulu	UDC	25-06-1970	31-03-2006	36 years
32.	VidhyadharRao	LDC	21-03-1972	31-12-2007	35 years
33.	MD.Siddique	Office boy	01-10-1975	24-03-1993	18 years
34.	K.RameshBabu	Sr. Assistant	09-03-1972	31-10-2008	36 years
35.	B.Sreeram Murthy	Superintendent			39 years
36.	Manohar Raj	Lab Assistant	25-06-1970	30-09-2002	32 years
37.	Ram Raj	Sr. Asst.			35 years
38.	Niranjan	Demonstrator			35 years
39.	G.S.Raghuveer	Librarian			30 years
40.	Ravinder	Water Boy			
41.	MekBahadhur	Watchman			
42.	Jung Bahadhur	Watchman			
43.	Dayanand	Attender			
44.	Gopal	Attender			
45.	Hanumanthu	Attender			
46.	Ramulu	Attender			
47.	Pochaiah	Attender			
48.	Ibrahim	Attender			
49.	Chary	Attender			
50.	Subash	Attender			

Methodology:

Every year the staff list is displayed on the board and all the members are requested to confirm their date of joining the service from which it is finalised that which member has completed 25 years of service. Based on this information the staff member is felicitated on college day which usually falls in the month of February or March the month in which college was started.

Objectives:

- To encourage the staff member who has completed 25 years of service.
- To in still a passion to serve the college.

- To render best service to the student community.

Conclusion:

Education is not the filling of a pail, but the lighting of a fire. Teaching is the one profession that creates all other professions. The college which was established for first generation learners strongly believes that education can empower the world. The college has succeeded in doing this service to the teacher community.

ANNEXURE-II

BEST PRACTICE OF MY INSTITUTION

Title: LITERACY PROGRAM

Introduction: Literacy means the ability to read and write it is a progression of skills that begins with the ability to understand spoken words and decode written words. Overall literacy means a development. Millions of people lack basic reading and writing skills in our country and without the knowledge of reading and writing people cannot perform their daily tasks and responsibilities properly in their day to day life. Therefore illiteracy is a big problem in to-day's life. so to reduce this problem "The National Literacy Mission" was set up by the government of India on May 5th 1988, with the aim to eradicate illiteracy from the country through by conducting literacy campaigns in almost 600 districts in India and the number of volunteers are increasing every year to promote such programme and help the community. Even literacy programme has been organized by the English department on 29th July 2015, with a rally of students form "Sardar Patel College" to "Parsigutta" urban slums, to conduct this program there.

Methodology:

A survey was conducted to collect the information regarding number of literates and illiterates among men, women and children by the students of BA , B Com and B Sc. Through door to door survey was conducted around the urban slum to conduct literacy awareness programme to the people residing there.

Purpose of the programme:

The purpose of this programme is to refine the society at least to some extent and also to help the government to become successful in their literacy mission and aim to eradicate illiteracy from the country.

Objectives:

1. The main purpose to conduct such awareness programmes in our college is to make the students understand the problems existing in the society.
2. To make the students feel for their people (or the community) & help them by creating awareness programmes for the problems existing in the society to some extent.
3. To instill spirit of social service in the minds of the youngsters.
4. To develop a sense of civic responsibility, through which the spirit of national integration will be developed among the students.
5. To make the illiterates understand the purpose of education and also its advantages.

By conducting such programmes through college levels the youth will be inculcated with social responsibility and commitment where in by it broadens their social outlook that will help them to work for the welfare of community.

Practice:

The literacy program has been organized by the English department on 29th July 2015 with a rally of students from Sardar Patel College under the guidance Sharmila Rani Head department of English along with their staff and students of BA, B com and B Sc participated in it and this practice is being done every year by department at different areas to create awareness among the people regarding the programmes conducted on different social issues.

Conclusion:

Education is the most powerful weapon which can use to change the world so that student and staff have motivated the children in slums by distributing them slates and chalks towards education overall by conducting such programmes students were able to learn different social issues prevailing in the society.

ANNEXURE-V

Student Feedback Analysis Report-2017-2018

SARDAR PATEL COLLEGE, 14,PADMARAONAGAR, SECUNDERABAD-500025.

Student Feedback Form

Note: Students should read each point carefully and award points as per the scale given below against each item carefully

The scale is 1-5. i.e. 1. Excellent 2. Very Good 3. Good 4.Satisfactory 5. Not Satisfactory

The student should enter the names of the Lecturers to the right side of the page in the space given as L1, L2...

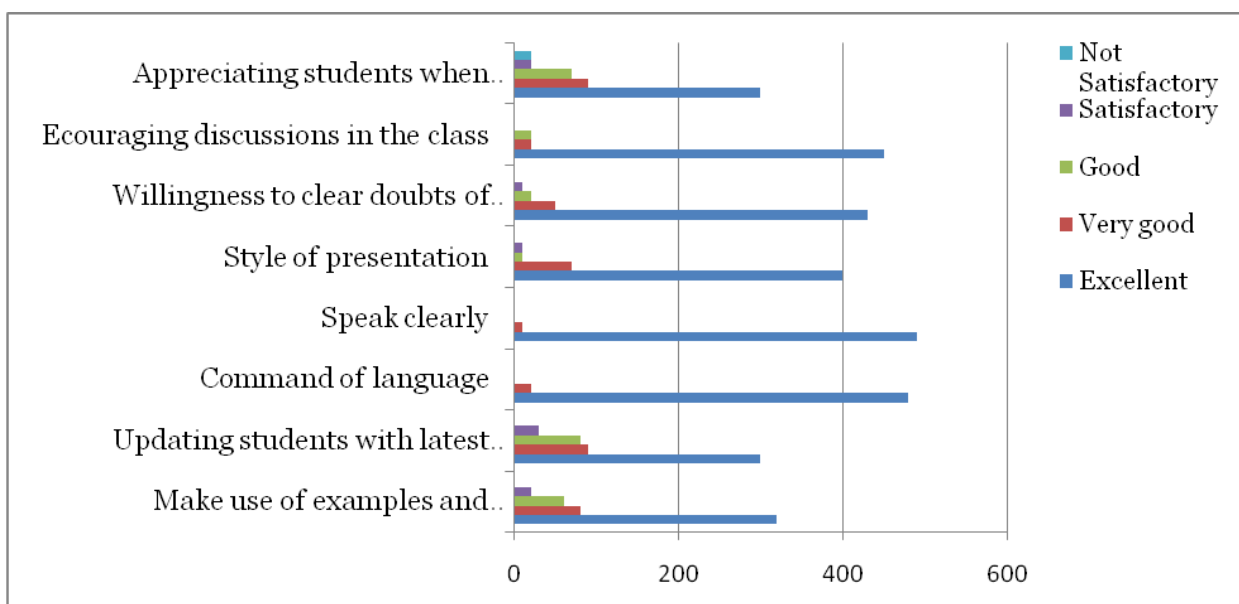
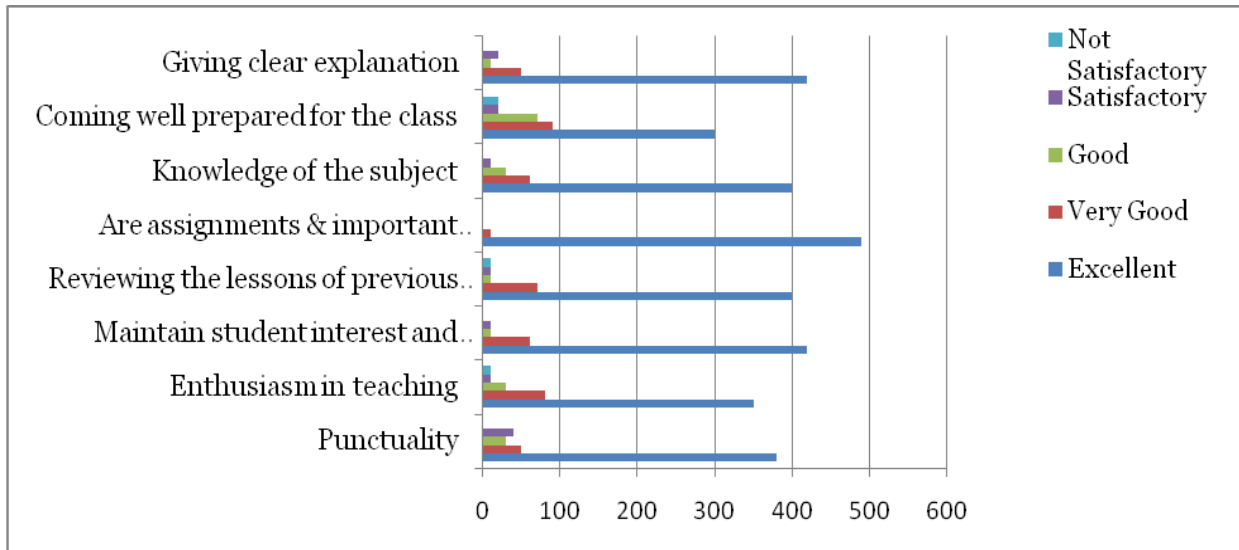
Class:
Section:
Year:

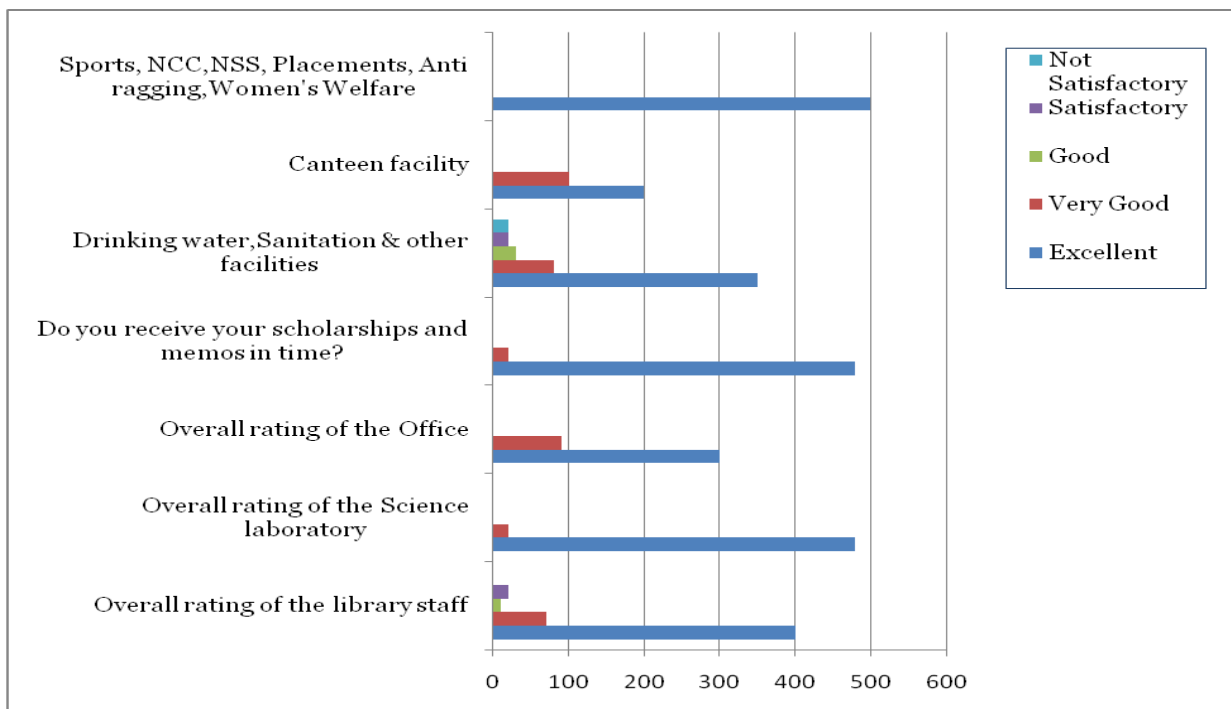
I.	Starting the class	L1	L2	L3	L4	L5	L6	L7	L8	L9	L1
1	Punctuality										
2	Enthusiasm in teaching										
3	Maintain student interest and attention										L2
4	Reviewing the lessons of previous class										
5	Are assignments & important questions supplied?										L3
II.	Explanation of the subject	L1	L2	L3	L4	L5	L6	L7	L8	L9	L3
6	Knowledge of the subject										
7	Coming well prepared for the class										
8	Giving clear explanation										L4
9	Make use of examples and illustrations										
10	Updating students with latest news in the subject/current affairs										L5
III.	Presentation skills	L1	L2	L3	L4	L5	L6	L7	L8	L9	L5
11	Command of language										
12	Speak clearly										L6
13	Style of presentation										
IV.	Student participation & interaction	L1	L2	L3	L4	L5	L6	L7	L8	L9	L7
14	Willingness to clear doubts of students										
15	Encouraging discussions in the class										
16	Appreciating students when required										L8
V.	Library Facilities										
17	Library timings										
18	Is there sufficient reading space in library										L9
19	Xerox facility in the Library										
20	Responsiveness of the Librarian										
21	Overall rating of the library staff										

VI.	Laboratory Facility	
22	Did the teacher help you to understand the experiments	
23	Whether the teacher engages the entire lab session	
24	Availability of equipment/tools/instruments	
25	Overall rating of the lab staff	
	Subject: a. Mathematics / Zoology	
	b. Physics / Botany	
	c. Chemistry / Computer Science	
VII.	Office Staff	
26	Are office staff co-operative and helpful	
27	Are office staff available at counters in working hours?	
28	Do you receive your scholarships and memos in time?	
VIII.	Infrastructure Facilities	
29	Availability of drinking water	
30	Sanitation & other facilities	
31	Clean well lit and ventilated rooms	
32	Canteen facility	
33	Any special facility provided for girls?	

Suggestions if any:

Feedback analysis was done off line by using the questionnaire pattern. The analysis was done only with the outgoing batch. Overall 500 students response was taken out and the results are shown below graphically.





Institutional Annual Plan 2017-2018

S.No	Date	Co – Curricular Activities 2017-2018
1.	12-06-2017	Anti child Labour Day rally by NCC cadets
2.	21-06-2017	Celebrated International Yoga Day
3.	19-7-2017	Haritha Haram by NSS Students
4.	29-07-2017	Career development through competitive exams by Shankaran IAS Academy
5.	29-07-2017	Anti Drugs awareness program
6.	15-08-2017	Independence Day Celebrations
7.	19-08-2017	Awareness program on traffic rules by Gopalapuram PS
8.	24-08-2017	NSS Orientation Program
9.	08-09-2017	Teacher's Day Celebrations
10.	17-09-2017	Telangana Vimochana Dinotsavam Celebrations
11.	31-10-2017	National Unity Day- Sardar Vallabhai Patel Birthday Celebrations
12.	25-11-2017	Induction Cum Orientation Program & Fresher's Day Celebrations
13.	01-12-2017	AIDS Awareness Rally By NCC &NSS Students
14.	06-12-2017	Dr. B.R. Ambedkar Vardanthi Celebrations
15.	12-01-2018	National Youth Day by NCC Cadets
16.	18-01-2018 To 25-01-2018	TASK Training Programs
17.	25-01-2018	National Voters Day Rally and pledge by NCC & NSS
18.	26-01-2018	Republic Day Celebrations
19.	27-01-2018	Inter College competitions for boys and girls conducted by Exhibition Society
20.	28-01-2018,	Pulse Polio Programme by NCC

	29-01-2018	
21.	30-01-2018	Anti Leprosy Day by NCC
22.	30-01-2018 to 02-02-2018	Cultural & Literary Competitions
23.	4-02-2018 to 10-02-2018	Special village camp by NSS Volunteers
24.	10-02-2018	NSS Day Celebrations
25.	28-02-2018	Annual Day Celebrations
26.	9-03-2018	International Women's Day Celebrations

Curricular Annual Plan 2017-2018

S.No	Date	Curricular Activities 2017-18
1.	5-06-2017	Reopening of the College
2.	12-06-2017	Commencement of II & III Year classes
3.	26-09-2017	Open day visit to CSIR Institutions- IICT, CCMB & NGRI
4.	14-09-2017, 15-09-2017	First Internal Examinations for III Semester
5.	16-09-2017	Career opportunities & Higher studies with Chemistry by Mr. Kiran from Chembiosis Institution
6.	20-09-2017 to 3-10-2017	Short Vacation
7.	5-10-2017 to 23-10-2017	UG Final year Supplementary Examinations
8.	6-10-2017	Computer Science Extension Lecture
9.	9-10-2017	Physics Extension Lecture
10.	7-11-2017 , 8-11-2017	II Internal Examination for III semester I Internal Examination for I Semester
11.	7-12-2017 to 29-12-2017	End Semester Examinations for I & III Semester
12.	3-01-2018 to 6-01-2018	Practical Examinations for I & III semester
13.	21-2-2018 to 24-02-2018	III Year Annual Practical Examinations
14.	26-02-2018	National Science Day Celebrations by all Science Departments
15.	6-03-2018 & 7-03-2018	I Internal Examination For II & IV semester
16.	9-03-2018	Chemistry Extension Lecture
17.	9-03-2018	English Forum Activity
18.	23-03-2018	English Extension Lecture

19.	24-03-2018	Botany Extension Lecture
20.	27-03-2018	Workshop for UG &PG Chemistry teachers on Applications and maintenance of Instruments
21.	28-03-2018	Economics Extension Lecture Mathematics Extension Lecture
22.	29-03-2018	Political Science Extension Lecture
23.	31-03-2018	Public Administration Extension Lecture
24.	12-04-2018 & 13-04-2018	II Internal Examination for II & IV semester
25.	14-04-2018	Visit to Golconda Fort by Language Departments
26.	30-04-2018 to 2-05-2018	Practical Examinations for II & IV Semester
27.	18-05-2018 to 12-06-2018	End Semester and Supplementary for I & II year
28.	1-05-2018 to 11-06-2018	Summer Vacation